

SCHOOL DISTRICT OF ESCAMBIA COUNTY

JOB DESCRIPTION

TEACHER

QUALIFICATIONS:

1. As set by state certification authorities

REPORTS TO:

Principal

JOB GOAL

To teach students subject matter and/or skills that will contribute to their development as mature, able and responsible men and women.

SUPERVISES:

Teacher Aides and Volunteers assigned.

PERFORMANCE RESPONSIBILITIES:

- * (1) Plans a program of study that, as much as possible, meets the individual needs, interests and abilities of students.
- * (2) Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
- * (3) Guides the learning process toward the achievement of curriculum goals and – in harmony with the goals – established clear objectives for all lessons, units, projects and the like, to communicate these objectives to students
- * (4) Employs instructional methods and materials that are most appropriate for meeting stated objectives.
- * (5) Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- * (6) Diagnoses the learning disabilities of students on a regular basis, seeking the assistance of district specialists as required.
- * (7) Counsels with colleagues, students and/or parents on a regular basis.
- * (8) Assists the administration in implementing all policies and/or rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure and maintains order in the classroom in a fair and just manner.
- * (9) Plans and supervises purposeful assignments for teacher aide(s) and/or volunteer(s) and, cooperatively with department heads, evaluates their job performance.
- * (10) Strives to maintain and improve professional competence.
- * (11) Attends staff meetings and serves on staff committees as required.