

**THE SCHOOL DISTRICT OF ESCAMBIA COUNTY
JOB DESCRIPTION**

TITLE: VISITING TEACHER

QUALIFICATIONS:

1. School Social Worker/VT Certification.
2. Three years teaching experience.
3. Successful experience in working with children with problems.
4. Qualifications may vary from the above requirements to such a degree as the Superintendent and the Board determine is necessary and appropriate to ensure properly qualified personnel in each specialized assignment.
5. Certification in Administration and Supervision.

REPORTS TO: Director Comprehensive Planning

SUPERVISES: No direct supervisory duties.

JOB GOAL:

1. To assist and motivate students to regularly attend school and pursue a high school diploma.
2. To provide services that will enable students to maintain a frame of mind conducive to receiving maximum benefits from the educational experience.

PERFORMANCE RESPONSIBILITIES:

1. Provides direct casework service for all children whose education has been or is being affected by problems and who are referred by the school personnel. This includes conferences with the individual pupil toward the correction of certain personal, social, and/or emotional maladjustments.
2. Assists parents in understanding their child and the problems of the child as the school views them. In addition, the parent shares his insights and gives basic background information as to the child's needs, abilities and personality.
3. Acts as a liaison between the school, home and community agencies. This includes acting as a referral source to community agencies, collaborating and cooperating with agencies in the rendering of services and participating on boards and committees of agencies as well as communicating to the community, the school's problems and needs.
4. Renders consultation services to the principals, teachers and other school personnel in an effort to help them understand the student, home and community.
5. Gives assistance when needed to the general operation of the school system.

**TEACHER SALARY SCHEDULE PLUS SUPPLEMENT
11 AND 12 MONTH POSITIONS**

JAT/lb

REVISION APPROVED BY THE BOARD 8/27/96