

The School District of Escambia County  
Title I/Supplemental Educational Services  
1403 St. Joseph Avenue, Pensacola, FL 32501  
Phone (850-595-6915 x 233)

**SES Tutor Checklist**

\*\*\*Please Print\*\*\*

\_\_\_\_\_  
**Provider Name**

\_\_\_\_\_  
**Date Submitted**

\_\_\_\_\_  
**Submitted by**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Tutor's Last Name**

\_\_\_\_\_  
**Tutor's First Name**

\_\_\_\_\_  
**Tutor's Social Security Number**

\_\_\_\_\_  
**Date Fingerprinted**  
(attach copy of badge)

(check if attached)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

- Signed Dual Employment Form** (School District Employees only)
- Drug Free Workplace Form** (All tutors)
- CODE OF PROFESSIONAL CONDUCT & ETHICS** (School District Employees only)

**This person is certified to have had a negative drug screening completed within the past year**

**signature:** \_\_\_\_\_

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submit original form with attached documents to the Title I SES Office**