|  | <del></del>   | Y 1   |  |
|--|---|---|--|
| THE SCHOOL DISTRICT OF ESCAMBIA COUNTY   |   | SCHOOL BOARD AGENDA   |  |
| Curriculum & Instruction/Human Resource Services/  |   | 1 T   |  |
| Risk Management  |   | EXECUTIVE SUMMARY   |  |
| SES Transportation Amendment   |   | SUBMITTED BY:   |  |
| Behind Act 2001 Supplemental E   |   |   |  |
| Contractual Agreement School Y   |   | Marcia Nowlin, Director of Ti   | tle I                                  |
| (100 Scholars)   |   | <b></b>   |  |
| PERIOD OF GRANT/CONTRACT/REQUEST   | FUNDING SOURCE  | PROJECT COORDINATOR AND DEPARTMEN   | T                                      |
| October 18, 2011-April 15,   | Title I Part A School   | Marcia Nowlin –Title I  |  |
| 2012   | Choice  |   |  |
| 2012   | Choice  |   |  |
|  | <u>.</u>  |   |  |
| AMOUNT OF FUNDING REQUEST – is amount<br>(Explain differences at end of Purpose section if a   |   | TOTAL PROJECT – Is amount more, less or same  |  |
| Explain full claims at end or trachose section 11 5  | idditional space is requirely   | 15% of the 2011-2012 Title I Allocation is designated for this purpose.  Project: Supplemental Education Services |  |
| ф1100 <del></del>  | Ф110A '1  |   | vices                                  |
| \$1182 per pupil   |   | Project #: 5700 yr. 11  |  |
| :  |   | Amount: Up to \$2,404,409.45  |  |
| PURPOSE  | 1.0   |   |  |
|  |   | mber 20, 2011 as VA #5 to add '   | Transportation Services with           |
| Supplemental Educational Ser   | vices (SES). Provider:  | 100 Scholars  |  |
|  |   |   |  |
| IMPLEMENTATION PLAN  |   |   |  |
|  | renonartation section of  | the SES contract approved Sep   | tambar 20 2011 The                     |
| <b>—</b>   | -   | **  | tember 20, 2011. The                   |
| provider will purchase transpo   | ortation services from th   | e school district.  |  |
|  |   |   |  |
| PARTICIPATING SCHOOLS/AGENCIES   |   |   |  |
|  |   |   |  |
| C. A. Weis Elementary J  | im Allen Elementary   |   |  |
|  | lavy Point Elementary   | ·   |  |
|  | Iolm Elementary   |   |  |
|  | herwood Elementary  |   |  |
|  | Brentwood Elementary  |   |  |
| Warrington Elementary V  | Voodham Middle  |   |  |
|  |   | •   |  |
|  | Varrington Middle   |   |  |
| Ensley Elementary B  | Varrington Middle<br>Bellview Elementary  |   |  |
|  |   |   |  |
| Ensley Elementary B  |   |   | ,                                      |
| Ensley Elementary B  |   |   |  |
| Ensley Elementary B Myrtle Grove Elementary  ACTION REQUIRED   |   |   |  |
| Ensley Elementary B Myrtle Grove Elementary  ACTION REQUIRED Accept contract   | Bellview Elementary   |   |  |
| Ensley Elementary B Myrtle Grove Elementary  ACTION REQUIRED Accept contract  STRATEGIC ALIGNMENT - Include number a   | deliview Elementary   |   |  |
| Ensley Elementary Myrtle Grove Elementary  ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase  | deliview Elementary   |   |  |
| Ensley Elementary B Myrtle Grove Elementary  ACTION REQUIRED Accept contract  STRATEGIC ALIGNMENT - Include number a   | deliview Elementary   |   |  |
| Action required Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives:  | and definition of Goal and Objective.  rigor at all levels  | ifferentiated instruction and in  | creased use of data as                 |
| ACTION REQUIRED ACCEPT CONTRACT STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existing   | and definition of Goal and Objective.  rigor at all levels  ng academics through d  | ifferentiated instruction and in  |  |
| ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existin measured by a dis  | and definition of Goal and Objective.  rigor at all levels  ng academics through destrict developed teacher                         | survey collected in the spring  | of each year.                          |
| ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existin measured by a dis  | and definition of Goal and Objective.  rigor at all levels  ng academics through destrict developed teacher                         |   | of each year.                          |
| ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existin measured by a dis Q.1.2. Increase the number                         | and definition of Goal and Objective.  rigor at all levels  ng academics through destrict developed teacher ber of students scoring | survey collected in the spring<br>Achievement Level 4 and 5 as  | of each year.                          |
| ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existin measured by a dis Q.1.2. Increase the number                         | and definition of Goal and Objective.  rigor at all levels  ng academics through destrict developed teacher ber of students scoring | survey collected in the spring  | of each year.                          |
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| ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existin measured by a dis Q.1.2. Increase the numb Q.1.3. Increase the perce | and definition of Goal and Objective.  rigor at all levels  ng academics through destrict developed teacher ber of students scoring | survey collected in the spring Achievement Level 4 and 5 as dents reading on grade level.                         | of each year.                          |
| ACTION REQUIRED Accept contract STRATEGIC ALIGNMENT - Include number a Goal Q.1: To increase Measurable Objectives: Q.1.1. Strengthen existin measured by a dis Q.1.2. Increase the numb Q.1.3. Increase the perce | and definition of Goal and Objective.  rigor at all levels  ng academics through destrict developed teacher ber of students scoring | survey collected in the spring Achievement Level 4 and 5 as dents reading on grade level.  9 [22]                 | of each year.<br>measured by the FCAT. |

## No Child Left Behind Act of 2001 Supplemental Educational Services Contractual Agreement School Year 2011-2012

## SES TRANSPORTATION SERVICES AMENDMENT

1. Scope. The School Board of Escambia County, Florida ("School Board" or "School District") and OO School Crs ("Provider") hereby modify and amend the No Child Left Behind Act of 2001 Supplemental Educational Services Contract Agreement School Year 2011-2012 ("Agreement") previously made and entered into by the Parties as follows:

a. The language of Paragraph IV. C. of Agreement ("Transportation will not be provided by the District") is hereby deleted.

b. The language in Paragraphs 2. - 22, herein is inserted in the place of the deleted language.

- 2. <u>Services</u>. When transportation services offered by DISTRICT have been requested and accepted by an SES Provider (PROVIDER), DISTRICT shall furnish, operate, and maintain school buses of sufficient number for the transportation of students participating in SES programs at DISTRICT schools under these terms and conditions.
- 3. <u>Days of Service</u>. Transportation services provided in support of SES services will be provided on Tuesdays and Thursdays according to a schedule agreed to separately by DISTRICT and PROVIDER from school to bus stops designated by DISTRICT.
- 4. <u>Insurance</u>. DISTRICT coverage shall include insurance appropriate to the level of risk associated with the transportation of students.
- 5. <u>Permits and Licenses</u>. DISTRICT shall secure and maintain valid permits and licenses that are required by law for the execution of this Amendment as they relate to student transportation.
- 6. <u>Subcontracting</u>. DISTRICT may subcontract any of its rights, burdens, duties, or obligations under this Amendment. DISTRICT will advise PROVIDER of such subcontracting.
- 7. <u>Independent Contractor</u>. While engaged in carrying out and complying with the terms and conditions of this Amendment, DISTRICT is an independent contractor, and not an officer, agent, or employee of PROVIDER.
- 8. Force Majeure. DISTRICT shall be excused from performance of this Amendment during the time and to the extent that it is prevented from performing in the customary manner by an act of God, fire, flood, war, riot, civil disturbance, terrorism, epidemic, quarantine, strike, lockout, labor dispute, labor shortage, oil or fuel shortage, freight embargo, rationing or unavailability of materials or products, loss of transportation facilities, commandeering or equipment, materials, products, plants, or facilities by the Government, or any other occurrence which is beyond the control of DISTRICT, when satisfactory evidence thereof is presented to PROVIDER.

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- 9. <u>Routing and Scheduling</u>. DISTRICT shall design and establish routes, schedules, bus stops, and bus loads at its sole discretion.
- 10. Bus Maintenance. DISTRICT shall provide bus maintenance services at no additional charge to PROVIDER.
- 11. Bus Dispatch Services. DISTRICT shall provide dispatch services at no additional charge to PROVIDER.
- 12. Fuel. The DISTRICT shall pay for all fuel utilized to service this Amendment.
- 13. Out-of-District Students. DISTRICT will provide transportation services for students from their zoned schools only. The zoned school is the school that serves the student's permanent home address, not necessarily the school the student attends on a daily basis.
- 14. ESE Students. Special ESE services and accommodations are not provided for SES students.
- 15. <u>District's Personnel</u>. All DISTRICT personnel assigned to perform under this Agreement shall be assigned at the sole discretion of DISTRICT. Route managers shall operate under the exclusive guidance of DISTRICT Director of Transportation. PROVIDER waives all recourse relating to the performance of DISTRICT personnel.
- 16. <u>Invoice Calculation Dates</u>. The "initial calculation date" is the date calculations are made for advance payment invoicing each semester. The "stabilization calculation date" is the date routes and rosters are considered stabilized and calculations are made for final payment invoicing each semester. DISTRICT shall exercise sole discretion in the selection of invoice calculation dates. Calculation dates will not be announced in advance.
- 17. <u>SES FOCUS Software Application</u>. DISTRICT'S SES FOCUS software application will be the reference for determining ridership for invoicing. Rider data contained in FOCUS on the invoice calculation dates will be considered official whether students are being transported on those dates or not, and whether PROVIDER is providing tutoring services at facilities indicated in FOCUS on those dates or not. PROVIDER is solely responsible for maintaining rosters and student data in FOCUS.
- 18. Rosters and Roster Deadlines. Only students indicated in DISTRICT's SES FOCUS software application as receiving transportation services will receive those services. The deadline for finalizing student transportation requirements in FOCUS is September 15 for 1st Semester services, and the last day of 1st Semester SES services for 2nd Semester services. Students added to transportation rolls in FOCUS after those dates likely will not receive transportation until the second week of SES tutoring.

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- 19. Rate and Payment for Bus Services. PROVIDER shall pay to DISTRICT for bus services rendered under this Amendment as follows:
- a. Rate for Bus Services. \$65 per hour, rounded to the next hour for each school bus providing transportation service at the school where PROVIDER operates, for at least ten (10) sessions each semester whether PROVIDER conducts tutoring services for all ten sessions or not.
- b. <u>Calculation of Transportation Hours</u>. Transportation hours will be calculated based on data in FOCUS on initial and stabilization calculation dates.
- c. <u>Bus Services Cost Apportionment</u>. If more than one PROVIDER at the school contracts for DISTRICT transportation services, the total invoice amount for bus services at the school will be divided proportionately between providers according to the number of students indicated as receiving transportation services in FOCUS on initial and stabilization calculation dates. If a bus serving SES students also provides transportation services for students participating in a DISTRICT-operated after-school program, the rate shall be divided between SES providers only. Additional buses shall not be placed into service in order to provide transportation services for DISTRICT-operated after-school programs at PROVIDER expense.

## d. Payment for Bus Services.

- (1) <u>Ist Semester Advance Payment</u>. PROVIDER shall pay to DISTRICT an advance payment commensurate with the expected amount due for bus services to be provided through December. The amount of the advance payment will be calculated by the Transportation Department according to the number of students designated for transportation on PROVIDER's roster of students in the SES FOCUS software on the initial calculation date.
- (2) <u>2nd Semester Advance Payment</u>. PROVIDER shall pay to DISTRICT an advance fee commensurate with the expected amount due for bus services provided through May. The amount of the advance payment will be calculated by the Transportation Department according to the number of students designated for transportation on PROVIDER's roster of students in the SES FOCUS software on the last day of 1st Semester SES services. Overpayments and uncollected underpayments for 1st Semester services will be applied to the 2nd Semester advance invoice.
- (3) <u>Final Invoicing</u>. Final invoices will be sent to PROVIDERS each semester for any additional amounts due based on calculations DISTRICT makes after routes and rosters have stabilized. In the event sums are due to PROVIDER due to overpayment for services by the end of the 2nd Semester, DISTRICT will submit payment to PROVIDER. In the event PROVIDER ceases or curtails its requirement for SES transportation services for any reason during any semester, advance payment for services shall not be refunded.

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- 20. Rate and Payment for Route Planning and Maintenance. PROVIDER shall pay to DISTRICT for route planning and maintenance services rendered as follows:
- a. Rate for Route Planning and Maintenance. \$500 per school, payable to DISTRICT for routing buses at schools at which SES providers operate. These monies will be collected by DISTRICT so they can be distributed to Transportation route managers who plan and maintain SES routes outside of the scope of their regular work duties, pay structure, and regular full day of work.
- b. Route Planning and Maintenance Cost Apportionment. If DISTRICT provides transportation services for more than one SES provider at a school, regardless of the number of students, the rate shall be divided equally among the providers serving that school. The rate shall be apportioned between SES providers only whether the DISTRICT provides concurrent afterschool services at the school, or not.

## c. Payment for Route Planning and Maintenance.

- (1) 1st Semester Advance Payment. PROVIDER shall pay to the DISTRICT \$250 per school for route planning and maintenance for services to be provided through December, or the appropriate portion of that amount as described above. The amount of the route planning and maintenance invoice will be calculated by the Transportation Department according to data derived from PROVIDER's student rosters in the SES FOCUS software on October 1.
- (2) 2nd Semester Advance Payment. PROVIDER shall pay to the DISTRICT \$250 per school for route planning and maintenance for services to be provided through May, or the appropriate portion of that amount as described above. The amount of the route planning and maintenance invoice will be calculated by the Transportation Department according to data derived from PROVIDER's student rosters in the SES FOCUS software on the last day of 1st Semester services.
- (3) Final Invoicing. Final invoices will be sent to PROVIDERS each semester for any additional amounts due based on calculations DISTRICT makes after routes and rosters have stabilized. In the event sums are due to PROVIDER due to overpayment for services by the end of the 2nd Semester, DISTRICT will submit payment to PROVIDER. In the event PROVIDER ceases or curtails its requirement for SES transportation services for any reason during any semester, advance payment for services shall not be refunded.
- 21. Late Charges. Late charges as indicated on the invoice shall apply. Additionally, any sums due to DISTRICT not paid by July 1st following the billing period may be submitted for collection and PROVIDER shall forfeit any opportunity for continued service with DISTRICT.
- 22. Withholding of Services. Transportation services will be withheld if payments are not received by the due dates, or if PROVIDER fails to satisfy the terms of this Amendment. Once paid, monies are non-refundable except as provided above.

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| FOR THE PROVIDER:  |      |
|--|------|
| Signed and effective this 22 day of 4 uqust  | , 20 |
| Name of Supplemental Educational Service Provider: 160 5cholars                                  |      |
| PO BOX 163005, Austin TX 78716   |      |
| Tax Identification Number: 41-2209348  |      |
| Supplemental Educational Service Provider Authorized Representative:  Michael Flowers  Signature |      |
| Print Name Signature   |      |
| FOR THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA:  |      |
| Signed and effective this day of   | , 20 |
| Gerald W. Boone, Chair   |      |
| Attest:  Malcolm Thomas, Superintendent  |      |

APPROVED FOR LEGAL CONTENT FOR QUE 20 11 AGENDA