

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, SEPTEMBER 15, 2015

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mrs. Patricia Hightower
Vice Chair: Mr. Bill Slayton
Board Members: Mr. Gerald W. Boone
Mr. Jeff Bergosh
Mrs. Linda Moultrie

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting was advertised in the *Pensacola News Journal* on August 27, 2015 - Legal No. 1646550

NOTE: The minutes from this session have been prepared according to *Roberts Rules of Order, Newly Revised*.
The video from this session is available at <http://escambiacountysdfl.swagit.com/play/09152015-1037>

I. CALL TO ORDER

Mrs. Hightower called the Regular Meeting to order at 5:30 p.m. She welcomed everyone in attendance to the regular monthly meeting of the Escambia County School Board and thanked them for their interest in public education. Mrs. Hightower read aloud an inspirational passage entitled "Let Us Hold In Our Hearts" by Margaret Borgen and then led the Pledge of Allegiance to the Flag of the United States of America.

a. Adoption of Agenda

The Superintendent noted the following changes that had been made to the agenda since initial publication: Item III.h. ADDED, Item V.a.2.A. AMENDED, Item V.b.3.A.7.d. AMENDED, and Item V.b.3.A.7.e. AMENDED. Mrs. Hightower advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause determined by the person designated to preside over the meeting and stated in the record. Mrs. Hightower said she, as School Board Chair, had determined that the Superintendent's recommended changes to the September 15, 2015 Regular Meeting agenda had been made for good cause. Motion was made by Mr. Slayton and seconded by Mr. Bergosh, to adopt the agenda (*as amended*). Motion carried unanimously.

b. Invocation and Pledge of Allegiance

The invocation and Pledge of Allegiance were handled immediately after Mrs. Hightower called the meeting to order (*see*: Section I, Call to Order).

c. Committee/Departmental Reports

1. PTA Presentation

Mrs. Bridgette Brooks, President of the Escambia County Council PTA (ECCPTA), gave a brief report on the recent and upcoming events and activities of the PTA.

2. Stellar Employee of the Month

The Superintendent made the following announcement: *It is my pleasure this evening to announce that the Stellar Employee for the month of September, and the first Stellar Employee for this school year, is Ms. Mary Moorer. Ms. Moorer is the secretary for the Workforce Innovation and Opportunity Act Youth Program (WIAO) and for the George Stone Adult Education programs. She has worked for the School District for twenty-six (26) years. Ms. Moorer is the first person potential clients and students come in contact with, and her bright smile and cheerful demeanor brings a calmness to all. Mary wears many hats in her role. For the Workforce Program some of her duties include payroll for forty (40) clients at different work sites, managing grant transfers and projections, acting as liaison between the School District and CareerSource Escarosa's payable and receivable activities, as well as other accounting functions. For George Stone, Ms. Moorer schedules waiver appointments for underage students, meets with parents and students to complete applications, assists the data clerk, and collects and submits payrolls for Adult Education employees. In her role, she often handles stressful situations with parents and students. She goes out of her way to make the students and families feel comfortable, and calmly facilitates a smooth resolution to any potential issue. Her coworkers admire her positive energy and awesome work ethic. She often juggles many responsibilities and roles and is always on time, is accurate, and does so with a smile. To quote one of her many admirers, "Mary is such an integral part of both the Workforce Team and George Stone Team that she falls just short of angelic status with everyone she works with. We can't imagine what we would do without her." Ms. Moorer exemplifies the pillars of people and service. It is for these reasons, and many others too numerous to mention, that she is our Stellar Employee for the month of September. The Superintendent and School Board congratulated Ms. Moorer for being selected as the Stellar Employee for the month of September. To acknowledge her achievement and congratulate her stellar performance, Ms. Moorer received a plaque and a pin from the School District and a check in the amount of \$100 from Members First Credit Union.*

3. Red Ribbon Campaign Week Resolution

The Superintendent read aloud the following resolution:

WHEREAS, alcohol and other drug abuse in this nation has reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, Informed Families/the Florida Family Partnership is sponsoring the Florida Red Ribbon Campaign, offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

WHEREAS, the National Red Ribbon Campaign will be celebrated in every community in America during "Red Ribbon Week," October 23 - 31; and

WHEREAS, business, government, parents, law enforcement, media, medical, religious institutions, schools, senior citizens, service organizations and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week long campaign; and

WHEREAS, numerous schools and school districts throughout the country, along with national programs, are among those with innovative solutions; and

WHEREAS, the State of Florida and the School District of Escambia County commit their resources to ensure the success of the Red Ribbon Campaign and the District's Comprehensive Drug Prevention Initiative;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Escambia County does hereby recognize the week of October 23 - 31, 2015, as

RED RIBBON CAMPAIGN WEEK

and encourages staff and students to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free school district and community.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and a copy be tendered to Linda Maletsidis, Director of Elementary Schools; Vicki Gibowski, Director of Middle Schools; and Lesa Morgan, Director of High Schools.

Motion was made by Mrs. Moultrie and seconded by Mr. Bergosh, to adopt a resolution recognizing the week of October 23 – 31, 2015, as “Red Ribbon Campaign Week.” Motion carried unanimously.

4. National Bullying Prevention Month

The Superintendent read aloud the following resolution:

WHEREAS, bullying is physical, verbal, sexual, or emotional harm or intimidation intentionally directed at a person or group of people; and

WHEREAS, bullying occurs in neighborhoods, playgrounds, schools, and through technology, such as the internet and cell phones; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence, affecting millions of American children and adolescents annually; and

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems; and

WHEREAS, students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending school and community activities; and

WHEREAS, children who bully are at greater risk of engaging in more serious violent behaviors; and

WHEREAS, children who witness bullying often feel less secure, more fearful, and intimidated;

NOW, THEREFORE, BE IT RESOLVED that the School Board of Escambia County does hereby recognize the month of October, 2015, as

National Bullying Prevention Month

and encourages students, parents and staff of the School District of Escambia County to engage in a variety of awareness and prevention activities designed to make our schools and community safer for all children and adolescents.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and a copy be tendered to Linda Maletsidis, Director of Elementary Schools, Vicki Gibowski, Director of Middle Schools, and Lesa Morgan, Director of High Schools.

Motion was made by Mr. Slayton and seconded by Mr. Boone, to adopt a resolution recognizing the month of October, 2015, as “National Bullying Prevention Month.” Motion carried unanimously.

II. PUBLIC FORUM

(Supplementary Minute Book, Exhibit “A”)

Mrs. Hightower called for Public Forum at 5:55 p.m.

- James Nims, speaking as an individual, registered to address the School Board regarding many issues.
- James Smith, speaking as an individual, registered to address the School Board regarding violence in schools. The Superintendent was to follow-up with Mr. Smith regarding his specific concerns.

III. MINUTES

- a. 06-15-15 Regular Workshop
- b. 06-22-15 Special Workshop
- c. 07-16-15 Regular Workshop
- d. 07-20-15 Special Workshop
- e. 07-21-15 Special Meeting
- f. 07-28-15 Special Meeting/Public Hearing
- g. 08-18-15 Regular Meeting
- h. 07-14-15 Special Meeting

ADD

Motion was made by Mr. Boone and seconded by Mr. Bergosh, to approve the minutes as listed (Items a through h). Motion carried unanimously.

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption
-No items submitted

2. Permission to Advertise

A. Approval to Advertise Notice of Intent to Adopt Amendments to the School District of Escambia County – Student Progression Plan

Motion was made by Mr. Slayton and seconded by Mr. Boone, to approve for advertising, *Notice of Intent to Adopt Amendments to the School District of Escambia County – Student Progression Plan*. Motion carried unanimously.

AMENDED

b. CONSENT AGENDA

Motion was made by Mr. Slayton and seconded by Mrs. Moultrie to approve the Consent Agenda. Mr. Bergosh requested that Item V.b.4.A.1.a. be pulled from the Consent Agenda for separate vote. Motion to approve the Consent Agenda, except for item pulled, carried unanimously.

1. Curriculum

(Supplementary Minute Book, Exhibit “B”)

A. Alternative Education

1. Cooperative Agreement Between the School Board of Escambia County, Florida and the Community Drug and Alcohol Council ECHO Program

B. Continuous Improvement

1. School Choice Student Transfers

C. Elementary Education

-No items submitted

D. Evaluation Services

1. 2015-2016 Assessment Calendar

E. Exceptional Student Education

1. Transportation Reimbursement Request

2. Cooperative Agreement Between Kids Talk Place, LLC and the School Board of Escambia County, Florida

3. Memorandum of Understanding Between the School Board of Escambia County, Florida and Sacred Heart Health System, INC. 2015-2018

F. High School Education

-No items submitted

G. Middle School Education

-No items submitted

H. Professional Learning

-No items submitted

I. Student Services

-No items submitted

J. Title I

1. Contract for Services Between EscaRosa Coalition on the Homeless and the School Board of Escambia County, Florida

K. Workforce Education

1. Agreement between Gaetz Aerospace Institute, Embry-Riddle Aeronautical University and Escambia County School District Academic Year 2015-2016

L. Other

-No items submitted

2. Finance and Business Services
 - (Supplementary Minute Book, Exhibit "C")
 - A. Finance
 1. Legal Services – General Fund

a. The Hammons Law Firm	\$ 122.50
b. The Hammons Law Firm	\$ 620.00
c. The Hammons Law Firm	\$ 4,538.30
d. Shell, Fleming, Davis & Menge, P.A.	\$ 6,333.64
 2. Legal Services - Risk Management Fund

The Hammons Law Firm	\$ 4,291.00
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 - B. Accounting Operations
 1. Check Register for August 2015
 - C. Budgeting
 1. Recap of General Fund Reserves (Non-Categorical) – no item submitted
 2. Resolutions to amend District School Budget:
 - a. No item submitted – General Operating Fund
 - b. No item submitted – Special Revenue - Federal Programs
 - c. No item submitted – Capital Projects Fund
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted – Debt Service Fund
 - f. No item submitted – Race to the Top Fund
 3. Scrap Lists I and II for September 2015
 4. Auction List I for September 2015
 5. Financial Statements by Fund – no item submitted pending FYE Financial Statement
 6. Disposal and demolition of portables at Pine Forest High and Brown Barge Middle, and storage building at Woodham Middle School
 - D. Payroll and Benefits Accounting
 1. Financial Status Report: Employee Benefit Trust Fund
 - E. Purchasing

ITEMS PREPARED BY PURCHASING:

 1. Bid Award: Art Paper, Bid #160105
 2. Bid Award: Condiments, Spices, & Staples, Bid #160502
 3. Re-Award of Item #64, Breakfast and Lunch Entrees, Bid #153202
 4. Utilization of Palm Beach County Public Schools’ Solicitation for USDA Commodity Processing Services
 5. Chromebooks for Ransom Middle School
 6. Self-Insurer Assessment Fee

ITEMS PREPARED BY FACILITIES PLANNING:

 7. Change Notice #2 to Purchase Order #5421500321 – Global Learning Academy Drainage Correction
 8. Change Notice #2 to Purchase Order #5421500293 – West Pensacola Elementary School Drainage Improvements
 9. Change Notice #9 to Purchase Order #5421300168 – Architectural/Engineering Services for Ernest Ward Middle School
 10. Change Notice #21 to Purchase Order #5421300232 - A. K. Suter Elementary School Replacement
 11. Change Notice #24 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement
 12. Roof Replacement at Washington High School
3. Human Resource Services
 - (Supplementary Minute Book, Exhibit "D")
 - A. Instructional/Professional
 1. Appointments

2. Reappointments
-No items submitted
3. Transfers
4. Out-of-Field
5. Resignations/Retirements/Other
6. Leaves of Absence
7. Special Requests
 - a. Approve Kyle R. Cook to receive his regular hourly rate of pay funded by Workforce Education funds, to be on campus to visit with a Federal Aviation Administration inspector assessing the Aviation Maintenance program at George Stone Technical Center and to prepare curriculum and materials for a new aviation program at Washington High School, from August 5, 2015 through August 6, 2015, a total of 6 hours.
 - b. Approve Benjamin J. Geller to receive his regular hourly rate of pay funded by Workforce Education funds, to provide oversight and instruction for the Law Enforcement Academy class and provide additional instruction for a recently added Crossover from Corrections to Law Enforcement class, at George Stone Technical Center, from August 7, 2015 through August 9, 2015, a total of 21 hours.
 - c. Approve Lydia R. Henderson to receive her regular hourly rate of pay funded by Escambia County Road Prison funds, to work as the Testing Coordinator for incarcerated students at the Escambia County Road Prison, from September 16, 2015 through June 30, 2016, a total not to exceed 36 hours.
 - d. Establish the following job description on the Administrative Salary Schedule:
Coordinator I DODEA Military Grants Coordinator I – Grants Manager
 - e. Amend the 2015-2016 Department Personnel Planning Document (Cost Center 4406)

AMENDED

AMENDED

- B. Educational Support Personnel
 1. Appointments
 2. Temporary Promotions
 3. Resignations/Retirements/Other
 4. Terminations
 5. Leaves of Absence
 6. Special Requests
-No items submitted
- C. Risk Management
 1. Security Resident Lease – Molino Park Elementary School
 2. Employee Benefits changes effective January 1, 2016
- D. Employee Services
-No items submitted
- E. Affirmative Action
-No items submitted

4. Operations
(Supplementary Minute Book, Exhibit “E”)

- A. Facilities Planning
 1. Miscellaneous
 - a. General Contractor Selection – Northwest Middle School

Motion was made by Mr. Slayton and seconded by Mr. Bergosh, to accept the Superintendent’s recommendation to approve Item V.b.4.A.1.a., *General Contractor Selection – Northwest Middle School*. Mr. Bergosh said he would approve the selection of a general contractor for the Northwest Middle School construction project, yet he wanted to clarify that he did not support the construction of an additional middle school in the Beulah area as it was his continued belief that it was an additional elementary school that was really needed.

- B. School Food Services
-No items submitted
 - C. Maintenance and Custodial Services
-No items submitted
 - D. Transportation
-No items submitted
 - E. Central Warehouse
-No items submitted
 - F. Information Technology
 - 1. ECSD Digital Classroom Plan
 - G. Protection Services
-No items submitted
 - H. Energy Management
-No items submitted
- c. ITEMS FROM THE BOARD
-No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
(Supplementary Minute Book, Exhibit “F”)
- 1. Administrative Appointments
-No items submitted
 - 2. Student Discipline
 - A. Disciplinary Reassignment

Motion was made by Mr. Bergosh and seconded by Mr. Slayton, to accept the Superintendent’s recommendation for the disciplinary reassignment of those students outlined in the backup documentation for Item V.d.2.A. Motion carried unanimously.

- B. Expulsions
-No items submitted
- 3. Employee Discipline
 - A. Recommend that employee #0000005487 is suspended without pay for one (1) working day beginning Wednesday, September 16, 2015, based on misconduct as more specifically identified in the notice letter to the employee.

Motion was made by Mrs. Moultrie and seconded by Mr. Bergosh, to accept the Superintendent’s recommendation that employee #0000005487 be suspended without pay for one (1) working day beginning Wednesday, September 16, 2015, based on misconduct as more specifically identified in the notice letter to the employee. Motion carried unanimously.

- 4. Other Items
 - A. Recommend that employee #0000004745 is suspended without pay beginning Wednesday, September 16, 2015 based on conduct as more specifically identified in the notice letter to the employee.

Motion was made by Mr. Boone and seconded by Mr. Slayton, to accept the Superintendent’s recommendation that employee #0000004745 be suspended without pay beginning Wednesday, September 16, 2015, based on conduct as more specifically identified in the notice letter to the employee. Motion carried unanimously.

- e. INTERNAL AUDITING
(Supplementary Minute Book, Exhibit “G”)
- 1. Inventory Adjustment Reports for forty (40) cost centers

Motion was made by Mr. Slayton and seconded by Mr. Bergosh, to approve Item V.e.1., *Inventory Adjustments Reports for forty (40) cost centers*. Motion carried unanimously.

f. ITEMS FROM GENERAL COUNSEL

-No items submitted

VI. ADJOURNMENT

Prior to adjournment, the School Board took a moment to recognize Mrs. Linda West, Coordinator of Board Affairs, who would retire on September 30, 2015 after 33 years with the School District. Mrs. Hightower commented that Mrs. West really knew how to deal with elected officials as she had worked for a number of different School Board Members throughout her career. On behalf of the School Board, Mrs. Hightower thanked Mrs. West for not being afraid to voice her opinions, for the guidance and support that she provided to the School Board, and for always reminding School Board Members of the importance of their position and the potential impact of their actions on the educational community.

There being no further business, the Regular Meeting adjourned at 6:10 p.m.

Attest:

Approved:

Superintendent

Chair