

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, JULY 19, 2016

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mr. Bill Slayton
Vice Chair: Mrs. Linda Moultrie
Board Members: Mr. Gerald W. Boone
Mr. Jeff Bergosh
Mrs. Patricia Hightower

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting was advertised in the *Pensacola News Journal* on July 1, 2016 – Legal No. [1395704](#)

NOTE: The minutes from this session have been prepared according to *Roberts Rules of Order, Newly Revised*.
The video from this session is available at <http://escambiacountysdfl.swagit.com/play/07192016-1721>

I. CALL TO ORDER

Mr. Slayton called the Regular Meeting to order at 5:30 p.m. He welcomed everyone in attendance to the regular monthly meeting of the Escambia County School Board and thanked them for their interest in public education.

a. Invocation and Pledge of Allegiance

Mrs. Hightower began by expressing her appreciation to local law enforcement. She then called for a “moment of silence” as a mark of respect for the victims of the July 7, 2016 attack on police officers in Dallas, Texas and the July 17, 2016 attack on police officers in Baton Rouge, Louisiana. She then led the Pledge of Allegiance to the Flag of the United States of America.

b. Adoption of Agenda

The Superintendent noted the changes that had been made to the agenda since initial publication. Mr. Slayton advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause determined by the person designated to preside over the meeting and stated in the record. Mr. Slayton said he, as School Board Chair, had determined that the Superintendent’s recommended changes to the July 19, 2016 Regular Meeting agenda had been made for good cause. Motion was made by Mr. Boone and seconded by Mrs. Hightower, to adopt the agenda (*as amended*). Motion carried unanimously.

c. Committee/Departmental Reports

1. PTA Presentation

Ms. Michelle Salzman, President of the Escambia County Council PTA (ECCPTA), gave a brief report on the recent and upcoming events and activities of the PTA.

II. PUBLIC FORUM

-None

III. MINUTES

- a. [05-12-16 Special Workshop](#)
- b. [05-13-16 Regular Workshop](#)
- c. [06-21-16 Regular Meeting](#)

Motion was made by Mrs. Hightower, seconded by Mrs. Moultrie, to approve the minutes as listed (Items a through c). Motion carried unanimously.

IV. UNFINISHED BUSINESS

-No items submitted

THE FOLLOWING ITEM WAS MOVED FORWARD: [Administrative Appointments](#) [Item V.d.1.A]

Motion was made by Mr. Bergosh and seconded by Mrs. Moultrie, to accept the Superintendent's recommendation for administrative appointment of Melissa Marsh to Subject Area Specialist – Reading. Motion carried unanimously.

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

- 1. Rule(s) Adoption
 - None
- 2. Permission to Advertise
 - None

b. CONSENT AGENDA

The following item was pulled for separate vote from the Consent Agenda: V.b.1.J.1. by Mrs. Moultrie. Motion was made by Mrs. Hightower and seconded by Mr. Bergosh, to approve the Consent Agenda, except for item pulled. Motion carried unanimously.

1. Curriculum

(Supplementary Minute Book, Exhibit "A")

- A. Alternative Education
 - No items submitted
- B. Continuous Improvement
 - 1. [School Choice Student Transfers](#)
 - 2. [Memorandum of Understanding Between the School Board of Escambia County, Florida and the Big Brothers Big Sisters of Northwest Florida](#)
 - 3. [Memorandum of Understanding Between the School Board of Escambia County, Florida and the Council on Aging of West Florida, Inc.](#)
 - 4. [Learning for Life](#)
 - 5. [Extended School Day for Selected Elementary Schools 2016-2017](#)
- C. Elementary Education
 - No items submitted
- D. Evaluation Services
 - No items submitted
- E. Exceptional Student Education
 - No items submitted
- F. High School Education
 - 1. [Dual Enrollment Inter-Institutional Articulation Agreement Between the District Board of Trustees of Pensacola State College, FL and the School Board of Escambia County, FL](#)
- G. Middle School Education
 - No items submitted

- H. Professional Learning
 - No items submitted
- I. Student Services
 - 1. [Cooperative Agreement Between the School Board of Escambia County, Florida and Children’s Home Society of Florida – Western Division](#)
- J. Title I
 - 1. [Amendment to the Contract Between Community Action Program Committee, Inc. and the School Board of Escambia County, Florida](#)

Motion was made by Mrs. Hightower and seconded by Mr. Boone, to approve Item V.b.1.J.1., Amendment to the Contract Between Community Action Program Committee, Inc. and the School Board of Escambia County, Florida. Mrs. Moultrie advised that she would abstain from voting on this item as she was a member of the Board of Directors for the Community Action Program Committee, Inc. Motion carried 4 to 0, with Mrs. Moultrie abstaining from vote.

- K. Workforce Education
 - No items submitted
- L. Other
 - No items submitted

2. Finance and Business Services

(Supplementary Minute Book, Exhibit “B”)

A. Finance

1. [Legal Services – General Fund](#)

a. The Hammons Law Firm	\$ 443.50
b. The Hammons Law Firm	\$ 682.50
c. The Hammons Law Firm	\$ 5,096.50
d. The Hammons Law Firm	\$ 2,371.82
e. The Hammons Law Firm	\$ 87.50
f. Rumberger, Kirk & Caldwell	\$ 1,120.00
g. Shell, Fleming, Davis & Menge, P.A.	\$ 2,346.50

2. [Legal Services - Risk Management Fund](#)

The Hammons Law Firm	\$ 7,857.62
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B. Accounting Operations

- 1. [Check Register for June 2016](#)
- 2. [Results of Annual Physical Inventory of Warehouse for 2015-2016](#)

C. Budgeting

- 1. [Recap of General Fund Reserves \(Non-Categorical\) as of June 30, 2016](#)
- 2. [Resolutions to amend 2015-2016 District School Budget:](#)
 - a. [Resolution 11 – General Operating Fund](#)
 - b. [Resolution 10 – Special Revenue – Federal Programs](#)
 - c. [Resolution 10 – Capital Projects Fund](#)
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted – Debt Service Fund
 - f. No item submitted – Race to the Top Fund
- 3. [Scrap List I and II for July 2016](#)
- 4. [Auction List I for July 2016](#)
- 5. [Financial Statements by Fund](#)
- 6. [Disposal and demolition of building #6 at Roy Hyatt Environmental Center](#)

D. Payroll and Benefits Accounting

- 1. [Financial Status Report: Employee Benefit Trust Fund](#)

E. Purchasing

ITEMS PREPARED BY PURCHASING:

- 1. [Bid Award: Art Supplies. Bid #162205](#)

AMEND

AMEND

2. [Re-Award: Paper Products & Cleaning Supplies for School Cafeterias, Bid #161502, Item #20](#)
3. [Re-Award: Breakfast and Lunch Entrees, Bid #161902, Item #26](#)
4. [Bid Renewal: Full HVAC Maintenance, RFP #084202](#)
5. [Bid Renewal: Beverage Vending, RFP #075101](#)
6. [Bid Renewal: Automatic Dishwashing Dispenser System and Cleaning Detergents, RFP #153502](#)
7. [Bid Renewal: Direct Delivery of Milk and Dairy Products, RFP #132903](#)
8. [Bid Renewal: Frozen Dessert Novelties for Direct Delivery to School Cafeterias, Bid#160402](#)
9. [Bid Extension: À la Carte Snack Items and Beverages for Direct Delivery to School Cafeterias, RFP #142203](#)
10. [Bid Extension: À la Carte Snack Items for Direct Delivery to School Cafeterias II, RFP #150203](#)
11. [Bid Renewal: Fast Food Partnership, RFP #151903](#)
12. [Bid Renewal: Cleaning & Degreasing Kitchen Exhaust Systems, Bid #084402](#)
13. [Educational Services Agreement: Learning for Life Character Education Program](#)
14. [Annual Agreement: Florida Virtual School License](#)
15. [Amendment to Employee Health Clinic Agreement](#)
ITEMS PREPARED BY FACILITIES PLANNING:
16. [Architectural/Engineering Services for Lincoln Park Primary School Window Replacement and HVAC Upgrades](#)
17. [Change Notice #1 to Purchase Order #5421600134 – Sherwood Elementary School Outdoor Covered Play Area and Multi-Purpose Room](#)
18. [Change Notice #5 to Purchase Order #5421600024 – Bellview Middle School New Gymnasium](#)
19. [Change Notice #5 to Purchase Order #5421600116 – Workman Middle School New Gymnasium](#)
20. [Various Mechanical Services – District Wide](#)
21. [Change Notice #2 to Purchase Order #5421600196 – Pine Forest High School Modular Classroom](#)
22. [Elevator Modernization/Upgrade at Pensacola High School](#)
23. [Agreement: READ 180 Upgrade for District Middle Schools](#)
24. [Agreement: ESE Student Transportation Services](#)
25. [Agreement: Professional Development](#)

AMEND

ADD
ADD

3. Human Resource Services
(Supplementary Minute Book, Exhibit “C”)
 - A. Instructional/Professional
 1. [Appointments](#)
 2. Reappointments
-No items submitted
 3. [Transfers](#)
 4. Out-of-Field
-No items submitted
 5. [Resignations/Retirements/Other](#)
 6. [Leaves of Absence](#)
 7. Special Requests
 - a. [Approve correction to Item V.b.3.A.7.dd., approved at the Regular School Board Meeting on May 17, 2016, to change the start date of work from July 1, 2016 to June 1, 2016.](#)
 - b. [Approve Cynthia H. Knowlton to receive her regular hourly rate of pay funded by Supplemental Academic Instruction, to provide instruction for the High School Transition Summer Program 2016, at Escambia High School, from June 13, 2016 through June 28, 2016, a total not to exceed 70 hours.](#)
 - c. [Approve John J. Fuller to receive his regular hourly rate of pay funded by Workforce Education funds, to provide instruction for the High School Co-Enrolled Summer School](#)

- Program 2016, at Escambia High School, from June 13, 2016 through June 23, 2016, a total not to exceed 56 hours.
- d. Approve Kristy D. Davis to receive her regular hourly rate of pay funded by Workforce Education funds, to provide instruction for the High School Co-Enrolled Summer School Program 2016, at Escambia High School, from June 21, 2016 through June 22, 2016 a total not to exceed 14 hours.
 - e. Approve Melissa M. Culbertson to receive her regular hourly rate of pay funded by Workforce Education funds, to provide instruction for the High School Co-Enrolled Summer School Program 2016, at Escambia High School, on June 13, 2016, a total not to exceed 7 hours.
 - f. Approve Elise K. Smith to receive her regular hourly rate of pay funded by Workforce Education funds, to provide instruction for Session 1 and/or Session 2 for the High School Co-Enrolled Summer Program 2016, at Booker T. Washington High School, from June 13, 2016 through June 23, 2016 and July 11, 2016 through July 21, 2016, a total not to exceed 56 hours per session.
 - g. Approve Ashley R. Storey to receive her regular hourly rate of pay funded by Workforce Education funds, to provide instruction for the High School Co-Enrolled Summer Program 2016, at Booker T. Washington High School, from June 13, 2016 through June 23, 2016 and July 11, 2016 through July 21, 2016, a total not to exceed 56 hours per session.
 - h. Approve correction to Item V.b.3.A.7.e., approved at Regular School Board Meeting on May 17, 2016, to change the start date of work from June 15, 2016 to June 11, 2016.
 - i. Approve correction to Item V.b.3.A.7.u., approved at the Regular School Board Meeting on April 19, 2016, to include work time on June 20, 2016 to prepare for the Escambia Leadership UCon held on June 21, 2016 at Spencer Bibbs Center.
 - j. Approve correction to Item V.b.3.A.7.y., approved at the Regular School Board Meeting on June 21, 2016, to change the hours of work from 15 hours to 75 hours.
 - k. Approve correction to Item V.b.3.A.7.ll., approved at the Regular School Board Meeting on June 21, 2016, to change the end date of work from June 21, 2016 to July 21, 2016.
 - l. Approve Jennifer Cannon to receive her regular hourly rate of pay funded by Supplemental Academic Instruction funds, to receive training to ensure students are placed correctly in classes that reflect progression plans, assessment results, and graduation requirements, at Pine Forest High School, from June 15, 2016 through July 21, 2016, a total not to exceed 120 hours.
 - m. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education funds, to provide instruction for Session 1 and/or Session 2 for the High School Co-Enrolled Summer Program 2016, at Pine Forest High School, from June 13, 2016 through June 23, 2016 and July 11, 2016 through July 21, 2016, a total not to exceed 56 hours per employee per session:
 - Alicia E. Larson
 - Shanae J. Teasley
 - n. Approve Melissa G. Marsh to receive her regular hourly rate of pay funded by Reading Allocation funds, to work as an instructor for the summer NGCAR-PD Academy, at the J. E. Hall Center, from June 1, 2016 through June 30, 2016, a total not to exceed 62 hours.
 - o. Approve correction to Item V.b.3.A.7.x., approved at the Regular School Board Meeting on May 17, 2016, to change the employee name from Samantha R. Wilkerson to Samantha E. Dorsett.
 - p. Approve Tammy Lynn Joyner to receive her regular hourly rate of pay funded by IDEA, Part B, Entitlement, to provide services to ESE students during the Extended School Year (ESY) program, at Lakeview School Day Support, from June 15, 2016 through July 14, 2016, a total not to exceed 125 hours.
 - q. Approve Dwana D. Styles to receive her regular hourly rate of pay funded by Supplemental Academic Instruction, to provide instruction for the High School Transition Summer Program 2016, at Escambia High School, from June 13, 2016 through June 28, 2016, a total not to exceed 70 hours.

- r. [Approve correction to Item V.b.3.A.7.c., approved at the Regular School Board Meeting on April 19, 2016, to change the start date of work from June 22, 2016 to June 15, 2016.](#)

B. Educational Support Personnel

- 1. [Appointments](#)
- 2. [Temporary Promotions](#)
- 3. [Resignations/Retirements/Other](#)
- 4. Terminations
 - No items submitted
- 5. [Leaves of Absence](#)
- 6. Special Requests
 - No items submitted

C. Risk Management

- 1. [School Resource Officer Agreement-Escambia County Sheriff's Office](#)
- 2. [School Resource Officer Agreement-City of Pensacola Police Department](#)

D. Employee Services

- No items submitted

E. Affirmative Action

- 1. [2015-2016 Annual Educational Equity Update](#)

[AMEND](#)

4. Operations

(Supplementary Minute Book, Exhibit "D")

A. Facilities Planning

1. Miscellaneous

- a. [Purchase Agreement Between Kenneth Madison and the School Board of Escambia County, Florida](#)
- b. [Purchase Agreement Between Charles Andrews and the School Board of Escambia County, Florida](#)
- c. [Purchase Agreement Between Marcus Dwight Hill and the School Board of Escambia County, Florida](#)
- d. [Purchase Agreement Between Pensacola Habitat for Humanity, Inc. and the School Board of Escambia County, Florida](#)

[AMEND](#)

B. School Food Services

- No items submitted

C. Maintenance and Custodial Services

- No items submitted

D. Transportation

- No items submitted

E. Central Warehouse

- No items submitted

F. Information Technology

- No items submitted

G. Protection Services

- No items submitted

H. Energy Management

- No items submitted

c. ITEMS FROM THE BOARD

- No items submitted

d. ITEMS FROM THE SUPERINTENDENT

(Supplementary Minute Book, Exhibit "E")

1. Administrative Appointments

- No items submitted

ADD

A. Administrative Appointments

This item was handled earlier in the meeting.

2. Student Discipline

A. Disciplinary Reassignment

-No items submitted

B. Expulsions

1. Recommend that consistent with the decision of the due process committee, student discipline number 16-258-411 be expelled from all public schools of Escambia County for the remainder of the 2015-2016 school year and all of the 2016-2017 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

Motion was made by Mrs. Hightower and seconded by Mrs. Moultrie, to accept the Superintendent's recommendation for student expulsions as outlined in Item V.d.2.B.1. Motion carried unanimously.

3. Employee Discipline

- A. Recommend that employee #0000052420 is suspended without pay for eighty (80) working hours beginning Wednesday, July 20, 2016, and will make restitution based on conduct as more specifically identified in the notice letter to the employee.

AMEND/ADD

- B. Recommend that employee #0000018631 is suspended without pay for ten (10) working day beginning Wednesday, July 20 August 10, 2016, based on misconduct as more specifically identified in the notice letter to the employee.

Motion was made by Mr. Boone and seconded by Mrs. Hightower, to accept the Superintendent's recommendations for employee discipline as outlined in Item V.d.3.A. and Item V.d.3.B. Motion carried unanimously.

4. Other Items

~~No items submitted~~

ADD

- A. Recommend that employee #0000050352 is suspended without pay beginning Wednesday, July 20, 2016, based on conduct as more specifically identified in the notice letter to the employee.

Motion was made by Mrs. Hightower and seconded by Mrs. Moultrie, to accept the Superintendent's recommendations as outlined in Item V.d.4.A. Motion carried unanimously.

e. INTERNAL AUDITING

-No items submitted

f. ITEMS FROM GENERAL COUNSEL

-No items submitted

VI. ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 5:43 p.m.

Attest:

Approved:

Superintendent

Chair