

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, NOVEMBER 14, 2017

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Board Members*:
Mr. Gerald W. Boone (District II)
Mrs. Patricia Hightower (District IV)
Mr. Kevin L. Adams (District I)
Mr. Bill Slayton (District V)

**School Board Member, District III: Vacant*

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting advertised in *Pensacola News Journal* on October 30, 2017 - Legal No. [2501072](#)

NOTE: Minutes from this session have been prepared according to *Roberts Rules of Order, Newly Revised*.
Video from this session is available at <http://escambiacitysdf.com/play/10172017-1054>

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Boone welcomed everyone in attendance as well as those watching via live streaming or television and thanked them for their interest in public education. He called the Regular Meeting to order at 5:30 p.m. Mr. Kevin Adams introduced Pastor Blake Nance of Beulah Free Will Baptist Church, who delivered the invocation. Mr. Adams then led the Pledge of Allegiance to the American Flag.

ORGANIZATION OF THE BOARD

NOTE: *The Superintendent served as Chair for the organization segment of this meeting, which began at 5:33 p.m.* At the request of the Superintendent, Mrs. Waters discussed the legal requirements of the organization of the Board pursuant to Florida Statutes, Section 1001.371. Motion by Mr. Slayton, seconded by Mrs. Hightower, to adopt the portion of this agenda that outlined the organization proceedings, carried 4 to 0.

A. Election of Chairman for 2017-2018

Mrs. Hightower nominated Mr. Gerald Boone, School Board Member for District II, to serve as Chairman for 2017-2018. There being no further nominations, the Superintendent called for the vote. The nomination of Mr. Boone to serve as Chairman for 2017-2018 carried 4 to 0.

B. Election of Vice Chairman for 2017-2018

Mr. Slayton nominated Mrs. Patricia Hightower, School Board Member for District IV, to serve as Vice Chairman for 2017-2018. There being no further nominations, the Superintendent called for the vote. The nomination of Mrs. Hightower to serve as Vice Chairman for 2017-2018 carried 4 to 0.

C. Designation of Date, Time, and Location of Monthly Workshops and Meeting

Motion was made by Mrs. Hightower and seconded by Mr. Slayton, to maintain the current schedule of monthly workshops and meetings, with:

- *Regular Meetings on the third Tuesday of each month, beginning at 5:30 p.m.;*
- *Special Workshops (for the purpose of open discussion and presentations) on the Thursday prior to the Regular Meeting, beginning at 3:00 p.m.; and*

- *Regular Workshops on the Friday prior to the Regular Meeting, beginning at 9:00 a.m. Unless otherwise advertised, each monthly workshop and meeting would be held in Room 160, at the J.E. Hall Educational Services Center.*

Motion to maintain the current schedule of monthly workshops and meetings carried 4 to 0.

D. Appointment of Parliamentarian

Motion by Mrs. Hightower, seconded by Mr. Slayton, to appoint the School Board General Counsel, Mrs. Donna Session Waters as Parliamentarian, carried 4 to 0.

E. Selection of Parliamentary Procedure

Motion was made by Mr. Slayton and seconded by Mr. Adams, to designate the latest version of *Robert's Rules of Order Newly Revised* as the parliamentary procedure to be followed for the conduct of official business of the School Board. Motion carried 4 to 0.

The organization segment of this meeting concluded at 5:38 p.m.

I. CALL TO ORDER

The Regular Meeting was previously called to order at 5:30 p.m.

a. Adoption of Agenda

The Superintendent listed any changes made to the agenda since initial publication. Mr. Boone advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause, as determined by the person designated to preside over the meeting, and stated in the record. Mr. Boone said he, as School Board Chair, had determined that the Superintendent's recommended changes to the November 14, 2017 Regular Meeting agenda were for good cause. Motion by Mr. Adams, seconded by Mr. Slayton, to adopt the agenda *as amended*, carried 4 to 0.

b. Committee/Departmental Reports

1. PTA Presentation

-None

2. Stellar Employee of the Month

The Superintendent made the following announcement: *It is my pleasure this evening to announce that the Stellar Employee for the month of November is Mr. Leon Doyle. Leon Doyle is an HVAC/R Technician in the Maintenance Department. Mr. Doyle has been in Maintenance and with the District for three (3) years. Mr. Doyle received two nominations for Stellar Employee. One from Global Learning Academy and one from the support staff on the fourth floor of the McDaniel Building. Leon Doyle is the HVAC "guru" for the McDaniel administrative building as well as Global Learning Academy. The McDaniel building has undergone several HVAC renovations in the past two years. Leon Doyle is the most patient, thorough and knowledgeable technician who exhibits a very helpful attitude in all situations. No matter what type of inclement weather – heat, rain or cold – Leon Doyle is timely, efficient, cheerful and most importantly, always follows-up to make sure the problem is adequately resolved. The McDaniel Building has four floors and a basement, which are controlled by different chillers; therefore, different areas of the building function at varying degrees. Leon is always on top of all work orders and determined to fix whatever the issue may be. Leon Doyle is the consummate technician. As in any Escambia district school, the front office is consistently full of activity. When Leon Doyle checks in at Global Learning Academy, they say he never bypasses the check-in process and is always patient and understanding, demonstrating an empathy for the hectic atmosphere of the school's front office. Leon Doyle swiftly relays information necessary to initiate the repair process and is more than willing to accommodate any unforeseen problems while remaining vigilant to district guidelines. He never leaves without checking in with the front office personnel to*

let them know the status of their work order. Leon Doyle's impeccable character and the pride he takes in each job, no matter the importance or size of the duty, is a wonderful role model for the students to witness. He is the epitome of a diligent, conscientious professional technician. Leon Doyle is stellar because of his excellent work ethic and dedication to the staff in the maintenance department. He exemplifies the pillars of "people" and "service" and it is for these reasons, and so many others, that Mr. Doyle has been selected as our stellar employee of the month of November 2017. In recognition of his stellar performance, Mr. Doyle received a plaque and pin from the School District and a check for \$100 from Members First Credit Union.

3. Maker Hero

The Superintendent made the following announcement: *Each year Scholastic Publishing and School Library Journal search for the country's top librarians. This year they also added four hero awards to honor librarians for outstanding performance in designated categories. In addition to being featured in both print and online articles for school library journal, each hero receives \$500 in materials of their choice from scholastic library publishing. One of the four 2017 school librarian of the year heroes is Alisha Wilson from Booker T. Washington High School who was named the 2017 Maker Hero. Alisha Wilson was a semi-finalist for Librarian of the Year and received this award for all she has done to transform the library into an innovation center. In 2015, Alisha Wilson left her teaching position at Booker T. Washington High School to become the school's new librarian. Determined to transform the space into a hub of discovery and learning, Alisha Wilson partnered with faculty, students, and the community to create an innovation center. Mrs. Wilson introduced resources that would revolutionize how the space was used. First, she turned one room into a spark lab and filled it with donated craft supplies. Then she got busy writing grants so she could add tools, a sewing machine, and even a 3D printer. A few more grants and she started adding robots of various shapes and sizes. She started to plan special events like Coding for a Cookie and Shakefest – a day with a library full of activities tied to different Shakespearean plays. She also led a partnership with the University of West Florida to create the high school's first-ever writing lab, where college students volunteer to help Booker T. Washington students improve their writing skills. It is my pleasure to present Alisha Wilson with her plaque from Scholastic and School Library Journal for being named their 2017 Maker Hero of the Year.*

II. [PUBLIC FORUM](#)

-David Elzbeck, representing Union of Escambia ESP, registered to address the School Board regarding ESP Day.

III. MINUTES

- a. [09-14-17 Special Workshop](#)
- b. [10-17-17 Regular Meeting](#)

Motion by Mr. Adams, seconded by Mrs. Hightower, to approve the minutes as presented (Items III.a and III.b), carried 4 to 0.

IV. UNFINISHED BUSINESS

-None

V. NEW BUSINESS

- a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
 1. Rule(s) Adoption
 - No items submitted

- 2. Permission to Advertise
 - No items submitted

b. CONSENT AGENDA

Motion was made by Mr. Slayton and seconded by Mrs. Hightower, to adopt the Consent Agenda. (NOTE: *There was no vote taken on this motion.*) Mr. Slayton asked that Item V.b.2.E.8 be pulled from the Consent Agenda for separate vote. Motion was made by Mrs. Hightower, seconded by Mr. Adams, to approve the Consent Agenda, except for item pulled. Motion carried 4 to 0.

1. Curriculum

- A. Alternative Education
 - No items submitted
- B. Continuous Improvement
 - 1. [2017-2018 School Advisory Council \(SAC\) Memberships](#)
 - 2. [Addendum to Memorandum of Understanding Between the School Board of Escambia County, Florida, Children’s Home Society of Florida, Escambia Community Clinics, Inc., and the University of West Florida](#)
 - 3. [The School District of Escambia County Strategic Plan 2017-2018](#)
- C. Elementary Education
 - No items submitted
- D. Evaluation Services
 - No items submitted
- E. Exceptional Student Education
 - No items submitted
- F. High School Education
 - No items submitted
- G. Middle School Education
 - No items submitted
- H. Professional Learning
 - No items submitted
- I. Student Services
 - No items submitted
- J. Title I
 - No items submitted
- K. Workforce Education
 - No items submitted
- L. Other
 - 1. [School District of Escambia County 2018-19, 2019-20, 2020-21, 2021-22, and 2022-23 School Calendars](#)

2. Finance and Business Services

- A. Finance
 - 1. [Legal Services – General Fund](#)
 - a. The Hammons Law Firm \$ 1,190.00
 - b. The Hammons Law Firm \$ 175.00
 - c. The Hammons Law Firm \$ 3,537.17
 - d. The Hammons Law Firm \$ 140.00
 - e. The Hammons Law Firm \$ 245.00
 - f. Rumberger, Kirk & Caldwell \$ 5,628.35
 - g. Shell, Fleming, Davis & Menge, P.A. \$ 2,000.00
 - h. Steven J. Baker, P.A. \$ 1,800.00
 - 2. [Legal Services - Risk Management Fund](#)
 - a. The Hammons Law Firm \$ 10,710.75

- b. Steven J. Baker, P.A. \$ 30,264.59
- B. Accounting Operations
1. [Check Register for October 2017](#)
- C. Budgeting
1. [Recap of General Fund Reserves \(Non-Categorical\) as of October 31, 2017](#)
 2. [Resolutions to amend District School Budget:](#)
 - a. [Resolution 2 - General Operating Fund](#)
 - b. [Resolution 2 - Special Revenue – Federal Programs](#)
 - c. [Resolution 2 - Capital Projects Fund](#)
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted - Debt Service Fund
 3. [Scrap List I for November 2017](#)
 4. [Auction List I for November 2017](#)
 5. [Financial Statements by Fund](#)
- D. Payroll and Benefits Accounting
1. [Financial Status Report: Employee Benefit Trust Fund](#)
- E. Purchasing
- ITEMS PREPARED BY PURCHASING:*
1. [Bid Renewal: Dispensing System for General Cleaning Supplies, RFP #151702](#)
 2. [Bid Renewal: Dispensing System for Toilet Tissue and Hand Towels, RFP #151602](#)
 3. [Bid Renewal: Miscellaneous Snacks and Beverages, Bid #171602](#)
 4. [Bid Renewal: Ala Carte Beverages for Direct Delivery to School Cafeterias \(RE-BID\), Bid #171302](#)
 5. [Bid Renewal: Ala Carte Snack Items and Beverages for Direct Delivery to School Cafeterias, Bid #171002](#)
 6. [Bid Renewal: Communications Cabling, RFP #160704](#)
 7. [Change Notice #1 to Purchase Order #5661800045 – Aaron Frost Refrigeration](#)
- ITEMS PREPARED BY FACILITIES PLANNING:*
8. [Bid Award: Athletic Improvements for West Florida High School – Woodham Campus](#)
- Motion was made by Mrs. Hightower and seconded by Mr. Slayton, to approve Item V.b.2.E.8, *Bid Award: Athletic Improvements for West Florida High School – Woodham Campus*. The Superintendent and his staff responded to Mr. Slayton’s request for clarification of various aspects of this item. Motion carried 4 to 0.
9. [Change Notice #1 to Purchase Order #5421800045 – Woodham Middle School Stormwater and Site Improvements](#)
 10. [Construction Manager at Risk Services for Westside Elementary School](#)
3. Human Resource Services
- A. Instructional/Professional
1. [Appointments](#)
 2. Reappointments
-No items submitted
 3. [Transfers](#)
 4. [Out-of-Field](#)
 5. [Resignations/Retirements/Other](#)
 6. [Leaves of Absence](#)
 7. Special Requests
 - a. [For Board Information: Report the death of Michelle Ann Reasoner, Teacher, Sherwood Elementary, on October 18, 2017.](#)
- B. Educational Support Personnel
1. [Appointments](#)
 2. [Temporary Promotions](#)

3. [Resignations/Retirements/Other](#)
 4. [Terminations](#)
 5. [Leaves of Absence](#)
 6. Special Requests
 - No items submitted
 - C. Risk Management
 - No items submitted
 - D. Employee Services
 - No items submitted
 - E. Affirmative Action
 - No items submitted
4. Operations
- A. Facilities Planning
 1. Final Payments
 - a. [Pensacola High School Building 2 & Cafeteria OAU Replacements](#)
 2. Miscellaneous
 - a. [Pre-Qualification of Contractor](#)
 - B. School Food Services
 - No items submitted
 - C. Maintenance and Custodial Services
 - No items submitted
 - D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - No items submitted
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
1. [Reappointment of Diane Martinez as the School Board's Appointee to Escambia County School District Audit Committee](#)
 2. Reappointment of Gerald Adcox as the School Board's Appointee to Escambia County Value Adjustment Board

Motion by Mr. Adams, seconded by Mrs. Hightower, to reappoint the individuals as outlined in Item V.c.1 and Item V.c.2, carried 4 to 0.

d. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointments
 - No items submitted
2. Student Discipline
 - A. [Disciplinary Reassignments](#)
 - B. [Expulsions](#)
 1. Recommend that consistent with the decision of the due process committee, student discipline number 18-35-951 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

Motion by Mr. Slayton, seconded by Mrs. Hightower, to accept the Superintendent's recommendations for student discipline as outlined in Item V.d.2.A and Item V.d.2.B, carried 4 to 0.

- 3. Employee Discipline
 - No items submitted
- 4. Other Items
 - A. Recommend to rescind the termination of employee #0000028103 effective March 15, 2017 as approved under agenda item V.d.3.D. during the March 14, 2017 Regular School Board meeting, and accept a separation of employment effective March 15, 2017.
 - B. Recommend that employee #000005729 is suspended without pay beginning Wednesday, November 15, 2017, based on conduct as more specifically identified in the notice letter to the employee.

ADD

Motion by Mr. Adams, seconded by Mr. Slayton, to accept the Superintendent's recommendations as outlined in Item V.d.4.A and Item V.d.4.B, carried 4 to 0.

- e. INTERNAL AUDITING
 - No items submitted
- f. ITEMS FROM GENERAL COUNSEL
 - No items submitted

VI. ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 6:02 p.m.

Attest:

Approved:

Superintendent

Chair