

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, DECEMBER 13, 2016

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mr. Bill Slayton
Vice Chair: Mrs. Linda Moultrie
Board Members: Mr. Kevin L. Adams
Mr. Gerald W. Boone
Mrs. Patricia Hightower

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting advertised in the *Pensacola News Journal* on December 1, 2016 - Legal No. [1756298](#)

NOTE: The minutes from this session have been prepared according to *Roberts Rules of Order, Newly Revised*. The video from this session is available at <http://escambiacountysdfl.swagit.com/play/12132016-1402>

I. CALL TO ORDER

Mrs. Moultrie called the Regular Meeting to order at 5:30 p.m. She welcomed those in attendance to the regular monthly meeting of the Escambia County School Board and thanked them for their interest in public education.

a. Invocation and Pledge of Allegiance

Mrs. Hightower called for a moment of silence to reflect on the upcoming holiday season. David Schneider, student representative to the Escambia County Council PTA (ECCPTA), led the Pledge of Allegiance to the American Flag.

b. Adoption of Agenda

The Superintendent noted the changes made to the agenda since initial publication. Mrs. Moultrie advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause determined by the person designated to preside over the meeting and stated in the record. Mrs. Moultrie said she, as School Board Chair, had determined that the Superintendent's recommended changes to the December 13, 2016 Regular Meeting agenda were for good cause. Motion by Mr. Adams, seconded by Mr. Boone, to adopt the agenda (*as amended*), carried unanimously.

c. Committee/Departmental Reports

1. PTA Presentation

David Schneider, student representative to the Escambia County Council PTA (ECCPTA), gave a brief report on the recent and upcoming events and activities of the PTA.

2. Stellar Employee of the Month

The Superintendent made the following announcement: *It is my pleasure this evening to announce that the Stellar Employee for the month of December is Ms. Anna Baker. Ms. Baker has been employed with the Escambia County School District for eight (8) years and has been employed in her current position as dispatcher in the Transportation Department for almost one (1) year (January 29, 2016). Ms. Baker has proven herself dependable, resourceful and helpful. These same qualities can also be said about her when she was a school bus operator. To many fellow employees, she is the steady, calm voice heard over 300 school bus radios every day. Her voice guides school bus operators through the dynamic, everyday business of student transportation. School bus operators, parents and school administrators know her voice to be one of great empathy, concern, and calmness. Ms. Baker's co-workers report that, "when there is an accident or an incident involving a schools bus, she assists the bus operator, ensures the appropriate resources have been routed to the scene, and advises parents of the situation so they do not worry." Ms. Baker's co-workers also share that Ms. Baker can adapt and thrive in any situation because she truly cares for the safety of all students. Ms. Baker is stellar because of her excellent work ethic and dedication to the staff within the transportation department. She exemplifies the pillars of "people" and "service" and it is for these reasons, and so many others, that Ms. Baker has been selected as our stellar employee of the month of December 2016. In recognition of his stellar performance, Ms. Baker received a plaque and pin from the School District and a check for \$100 from Members First Credit Union.*

II. PUBLIC FORUM

Davis, Suhor, representing the Satanic Temple of West Florida, requested to address the School Board regarding its invocation practice.

III. MINUTES

- a. [11-10-16 Regular Workshop](#)
- b. [11-15-16 Regular Meeting](#)
- c. [11-22-16 Organizational Meeting](#)

Motion by Mrs. Hightower, seconded by Mr. Slayton, to approve the minutes as listed (Items a through c), carried unanimously.

IV. UNFINISHED BUSINESS

-None

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption
-No items submitted

2. Permission to Advertise

- A. [Approval to Advertise NOI to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 6, Student Transportation](#)

Motion was made by Mr. Slayton and seconded by Mr. Adams, to advertise a *Notice of Intent (NOI) to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 6, Student Transportation*. Motion carried unanimously.

b. CONSENT AGENDA

On motion made by Mr. Boone and seconded by Mrs. Hightower, approval of the Consent Agenda, carried unanimously.

1. Curriculum
- A. Alternative Education
 - 1. [Amendment to the Contract for Educational Services Between the School Board of Escambia County, Florida and Camelot Schools of Florida, LLC](#)
 - B. Continuous Improvement
 - 1. [School Choice Student Transfers](#)
 - C. Elementary Education
 - No items submitted
 - D. Evaluation Services
 - No items submitted
 - E. Exceptional Student Education
 - No items submitted
 - F. High School Education
 - No items submitted
 - G. Middle School Education
 - No items submitted
 - H. Professional Learning
 - No items submitted
 - I. Student Service
 - No items submitted
 - J. Title I
 - No items submitted
 - K. Workforce Education
 - No items submitted
 - L. Other
 - No items submitted
2. Finance and Business Services
- A. Finance
 - 1. [Legal Services – General Fund](#)

a. The Hammons Law Firm	\$ 700.00
b. The Hammons Law Firm	\$ 122.50
c. The Hammons Law Firm	\$ 122.50
d. The Hammons Law Firm	\$ 3,777.30
e. The Hammons Law Firm	\$ 735.00
f. Rumberger, Kirk & Caldwell	\$ 6,558.95
g. Shell, Fleming, Davis & Menge, P.A.	\$ 2,904.50
 - 2. [Legal Services - Risk Management Fund](#)

a. The Hammons Law Firm	\$ 7,117.50
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 - B. Accounting Operations
 - 1. [Check Register for November 2016](#)
 - 2. [Banking Resolutions and Authorizing Agreements](#)
 - C. Budgeting
 - 1. [Recap of General Fund Reserves \(Non-Categorical\) as of November 30, 2016](#)
 - 2. [Resolutions to amend 2016-2017 District School Budget:](#)
 - a. [Resolution 3 - General Operating Fund](#)
 - b. [Resolution 3 - Special Revenue – Federal Programs](#)
 - c. [Resolution 3 - Capital Projects Fund](#)
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted - Debt Service Fund
 - 3. [Scrap List I for December 2016](#)
 - 4. [Auction List I for December 2016](#)
 - 5. [Financial Statements by Fund](#)

D. Payroll and Benefits Accounting

1. [Financial Status Report: Employee Benefit Trust Fund](#)

E. Purchasing

ITEMS PREPARED BY PURCHASING:

1. [Bid Award: Musical Instruments, Bid #170405](#)
 2. [Bid Award: Custodial Supplies, Bid #170703](#)
 3. [Bid Renewal: Dispensing System for General Cleaning Supplies, RFP #151702](#)
 4. [Bid Renewal: Pumping of Grease Traps, RFP #161403](#)
 5. [Annual Agreement: Consultant Services for the School Board](#)
 6. [Bid Renewal: Employee Benefits Consulting Services, RFP #140601](#)
 7. [Bid Extension: Bread for Direct Delivery to School Cafeterias, Bid #160902](#)
 8. [Annual Agreement Renewal: Employee Health Clinic Agreement](#)
 9. [Annual Agreement Renewal: Group Medical Benefits \(Including Prescription Drugs\)](#)
 10. [Annual Agreement Extension: Administrative Services for Employee Dental Plan](#)
 11. [Annual Agreement Renewal: Focus School Software – Post-Secondary SIS and Finance Systems](#)
 12. [GoGuardian Software](#)
 13. [VMWare Software](#)
- ITEMS PREPARED BY FACILITIES PLANNING:*
14. [Annual Agreement Renewal: Aluminum Covered Walks & Bus Ramps Installation and Repairs at Various School District Facilities](#)
 15. [Annual Agreement Renewal: Professional Architectural Services](#)
 16. [Bid Award: Ferry Pass Middle and Ransom Middle Schools Track Resurfacing](#)
 17. [Canopy Demolition and Installation – Pine Meadow Elementary School](#)
 18. [Change Notice #2 to Purchase Order #5421700040 - Construction Manager at Risk Services for Beulah Middle School](#)

3. Human Resource Services

A. Instructional/Professional

1. [Appointments](#)
2. Reappointments
-No items submitted
3. [Transfers](#)
4. Out-of-Field
-No items submitted
5. [Resignations/Retirements/Other](#)
6. [Leaves of Absence](#)
7. Special Requests
-No items submitted

B. Educational Support Personnel

1. [Appointments](#)
2. [Temporary Promotions](#)
3. [Resignations/Retirements/Other](#)
4. [Terminations](#)
5. [Leaves of Absence](#)
6. Special Requests
-No items submitted

C. Risk Management

1. [Campus Security Resident Lease-Northview High School](#)
2. [Stop Loss Policy Renewal](#)
3. [Auto Liability Settlement](#)
4. [Auto Liability Settlement](#)

D. Employee Services

- No items submitted

ADD

ADD

ADD

- E. Affirmative Action
 - No items submitted
- 4. Operations
 - A. Facilities Planning
 - 1. [Repurpose Woodham Middle School to West Florida High School](#)
 - B. School Food Services
 - No items submitted
 - C. Maintenance and Custodial Services
 - No items submitted
 - D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - 1. [2016 – 2017 Florida District Safe Schools Assessment](#)
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
 - 1. School Board Appointee to Escambia County Planning Board
 - Motion by Mr. Slayton, seconded by Mr. Boone, to appoint Mrs. Hightower as the School Board’s appointee to the Escambia County Planning Board, carried unanimously.
 - 2. School Board Appointee to Community Action Committee Board
 - Motion by Mrs. Hightower, seconded by Mr. Adams, to appoint Mrs. Moultrie as the School Board’s appointee to the Community Action Committee Board, carried unanimously.
 - 3. School Board Appointee to Early Learning Coalition Board
 - Motion by Mrs. Hightower, seconded by Mr. Slayton, to appoint Mr. Boone as the School Board’s appointee to the Early Learning Coalition Board, carried unanimously.
 - 4. School Board Appointee to Escambia County Value Adjustment Board
 - Motion by Mr. Slayton, seconded by Mr. Boone, to appoint Mr. Adams as the School Board’s appointee to the Escambia County Value Adjustment Board, carried unanimously.
 - 5. Reappointment of Gerald Adcox as the School Board's Appointee to Escambia County Value Adjustment Board
 - Motion by Mrs. Hightower, seconded by Mr. Boone, to reappoint Mr. Gerald Adcox as the School Board’s appointee to the Escambia County Value Adjustment Board, carried unanimously.
 - ADD** 6. School Board Appointee to Military Affairs Committee
 - Motion by Mr. Slayton, seconded by Mrs. Hightower, to appoint Mr. Adams as the School Board’s appointee to the Military Affairs Committee, carried unanimously.

d. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointments
-No items submitted
2. Student Discipline
 - A. [Disciplinary Reassignments](#)

Motion by Mr. Adams, seconded by Mr. Slayton, to accept the Superintendent's recommendations as outlined in Item V.d.2.A., *Disciplinary Reassignments*, carried unanimously.

B. [Expulsions](#)

1. Recommend that consistent with the decision of the due process committee, student discipline number 17-44-951 be expelled from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

Motion by Mr. Boone, seconded by Mr. Slayton, to accept the Superintendent's recommendation as outlined in Item V.d.2.B., *Expulsions*, carried unanimously.

3. Employee Discipline
-No items submitted
4. Other Items
 - A. Recommend that employee #0000054038 is suspended without pay beginning Wednesday, December 14, 2016, based on conduct as more specifically identified in the notice letter to the employee.

Motion by Mrs. Hightower, seconded by Mr. Boone, to accept the Superintendent's recommendation as outlined in Item V.d.4.A., carried unanimously.

e. INTERNAL AUDITING

-No items submitted

f. ITEMS FROM GENERAL COUNSEL

-No items submitted

VI. ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 5:55 p.m.

Attest:

Approved:

Superintendent

Chair