

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, APRIL 18, 2017

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J. E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida with the following present:

Chair: Mrs. Linda Moultrie (District III)
Vice Chair: Mr. Gerald W. Boone (District II)
Board Members: Mr. Kevin Adams (District I)
Mrs. Patricia Hightower (District IV)
Mr. Bill Slayton (District V)

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting advertised in the *Pensacola News Journal* on April 3, 2017 - [Legal No. 2035555](#)

NOTE: The minutes from this session have been prepared according to Roberts Rules of Order, Newly Revised. The video from this session is available at <http://escambiacitysdf.com/play/04182017-1053/#2>

I. CALL TO ORDER –

Mrs. Moultrie called the Regular Meeting to order at 5:30 p.m. She welcomed those in attendance to this regular monthly meeting of the Escambia County School Board and thanked them for their interest in public education.

a. Invocation and Pledge of Allegiance –

Mrs. Moultrie provided an inspirational reading, and then led the Pledge of Allegiance to the American Flag.

b. Adoption of Agenda

The Superintendent noted the changes made to the agenda since initial publication. Mrs. Moultrie advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause determined by the person designated to preside over the meeting and stated in the record. Mrs. Moultrie said she, as School Board Chair, had determined that the Superintendent's recommended changes to the April 18, 2017 Regular Meeting agenda were for good cause. Motion by Mr. Slayton, seconded by Mrs. Hightower, to adopt the agenda (*as amended*), carried unanimously.

c. Committee/Departmental Reports

1. PTA Presentation

Mrs. Michelle Salzman, President of the Escambia County Council PTA (ECCPTA) gave a brief update on recent and upcoming events and activities of the PTA

2. Stellar Employee of the Month

The Superintendent made the following announcement: *It is my pleasure this evening to announce that the stellar employee for the month of April is Mr. Kenneth Barth. Mr. Barth, please come forward with your family and friends. Mr. Barth is a shop leader in the grounds maintenance department. He has worked in the maintenance department and with the district for thirteen (13) years. Kenneth began as a heavy equipment operator where he brought many years of experience in the road construction business. This has proven to be very valuable to the district. He also holds a structural pest control license and a lawn and ornamental pest control license through the Florida Department of Agriculture. This has allowed him to operate as a pest control technician for the grounds crew. Kenneth maintains these licenses and fills in during busy times or in the absence of one of the exterminators. Additionally, he is able to respond to after-hours emergency pest control situations. For the past five years, Mr. Barth has been on the maintenance service after hours emergency team responding to all types of urgent requests. He currently holds a special hazmat endorsement on his driver's license equipping him to drive the fuel wagon to provide fuel for emergency generators at our schools and administration facilities. Kenneth, along with his wife Kathy (also a district employee), is a member of our Maintenance Back Pack Campaign Committee. Together they created the program that tabulates all of the scores for the annual fishing rodeo where they handle all of the data entry and scoring. Mr. Barth is eager to provide the highest level customer service to our schools, bending over backwards to make the most difficult school requests happen. He never takes the easy way out with just a "band-aid" fix or repair. He is extremely appreciated by school-based administrators and staff for his willingness to help solve their maintenance concerns. Mr. Barth is stellar because of his excellent work ethic and dedication to the staff in the Maintenance Department. He exemplifies the pillars of "people" and "service" and it is for these reasons, and so many others, that Mr. Barth has been selected as our stellar employee of the month of April, 2017. In recognition of his stellar performance, Mr. Barth received a plaque and pin from the School District and a check for \$100 from Members First Credit Union.*

3. Food Service Healthier US School Challenge

The Superintendent made the following announcement: *I am pleased to announce that Ms. Jamie Burch and Ms. Monica Fugero, on behalf of the Florida Department of Agriculture and Consumer Services, are here to present the Healthier US School Challenge Smarter Lunchrooms Award. Ms. Birch and Ms. Fugero recognized the following schools and personnel:*

Reinhart Holm Elementary: Ms. Debra Simpkins, Principal and Ms. Tonja Holland, Cafeteria Manager

Ferry Pass Elementary: Ms. Rhonda Shuford, Principal, Ms. Cathy Ray, Assistant Principal and Ms. Corissa Bonifay, Cafeteria Manager

Molino Park Elementary: Ms. Lisa Arnold, Principal, and Ms. Ginger Smith, Assistant Cafeteria Manager

Myrtle Grove Elementary: Ms. Robin Maloy, Principal, Ms. Dawn Morris, Curriculum Coordinator, and Ms. Rosie Whalen, Cafeteria Manager

O. J. Semmes Elementary: Ms. Connie Farish, Principal and Ms. Dianna Weekley, Cafeteria Manager

C. A. Weis Elementary: Ms. Holly Magee, Principal

4. Excellence in Education Award

The Superintendent made the following announcement: *It is my pleasure this evening to announce the 2017 Black History Month Excellence in Education Award is Mr. Michael Burton. Mr. Michael Burton is the Business Technology and Personal Development teacher at Workman Middle School. We are recognizing Mr. Burton tonight as the recipient of the 2017 Black History Month Excellence in Education Award—one of three teachers in Florida to receive the award at the Florida governor's mansion in Tallahassee. Governor Rick Scott and First Lady Ann Scott honored Mr. Burton with a \$1,500 check for being selected for the 2017 Black History Month Excellence in Education Award. Mr. Burton was nominated by his START Consulting teacher, Ms. Dorice Brennan, who states that Mr. Burton gets to know his students as individuals and has built a strong rapport with them. Mr. Burton is aware of and addresses students' special needs, cultural heritages and outside interests. In Mr. Burton's Personal Development and Career Planning class, students studied biographical information*

about Dr. Martin Luther King, Jr. Students then pretended to be Dr. King and went back in time to the moments before he delivered his "I Have a Dream" speech. Students considered the skills needed before presenting in front of thousands and why those skills are important for delivering such a life-changing speech. As a novice teacher, Mr. Burton delivered professional development to Workman's faculty regarding Google classroom which is an important component of "Vision 2020." Mr. Burton was an instrumental resource as not only did he deliver Google classroom instruction to the whole faculty, he made himself available to assist teachers "one on one" as needed throughout the year. Mr. Burton, Congratulations on this Honor! Would you please come and greet the Board Members and receive a commemorative plaque in honor of your award.

5. Trauma Informed Care Day of Focus Resolution

The Superintendent read:

WHEREAS, behavioral health agencies are aware of the Adverse Childhood Experiences (ACEs) study which confirms that toxic stress can affect brain development causing important health, social and behavioral milestones to be delayed or negatively impacted throughout a person's life; and

WHEREAS, local agencies have partnered with Lakeview Center to bring best practices to the community of Pensacola in responding to people coping with trauma; and

WHEREAS, a Trauma-Informed Care approach adds economic value to the community by increasing high school graduation rates and worker retention, decreasing community violence and health care expenses, and providing family stability and statewide resiliency; and

WHEREAS, by understanding the importance of Trauma-Informed Care, community partners and partnerships make a positive impact one child at a time, every step of the way, from cradle to career as well as enhancing investments in local business, education, government, neighborhoods, non-profit organizations, families and students for years to come; and

WHEREAS, it is important to recognize that one caring adult can have a profound impact and make a positive difference in the life of a child.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Escambia County, Florida does hereby recognize May 4, 2017 as Trauma Informed Care Day of Focus, and encourages the School district of Escambia County, Florida and the community to engage in a Trauma Informed Care approach, making the statement that we are strongly committed to being a Trauma-Informed Care community.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and a copy tendered to Dr. Lisa Joyner, Coordinator of Student Services, and Edna Williams, Director of Children's Behavioral Health Services, Lakeview Center.

Motion by Mr. Boone, seconded by Mr. Adams, to approve the resolution carried unanimously.

II. PUBLIC FORUM

No one wished to address the board.

III. MINUTES

- a. 03-09-17 Regular Workshop
- b. 03-14-17 Regular Meeting

Motion to approve both items by Mr. Adams, seconded by Mr. Slayton, and Mrs. Moultrie called for discussion regarding the "deleted amendment." Mrs. Hightower stated the changes she discussed during the workshop [in meeting dates for May] actually occurred during the month of February, which the minutes reflected. Motion was approved 5 -0.

IV. UNFINISHED BUSINESS

-None

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption

- A. Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board:
Chapter 2, Human Resource Services

Motion was made by Mr. Slayton and seconded by Mrs. Hightower, to approve the *Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 2, Human Resource Services*. Mrs. Moultrie noted this also served as the public hearing for said notice. No one wished to speak to this item. Motion carried unanimously.

- B. Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board:
Chapter 7, Students

Motion was made by Mrs. Hightower and seconded by Mr. Adams, to approve the *Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 7, Students*. Mrs. Moultrie stated this was also the public hearing for said notice; no one wished to address the Board. Motion carried unanimously.

2. Permission to Advertise

- A. Approval to Advertise Notice of Intent to Adopt Amendments to the School District of Escambia County, Florida Rights and Responsibilities Handbook

Motion was made by Mr. Slayton and seconded by Mr. Boone, to approve the *Notice of Intent (NOI) to Adopt Amendments to the School District of Escambia County, Florida Rights and Responsibilities Handbook*. Mrs. Hightower reminded everyone these amendments were not being adopted tonight; they are on the agenda for approval to advertise only. Motion carried 5-0.

b. CONSENT AGENDA

On motion made by Mr. Adams and seconded by Mrs. Hightower, Mrs. Moultrie requested the following items be pulled for a separate vote; Item V.b.1.E.3, and Item V.b.4.B.2. Mrs. Moultrie stated she had filed the proper paperwork to abstain from voting on said items, as she serves on the Board for the organization. The motion to approve the Consent Agenda (minus pulled items) passed 5-0.

1. Curriculum

- A. Alternative Education

-No items submitted

- B. Continuous Improvement

1. School Choice Student Transfers

2. District English Language Learners (ELL) Plan 2016-2019

- C. Elementary Education

-No items submitted

- D. Evaluation Services

-No items submitted

- E. Exceptional Student Education

1. Cooperative Agreement Between Autism Pensacola and the School Board of Escambia County, Florida

2. Agreement Between Assistive Technology Services, Inc., and the School Board of Escambia County, Florida
3. Memorandum of Understanding Between Community Action Program Committee's Head Start Program and the School Board of Escambia County, Florida –

Motion to approve by Mrs. Hightower, seconded by Mr. Slayton; with Mrs. Moultrie abstaining from the vote. *Item V.b.1.E.3. Memorandum of Understanding Between Community Action Program Committee's Head Start Program and the School Board of Escambia County Florida was approved 4-0.*

4. Cooperative Agreement Between ARC Gateway, Inc., and the School Board of Escambia County, Florida
5. Contract Between Capstone Adaptive Learning and Therapy Centers, Inc., and the School Board of Escambia County, Florida
6. Cooperative Agreement Between Pyramid, Inc., and the School Board of Escambia County, Florida
7. Cooperative Agreement Between New Horizons of Northwest Florida, Inc., and the School Board of Escambia County, Florida
8. Cooperative Agreement Between Goodwill Easter Seals and the School Board of Escambia County, Florida

- F. High School Education
 - No items submitted
- G. Middle School Education
 - No items submitted
- H. Professional Learning
 1. Approval of Instructional Materials Adoption
- I. Student Service
 - No items submitted
- J. Title I
 - No items submitted
- K. Workforce Education
 - No items submitted
- L. Other
 - No items submitted

2. Finance and Business Services

A. Finance

1. Legal Services – General Fund
 - a. The Hammons Law Firm \$ 665.00
 - b. The Hammons Law Firm \$ 122.50
 - c. The Hammons Law Firm \$ 105.00
 - d. The Hammons Law Firm \$ 210.00
 - e. Rumberger, Kirk & Caldwell \$ 3,460.95
 - f. Shell, Fleming, Davis & Menge, P.A. \$ 2,044.00
2. Legal Services - Risk Management Fund
 - a. The Hammons Law Firm \$ 8,872.50
3. Statement from Florida School Boards Association for 2017-2018 annual dues

4. Escambia County District School Board Operational Audit for the Fiscal Year Ended June 30, 2016
- B. Accounting Operations
 1. Check Register for March 2017
- C. Budgeting
 1. Recap of General Fund Reserves (Non-Categorical) as of March 31, 2017
 2. Resolutions to amend 2016-2017 District School Budget:
 - a. Resolution 7 - General Operating Fund
 - b. Resolution 7 - Special Revenue – Federal Programs
 - c. Resolution 7 - Capital Projects Fund
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted - Debt Service Fund
 3. Scrap List I for April 2017
 4. Auction List I for April 2017
 5. Financial Statements by Fund
- D. Payroll and Benefits Accounting
 1. Financial Status Report: Employee Benefit Trust Fund
- E. Purchasing

ITEMS PREPARED BY PURCHASING:

 1. Bid Award: Paper Products & Cleaning Supplies for School Cafeterias, Bid #172102
 2. Bid Award: Custodial Services, RFP #171201
 3. Bid Renewal: Tree Debris Removal, RFP #141802
 4. Bid Renewal: Computer and Peripheral Repair Services, RFP#103304
 5. Bid Renewal: Office Paper and Envelopes, Bid #161805
 6. Annual Agreement Renewal: Video Surveillance Security Systems, RFI #073704
 7. Software Hosting: Skyward
 8. Agreement Renewal: Skyward/Enterprise Resource Planning Software
 9. Military Child Education Services Agreement
 10. Fiber Network Maintenance
 11. Agreement Renewal and Amendment 1: Aruba WLAN Equipment Maintenance for District Schools
 12. Agreement Renewal and Amendment 1: Fiber Services for District
 13. Dell Chromebooks for Hellen Caro Elementary School
 14. Video Surveillance Security System for Oakcrest Elementary School
 15. Video Surveillance Security System for Myrtle Grove Elementary School
 16. Video Surveillance Security System for Ferry Pass Elementary School
 17. Change Notice #1 to Purchase Order #6241700020 – ESE SLP Services

ITEMS PREPARED BY FACILITIES PLANNING:

 18. Change Notice #2 to Purchase Order #5421500137 – Architectural/Engineering Services for Bellview Middle School New Gymnasium
 19. Change Notice #2 to Purchase Order #5421700028 – Sherwood Elementary School Outdoor Covered Play Area and Multi-Purpose Room
 20. Change Notice #2 to Purchase Order #5421700029 – O. J. Semmes Elementary School Outdoor Covered Play Area and Multi-Purpose Room
 21. Change Notice #3 to Purchase Order #5421600227 – Architectural/Engineering Services for Beulah Middle School
3. Human Resource Services
 - A. Instructional/Professional
 1. Appointments
 2. Reappointments
-No items submitted
 3. Transfers
 4. Out-of-Field

- No items submitted
 - 5. Resignations/Retirements/Other
 - 6. Leaves of Absence
 - 7. Special Requests
 - a. Approve the 2017-2018 Department Personnel Planning Document
 - B. Educational Support Personnel
 - 1. Appointments
 - 2. Temporary Promotions
 - 3. Resignations/Retirements/Other
 - 4. Terminations
 - 5. Leaves of Absence
 - 6. Special Requests
 - a. For Board Information: Report the death of Debra L. Stanley-Benjamin, Teacher Assistant-Special, at Weis Elementary on March 12, 2017.
 - C. Risk Management
 - No items submitted
 - D. Employee Services
 - No items submitted
 - E. Affirmative Action
 - No items submitted
 - 4. Operations
 - A. Facilities Planning
 - 1. Final Payments
 - a. Escambia High School Press Box Renovations
 - B. School Food Services
 - 1. Contract for Off-Site Preparation of Meals-Practical Academic Cultural Education (PACE) Center for Girls, Inc.
 - 2. Contract for Meal Service with Escambia County Head Start – Linda Moultrie will abstain

Motion to approve by Mrs. Hightower, seconded by Mr. Slayton; with Mrs. Moultrie abstaining from the vote. *Item V.b.4.B.2. Contract for Meal Service with Escambia County Head Start was approved 4-0.*
 - C. Maintenance and Custodial Services
 - No items submitted
 - D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - 1. 2016-2017 Facility Life Safety Inspections
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
 - No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
 - 1. Administrative Appointments
 - No items submitted

- 2. Student Discipline
 - A. Disciplinary Reassignments

Motion by Mr. Adams, seconded by Mr. Slayton, to accept the Superintendent's recommendations as outlined in Item V.d.2.A., *Disciplinary Reassignments*, carried unanimously.

- B. Expulsions

- 1. Recommend that consistent with the decision of the due process committee, student discipline number 17-137-1231 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
- 2. Recommend that consistent with the decision of the due process committee, student discipline number 17-146-411 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

Motion by Mr. Slayton, seconded by Mr. Boone, to accept the Superintendent's recommendation as outlined in Item V.d.2.B., *Expulsions*, carried unanimously.

- 3. Employee Discipline
 - No items submitted

- 4. Other Items

- A. Recommend that employee #0000011514 is suspended without pay beginning Wednesday, April 19, 2017, based on conduct as more specifically identified in the notice letter to the employee.
- B. Recommend that employee #0000016453 is suspended without pay beginning Wednesday, April 19, 2017, based on conduct as more specifically identified in the notice letter to the employee.

Motion by Mr. Adams, seconded by Mr. Slayton, to accept the Superintendent's recommendation as outlined in Item V.d.4.A. and B., *Other Items*, carried unanimously.

- e. INTERNAL AUDITING

- 1. Inventory Adjustment Reports for thirteen (13) cost centers.

Motion by Mr. Boone, seconded by Mr. Slayton, to approve Item V.e.1., *Inventory Adjustment Reports* carried unanimously.

- f. ITEMS FROM GENERAL COUNSEL

- No items submitted

VI. ADJOURNMENT

Mr. Adams noted he was in attendance at Pine Forest High School during the visit from Congressman Matt Gaetz, and it was a great evening. He also stated that he attended the National School Boards Association (NSBA) convention in Denver, Colorado, and the district was recognized for our Pre-Kindergarten Studer Institute Program. Mrs. Moultrie commented it was always good to hear about the great things our district is doing, and to have them reflected in the Regular Meeting.

There being no further business, the Regular Meeting adjourned at 6:12 p.m.

Attest:

Approved:

Superintendent

Chair

PENDING BOARD APPROVAL