

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, JULY 16, 2019

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mrs. Patricia Hightower (District IV)
Vice Chair: Mr. Bill Slayton (District V)
Board Members: Mr. Kevin L. Adams (District I)
Mr. Paul Fetsko (District II)
Dr. Laura Dortch Edler (District III)

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting advertised in the *Pensacola News Journal* on July 1, 2019 – Legal No. 3652688

NOTE: Minutes from this session have been prepared according to *Roberts Rules of Order, Newly Revised*.

I. CALL TO ORDER

Mrs. Hightower welcomed everyone in attendance as well as those watching via live streaming and thanked them for their interest in public education. Mrs. Hightower reminded those who wished to speak at Public Forum or to a specific agenda item they would need to submit a speaker request form. She called the Regular Meeting to order at 5:30 p.m.

a. Invocation and Pledge of Allegiance

(NOTE: *It is the tradition of the Escambia County School Board to begin their business meeting with an invocation or motivational moment followed by the Pledge of Allegiance.*) Mr. Adams introduced Enrique Hintay, Senior Pastor of Fil-Am Baptist Church in Pensacola, Florida, who delivered the invocation. Mr. Adams then led the Pledge of Allegiance to the Flag of the United States of America.

b. Adoption of Agenda

The Superintendent listed all changes made to the agenda since initial publication. Mrs. Hightower advised that Florida Statutes and School Board Rule require that changes made to an agenda after publication be based on a finding of good cause, as determined by the person designated to preside over the meeting, and stated in the record. Mrs. Hightower said she, as School Board Chair, had determined that the Superintendent's recommended changes to the July 16, 2019 Regular Meeting agenda were for good cause. Motion by Mr. Slayton, seconded by Mr. Adams, to adopt the agenda as amended, carried unanimously.

c. Committee/Departmental Reports

1. PTA Presentation

A report on the recent and upcoming events of the Escambia County Council PTA (ECCPTA) was provided by Ms. Chuntell Patterson.

2. 2018-2019 Fire Life Safety Inspections Recognition

The Superintendent made the following announcement: *The Department of Protection Services has worked very closely with school administrators to improve safety in the learning environment and make continuous improvements in fire life safety. All administrators and their staff have dedicated valuable time and effort to reduce the risk of potential injuries and property damage at our schools. Due to a vast decrease in district wide deficiencies, we want to recognize those schools that have the lowest number of deficiencies and the schools that have shown the greatest improvement. Tonight, awards will be presented by: Kyle Kinser, Coordinator of Protection Services, Charles Miller, Escambia County Fire Inspector, and Annie Bloxson, City of Pensacola Fire Marshal. Brentwood Elementary-Jennifer Sewell, Principal, Brown Barge Middle-Lauri Jackson, Assistant Principal and Joe Snyder, Principal, Northview High, Mike Sherrill, Principal, Lipscomb Elementary-Sarah Hijuelos, Teacher and Kristina Golloher, Teacher, Ransom Middle-Regina Lipnick, Principal, and Washington High-Sherita Williams, Principal.*

II. [PUBLIC FORUM](#)

-No registration forms submitted

THE FOLLOWING ITEM WAS MOVED FORWARD: Item V.d.1.A., [Administrative Appointments](#)

Motion by Mr. Slayton, seconded by Mr. Fetsko, to accept the Superintendent's recommendations for administrative appointments as outlined in Item V.d.1.A., *Administrative Appointments*, carried unanimously.

Elizabeth Greenburg, from Elementary School Assistant Principal-McArthur Elementary (11 months) to Elementary School Principal-Pine Meadow Elementary (12 months)

Michelle White, from Teacher-Librarian/Media Specialist-Ferry Pass Elementary (10 months) to Coordinator – District Media Resources and Services – Subject Area Specialist (12 months)

III. MINUTES

- a. [05-16-19 Special Workshop](#)
- b. [05-17-19 Regular Workshop](#)
- c. [05-22-19 Special Workshop](#)
- d. [06-18-19 Regular Meeting](#)

Motion by Mr. Adams, seconded by Mr. Fetsko, to approve the minutes as presented (Items a through d), carried unanimously.

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption
-No items submitted

2. Permission to Advertise

- A. [Approval to Advertise Notice of Intent to Adopt Amendments to the School District of Escambia County Student Progression Plan](#)

Motion was made by Mr. Fetsko and seconded by Mr. Adams, to advertise amendments to the School District of Escambia County Student Progression Plan, as presented. Motion carried unanimously.

AMEND

- B. [Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 3 – School Operations](#)

Motion was made by Mr. Slayton and seconded by Mr. Fetsko, to advertise amendments to Rules and Procedures of the District School Board: Chapter 3 – School Operations, as presented. Motion carried unanimously.

b. CONSENT AGENDA

Motion was made by Mr. Slayton and seconded by Dr. Edler, to approve the Consent Agenda. No items were pulled from the Consent Agenda for separate vote. Mr. Fetsko noted for the viewing public, that items appearing on this agenda were discussed thoroughly at the [July 11, 2019 Regular Workshop](#). Motion to approve the Consent Agenda, carried unanimously.

1. Curriculum

- A. Alternative Education
 - No items submitted
- B. Continuous Improvement
 - 1. [School Choice Student Transfers](#)
- C. Elementary Education
 - 1. [Memorandum of Understanding Between the School Board of Escambia County, Florida, and the Big Brothers and Big Sisters of Northwest Florida](#)
- D. Evaluation Services
 - No items submitted
- E. Exceptional Student Education
 - 1. [Contract Between Lakeview Center, Inc. and the School Board of Escambia County, Florida](#)
- F. High School Education
 - 1. [Agreement Between the School Board of Escambia County, Florida and BTO Media, LLC Blab TV](#)
- G. Middle School Education
 - No items submitted
- H. Professional Learning
 - No items submitted
- I. Student Services
 - 1. [Cooperative Agreement Between the School Board of Escambia County, Florida and Children’s Home Society of Florida – Western Division](#)
 - 2. [Escambia County School District Mental Health Assistance Allocation Plan](#)
 - 3. [Cooperative Service Agreement Between the School Board of Escambia County, Florida and the Florida State University](#)
- J. Title I
 - 1. [Partnership for Professional Innovation Agreement Between the School Board of Escambia County, Florida and the University of West Florida](#)
- K. Workforce Education
 - 1. [Contract Between Workforce Escarosa, Inc. dba CareerSource Escarosa and the School Board of Escambia County, Florida for Youth Services WIOA-2019-2020-03](#)
- L. Other
 - No items submitted

AMEND

2. Finance and Business Services

- A. Finance

AMEND

1. Legal Services – General Fund
 - a. The Hammons Law Firm \$ 1,610.00
 - b. The Hammons Law Firm \$ 3,119.70
 - c. The Hammons Law Firm \$ 175.00
 - d. The Hammons Law Firm \$ 2,687.83
 - e. The Hammons Law Firm \$ 227.50
 - f. Rumberger, Kirk & Caldwell \$ 47.93
 - g. Rumberger, Kirk & Caldwell \$ 180.00
 - h. Rumberger, Kirk & Caldwell \$ 121.65
 - i. Shell, Fleming, Davis & Menge, P.A. \$ 717.50
 - j. Akerman \$ 1,720.00
2. Legal Services - Risk Management Fund
 - a. The Hammons Law Firm \$ 9,5213.14
3. Revised 2018-2019 Administrative Salary Schedules – District Level
- B. Accounting Operations
 1. Check Register for June 2019
 2. Results of Annual Physical Inventory of Warehouse for 2018-2019
- C. Budgeting
 1. Recap of General Fund Reserves (Non-Categorical) as of June 30, 2019
 2. Resolutions to amend District School Budget:
 - a. Resolution 10 – General Operating Fund
 - b. Resolution 10 – Special Revenue – Federal Programs
 - c. Resolution 9 – Capital Projects Fund
 - d. No item submitted – Special Revenue - Food Service Fund
 - e. No item submitted – Debt Service Fund
 3. Scrap List I for July 2019
 4. Auction List I for July 2019
 5. Financial Statements by Fund
 6. Schedule of Litigated Refunds to Tax Collector – Beach Taxes
- D. Payroll and Benefits Accounting
 1. Financial Status Report: Employee Benefit Trust Fund
- E. Purchasing

ITEMS PREPARED BY PURCHASING:

 1. Bid Award: Commercial Generator – Ransom Middle School, RFP #192703
 2. Bid Renewal: Direct Delivery of Milk and Dairy Products to School Cafeterias, RFP #181502
 3. Bid Renewal: Frozen Dessert Novelties for Direct Delivery to School Cafeterias, Bid #181902
 4. Bid Renewal: Automatic Dishwashing Dispenser System and Cleaning Detergents, RFP #180102
 5. Bid Renewal: Fast Food Partnership, RFP #151903
 6. Bid Renewal: Chiller Preventative Maintenance, RFP #172503
 7. Annual Agreement Renewal: Student Transportation Services
 8. Annual Agreement Renewal: Destiny Library Manager, Media Library Manager, Textbook License and TitlePeek Software for District Libraries
 9. Annual Agreement: Microsoft Campus and School Agreement
 10. Agreement: Don Johnston Software and Services Agreement
 11. Annual Agreement: Renaissance Learning Software Licenses
 12. Speech Language Pathologist Services
 13. Change Notice #1 to Purchase Order #5511900006 – Security and Crossing Guard Services

ITEMS PREPARED BY FACILITIES PLANNING:

 14. Bid Award: LED Message Center – Various Schools
 15. Change Notice #1 to Purchase Order #5421900184 – Tate High School Press Box
 16. Change Notice #1 to Purchase Order #5421900188 – Architectural/Engineering Services for Repurpose Woodham Middle School to West Florida High School – CTE Academy Theming
 17. Change Notice #4 to Purchase Order #5421700221 – Architectural/Engineering Services for

ADD

- Repurpose Woodham Middle School to West Florida High School
18. Bid Award: Miscellaneous Paper Products & Cleaning Supplies for School Cafeterias, Bid #192902

3. Human Resource Services
A. Instructional/Professional

1. Appointments
2. Reappointments
3. Transfers
4. Out-of-Field
-No items submitted
5. Resignations/Retirements/Other
6. Leaves of Absence
7. Special Requests
 - a. Request to rescind the resignation of Renita B. Spann, Teacher, at Beulah Middle, effective May 29, 2019, that was approved during the Regular School Board Meeting on June 18, 2019, under Item V.b.3.A.5., Resignations/Retirements/Other.
 - b. Request to rescind the retirement of Robert A. Cassevah, Teacher, at Ernest Ernest Ward Middle, effective May 29, 2019, that was approved during the Regular School Board Meeting on June 18, 2019, under Item V.b.3.A.5., Resignations/Retirements/Other.
 - c. Request to rescind the resignation of Velvet J. Kalber, Teacher, at Workman Middle, effective May 29, 2019, that was approved during the Regular School Board Meeting on June 18, 2019, under Item V.b.3.A.5., Resignations/Retirements/Other.
 - d. Approve correction to Item V.b.3.A.5., Resignations/Retirements/Other, approved during the Regular School Board Meeting on June 18, 2019, to change the termination date of Emily C. Graves from May 24, 2019 to May 29, 2019.
 - e. Approve the following job description on the Administrative Salary Schedule: Project Manager – SEDNET (replaces SEDNET Specialist, amended from the Professional Salary Schedule)
 - f. Amend the 2019-2020 Department Personnel Planning Document for the following cost center: 4413 – FDLRS

AMEND

- B. Educational Support Personnel

1. Appointments
2. Temporary Promotions
-No items submitted
3. Resignations/Retirements/Other
4. Terminations
-No items submitted
5. Leaves of Absence
6. Special Requests
-No items submitted

- C. Risk Management

1. Campus Security Resident Lease - Ernest Ward Middle School
2. Active Shooter/Workplace Violence Insurance Coverage
3. ~~School Resource Officer Agreement – City of Pensacola Police Department~~
4. ~~School Resource Officer Agreement – Escambia County, Florida Sheriff's Office~~

DELETE
DELETE

- D. Employee Services
-No items submitted

- E. Affirmative Action

1. 2018-2019 Annual Educational Equity Update

4. Operations

- A. Facilities Planning

1. Final Payments

- a. [Woodham Middle School Stormwater and Site Improvements](#)
- 2. Miscellaneous
 - a. [Pre-Qualification of Contractor](#)
 - B. School Food Services
 - No items submitted
 - C. Maintenance and Custodial Services
 - No items submitted
 - D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - No items submitted
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
 - No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
 - 1. Administrative Appointments
 - A. [Administrative Appointments](#)
 - This item was handled earlier in the meeting
 - 2. Student Discipline
 - A. Disciplinary Reassignments
 - No items submitted
 - B. Expulsions
 - No items submitted
 - 3. Employee Discipline
 - A. Recommend that employee #0000052404 is suspended without pay for three (3) days based on misconduct as more specifically identified in the notice letter to the employee.

Motion by Mr. Adams, seconded by Mr. Fetsko, to accept the Superintendent's recommendations for employee discipline as outlined in Item V.d.3.A, carried unanimously.

- 4. Other Items
 - A. [Escambia County Public Schools Foundation Board of Directors Nominees](#)
 - B. [Recommend that employee #0000053373 is terminated effective Wednesday, July 17, 2019, based on conduct as more specifically identified in the notice letter to the employee.](#)
 - C. [Recommend that employee #0000022274 is suspended without pay beginning Wednesday, July 17, 2019, based on employment ineligibility as more specifically identified in the notice letter to the employee.](#)

Motion was made by Mr. Fetsko, seconded by Mr. Adams, to accept the Superintendent's recommendation for the approval of Item V.d.4.A., Item V.d.4.B., and Item V.d.4.C. Motion carried unanimously.

- e. INTERNAL AUDITING
 - 1. [Inventory Adjustment Reports forty-seven cost centers](#)
 - 2. [2018-2019 Summary of Inventory Reports Submitted](#)

ADD

ADD

Motion was made by Mr. Adams, seconded by Mr. Slayton, to approve Item V.e.1 and Item V.e.2.
Motion carried unanimously.

- f. ITEMS FROM GENERAL COUNSEL
-No items submitted

VI. ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 6:00 p.m.

Attest:

Approved:

Superintendent

Chair

PENDING BOARD APPROVAL