

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, MARCH 24, 2020

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mrs. Patricia Hightower (District IV)
Vice Chair: Mr. Bill Slayton (District V)
Board Members: Mr. Kevin L. Adams (District I)
Mr. Paul Fetsko (District II)
Dr. Laura Dortch Edler (District III)

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting advertised in the *Pensacola News Journal* on February 28, 2020 – Legal No. 4073504
NOTE: Minutes from this session have been prepared according to Roberts Rules of Order, Newly Revised.

I. CALL TO ORDER

Mrs. Hightower called the Regular Meeting to order at 5:30 p.m.

a. Invocation and Pledge of Allegiance

(NOTE: *It is the tradition of the Escambia County School Board to begin their business meeting with an invocation or motivational moment followed by the Pledge of Allegiance.*) Mrs. Hightower delivered the invocation. She then led the Pledge of Allegiance to the United States of America.

b. Adoption of Agenda

The Superintendent listed all changes made to the agenda since initial publication. Mrs. Hightower advised that Florida Statutes and School Board Rule require that changes made to an agenda after publication be based on a finding of good cause, as determined by the person designated to preside over the meeting, and stated in the record. Mrs. Hightower called for a motion to adopt the agenda for the March 24, 2020 Regular Meeting, as amended for good cause. Motion by Mr. Slayton, seconded by Mr. Adams, to adopt the agenda as amended, carried unanimously.

c. Committee/Departmental Reports

1. ~~PTA Presentation~~
2. ~~Stellar Employee of the Month~~
3. ~~Pine Forest High School Girls Basketball Team State Runner Up~~
4. Military Child Month Resolution

Motion by Mr. Fetsko, seconded by Mr. Adams, to adopt a resolution recognizing the month of April 2020 as Military Child Month, carried unanimously.

WHEREAS, Naval Air Station (NAS) Pensacola provides social, cultural, and financial benefits to the Pensacola community; and

WHEREAS, research shows that military families experience frequent relocations where families often move an average of every 2.9 years and children of military personnel can attend up to nine different schools by graduation; and

WHEREAS, deployments, which are necessary to the mission of our armed forces and are a normal cycle of the military lifestyle, can impact the educational outcome of children; and

WHEREAS, educators play a special role in the lives of children and school can serve as an oasis of stability for children, especially during a parent's deployment;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Escambia County, Florida, does hereby recognize the month of April 2020, as

MILITARY CHILD MONTH

~~DELETE~~
~~DELETE~~
~~DELETE~~

and calls upon families, schools, businesses, and communities to be our partners in announcing this resolution and to become active in celebrating our military children.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and that a copy be tendered to Captain Timothy Kinsella, Commanding Officer of NAS Pensacola, and Carissa Bergosh, School Liaison Officer, NAS Pensacola.

5. Youth Success Week Resolution

Motion by Mr. Fetsko, seconded by Mr. Adams, to adopt a resolution recognizing the week of April 13 – 17, 2020 as Youth Success Week, carried unanimously.

WHEREAS, the Florida Department of Juvenile Justice supports a balanced approach to juvenile justice and is committed to protecting Florida's citizens; responding to victims of juvenile crime, preventing juvenile crime, meeting the treatment needs of juvenile offenders, diverting youth from a life of crime and returning youth to their communities as productive citizens; and

WHEREAS, the Department's targeted services, coupled with appropriate consequences, accountability and treatment for juveniles who commit serious crimes, have resulted in significant reductions in juvenile crime; and

WHEREAS, law enforcement, the court system, program providers, local boards and councils, schools, volunteers, and other juvenile justice partners – including parents – work tirelessly with young offenders, leading to declining juvenile crime rates; and

WHEREAS, juvenile justice programs have assisted juvenile offenders in remaining crime free, leading to fewer crimes and more saved lives; and

WHEREAS, we as part of the community believe that working together, we can make a difference in our students' lives; and

WHEREAS, the Escambia County School District is commemorating its twenty-sixth year of collaborating with the Department of Juvenile Justice in providing services to the citizens of Florida, and the District has adopted and proclaimed "Hope, Encouragement, Love, and Patience (HELP)" to be the theme for Youth Success Week 2020.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Escambia County does hereby recognize the week of April 13 – 17, 2020 as

YOUTH SUCCESS WEEK

and calls upon families, schools, religious and civic organizations, businesses and communities to become our partners in encouraging, celebrating, motivating, and empowering our youth for success.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and a copy be tendered to Vickie Mathis, Director of the Department of Alternative Education and Paul Wallis, Chief Probation Officer for Circuit One, Department of Juvenile Justice.

6. School Library Month Resolution

Motion by Mr. Slayton, seconded by Mr. Fetsko, to adopt a resolution recognizing the month of April 2020 as School Library Month, carried unanimously.

WHEREAS, school library programs are an important asset in the education of the youth of the state; and

WHEREAS, school library programs significantly contribute to student achievement by providing instructional support resources and services; and

WHEREAS, school libraries provide access to information in a variety of formats within the school as well as to digital resources outside the school; and

WHEREAS, learning to become effective users of information and ideas is essential as Florida's youth prepare for a future filled with challenges and change; and

WHEREAS, promoting competencies in using new and emerging technologies is an integral part of school library programs; and

WHEREAS, school library programs promote literacy and the enjoyment of reading; and

WHEREAS, school librarians are instructional partners and consultants in the teaching and learning process.

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Escambia County, Florida, does hereby recognize the month of April, 2020 as

SCHOOL LIBRARY MONTH

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and that a copy be tendered to Michelle White, Coordinator, Media Services.

II. PUBLIC FORUM

-No registration forms submitted

THE FOLLOWING ITEM WAS MOVED FORWARD: Item V.d.1., Administrative Appointments

Motion by Mr. Adams, seconded by Mr. Slayton, to accept the Superintendent's recommendation* as outlined in Item V.d.1., Administrative Appointments, carried unanimously.

**Rebecca I. Theologos, from Teacher-Exceptional Student Education (12 months) to Subject Area Specialist/ESE Specific Learning Disability-Exceptional Student Education (12 months), effective March 2, 2020.*

III. MINUTES

- a. 02-13-20 Special Workshop
- b. 02-14-20 Regular Workshop
- c. 02-18-20 Regular Meeting

Motion by Mr. Slayton, seconded by Mr. Adams, to approve the minutes as listed (Items a through c), carried unanimously.

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption

-No items submitted

2. Permission to Advertise

a. School Board Rule Chapter 1.06

Motion made by Mr. Adams and seconded by Mr. Fetsko, to advertise School Board Rule Chapter 1.06. Dr. Edler's disappointment with this proposed rule revision prompted a discussion amongst School Board Members. [*Section 1.06(7), delete Item C: *In no instance shall the minutes of any meeting of the Board be presented to the Board for approval later than thirty (30) days following the date of the meeting. This proposed rule revision would essentially delete a timeline not required by Robert's Rules of Order regarding the submission of Board meeting minutes.*] Dr. Edler believed this matter necessitated further study, but chose not to make any motion regarding such. Motion carried 4 to 1, with Dr. Edler voting "No."

b. CONSENT AGENDA

Motion by Mr. Fetsko, seconded by Mr. Slayton, to approve the Consent Agenda as presented, carried unanimously.

1. Curriculum

A. Alternative Education

- 1. Contract for Services Between the School Board of Escambia County, Florida and the Children's Home Society of Florida, Western Division
- 2. Cooperative Agreement Between the School Board of Escambia County, Florida and CDAC Behavioral Healthcare, Inc.
- 3. Contract Between the School Board of Escambia County, Florida and CDAC Behavioral Healthcare, Inc.
- 4. Cooperative Agreement Between the School Board of Escambia County, Florida and Escambia County, Florida

B. Continuous Improvement

- 1. School Choice Student Transfers

C. Elementary Education

- 1. The School District of Escambia County, Florida Summer School Programs - 2020

D. Evaluation Services

-No items submitted

E. Exceptional Student Education

-No items submitted

- 1. Amendment to the Contract Between Lakeview Center, Inc. and the School Board of Escambia County, Florida

F. High School Education

-No items submitted

AMEND

ADD

- G. Middle School Education
-No items submitted
- H. Professional Learning
1. 2019-2020 Instructional Materials Adoption
 2. Memorandum of Understanding Between the School Board of Escambia County, Florida and Cengage Learning 2020-2025
 3. Memorandum of Understanding Between the School Board of Escambia County, Florida and Houghton Mifflin Harcourt Publishing Company 2020-2025
 4. Memorandum of Understanding Between the School Board of Escambia County, Florida and Goodheart-Wilcox Publisher 2020-2025
 5. Memorandum of Understanding Between the School Board of Escambia County, Florida and Vista Higher Learning 2020-2025
 6. Memorandum of Understanding Between the School Board of Escambia County, Florida and Carnegie Learning, IC, dba EMC Publishing & Mondo Ed 2020-2025
- I. Student Services
-No items submitted
- J. Title I
-No items submitted
- K. Workforce Education
-No items submitted
- L. Other
1. Escambia District Schools 2020-2021 Staffing Allocation Table
2. Finance and Business Services
- A. Finance
1. Legal Services – General Fund
 - a. The Hammons Law Firm \$ 315.00
 - b. The Hammons Law Firm \$ 3,244.35
 - c. The Hammons Law Firm \$ 75.00
 - d. The Hammons Law Firm \$ 122.50
 - e. The Hammons Law Firm \$ 3,150.00
 - f. The Hammons Law Firm \$ 540.00
 - g. Shell, Fleming, Davis & Menge, P.A. \$ 1,977.50
 - h. Carver, Darden, Koretzky, Tessier, Finn, Blossman & Areaux LLC \$ 980.61
 2. Legal Services - Risk Management Fund
 - a. The Hammons Law Firm \$10,544.06
 3. Certificates of Participation, Series 2020
- B. Accounting Operations
1. Check Register for February 2020
- C. Budgeting
1. Recap of General Fund Reserves (Non-Categorical)
 2. Resolutions to amend District School Budget:
 - a. Resolution 6 – General Operating Fund
 - b. Resolution 6 – Special Revenue – Federal Program
 - c. Resolution 6 – Capital Projects Fund
 - d. No item submitted – Special Revenue - Food Service Fund
 - e. No item submitted – Debt Service Fund
 3. Scrap List I for March 2020
 4. Auction List I for March 2020
 5. Financial Statements by Fund
 6. Disposal and Demolition of Storage Shed – Building #10 at Ferry Pass Middle School
 7. Donation of Obsolete Functional Computers
- D. Payroll and Benefits Accounting
1. Financial Status Report: Employee Benefit Trust Fund

CORRECT

E. Purchasing

ITEMS PREPARED BY PURCHASING:

1. Bid Award: Food Processing: USDA Commodities, RFP #201302
2. Increase in Cost of iBoss Inc. Software and Services Agreement
3. Change Notice #1 to Purchase Order #6242000024 – Speech Language Pathologist Services
4. Change Notice #1 to Purchase Order #6242000022 – Speech Language Pathologist Services

ITEMS PREPARED BY FACILITIES PLANNING:

5. Annual Agreement Renewal: Professional Building Commissioning Services
6. Annual Agreement Renewal: Professional Environmental Consultant Services
7. Annual Agreement Renewal: Professional Land Surveying Services
8. Bid Award: Bratt Elementary and Ernest Ward Middle Schools – HVAC Upgrades
9. Bid Award: Miscellaneous Repairs at Various Schools – Package Two
10. Bid Award: Multi-Year Contract for HVAC/Energy Maintenance & Construction
11. Bid Award: Pensacola High School Tennis and Bus Loop
12. Change Notice #2 to Purchase Order #5422000026 – West Florida High School Resurface Tennis Courts & Track Events (E. Burgess Road)
13. Roof Replacement at Blue Angels Elementary School
14. Roof Replacement at Bratt Elementary School – Building 3
15. Bid Award: Multiple Facilities – Miscellaneous Electrical Projects
16. Bid Award: Washington High School Concession and Restroom Building
17. Change Notice #4 to Purchase Order #5421900204 – West Florida High School (Longleaf Drive) Repurpose to Success Academy
18. Family Engagement Reading and Math Packs for Title I Schools

ADD

3. Human Resource Services

A. Instructional/Professional

1. Appointments
2. Reappointments
-No items submitted
3. Transfers
4. Out-of-Field
-No items submitted
5. Resignations/Retirements/Other
6. Leaves of Absence
7. Special Requests
-No items submitted

B. Educational Support Personnel

1. Appointments
2. Temporary Promotions
3. Resignations/Retirements/Other
4. Terminations
5. Leaves of Absence
6. Special Requests
-No items submitted

C. Risk Management

1. Worker's Compensation Settlement
2. Campus Security Resident Lease – Warrington Elementary School
3. Workers' Compensation Medical Bill

ADD

D. Employee Services

-No items submitted

E. Affirmative Action

-No items submitted

4. Operations
 - A. Facilities Planning
 1. Final Payments
 - a. George Stone Technical College Concrete Foundation
 - b. Kingsfield Elementary School – Lord and Son Construction, Inc.
 - c. Kingsfield Elementary School - Bullock Tice Associates, Inc.
 - d. West Florida High School Drivers Ed Range and Parking Upgrades
 - e. West Pensacola Elementary School Outdoor Covered Play Area and Multipurpose Room – Vision Construction, Ent.
 - f. West Pensacola Elementary School Outdoor Covered Play Area and Multipurpose Room – Quina Grundhoefer Architects, PA
 2. Miscellaneous
 - a. Easement for Electric Service – Pleasant Grove Elementary Replacement
 - b. Certification of Florida Inventory of School Houses (FISH)
 - B. School Food Services

-No items submitted
 - C. Maintenance and Custodial Services

-No items submitted
 - D. Transportation

-No items submitted
 - E. Central Warehouse

-No items submitted
 - F. Information Technology

-No items submitted
 - G. Protection Services

-No items submitted
 - H. Energy Management

-No items submitted

c. ITEMS FROM THE BOARD

1. Superintendent Search Citizen Advisory Committee Scope of Work
 Motion by Mr. Slayton, seconded by Mr. Adams, to approve Item V.c.1., *Superintendent Search Citizen Advisory Committee Scope of Work*, carried unanimously.
2. Superintendent Search Brochure
 Motion by Mr. Adams, seconded by Mr. Fetsko, to approve Item V.c.2., *Superintendent Search Brochure*, carried unanimously.

ADD

d. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointments
 Handled earlier in this session
2. Student Discipline
 - A. Disciplinary Reassignments
 Motion by Mr. Slayton, seconded by Mr. Fetsko, to accept the Superintendent’s recommendations for student discipline as outlined in Item V.d.2.A., *Disciplinary Reassignments*, carried unanimously.
 - B. Expulsions
 Motion by Mr. Adams, seconded by Mr. Fetsko, to accept the Superintendent’s recommendations for student discipline as outlined in Item V.d.2.B., *Expulsions*, carried 4 to 1, with Dr. Edler voting “No.”

3. Employee Discipline

~~No items submitted~~

ADD

A. Recommend that employee #0000012983 is suspended without pay for one working day beginning March 25, 2020, based on misconduct as more specifically identified in the notice letter to the employee.

ADD

B. Recommend that employee #0000001845 is suspended without pay for one working day beginning March 25, 2020, based on misconduct as more specifically identified in the notice letter to the employee.

Motion by Mr. Slayton, seconded by Mr. Fetsko, to accept the Superintendent's recommendations for employee discipline as outlined in Item V.d.3.A and Item V.d.3.B. Motion carried unanimously.

4. Other Items

~~No items submitted~~

ADD

A. Agreement for Services

Motion by Mr. Slayton, seconded by Mr. Adams, to accept the Superintendent's recommendation for approval of Item V.d.4.A, *Agreement for Services*, carried unanimously.

e. INTERNAL AUDITING

1. Inventory Adjustment Reports ten cost centers

Motion to approve Item V.e.1, *Inventory Adjustment Reports ten cost centers*, carried unanimously.

2. District-Wide Report on School Internal Accounts

Motion by Mr. Adams, seconded by Mr. Fetsko, to approve Item V.e.2, *District-Wide Report on School Internal Accounts*, carried unanimously.

f. ITEMS FROM GENERAL COUNSEL

~~No items submitted~~

VI. ADJOURNMENT

Prior to adjournment, the School Board and Superintendent discussed the schedule of School Board Meetings for April. There was consensus to cancel the April 16, 2020 Special Workshop.

There being no further business, the Regular Meeting adjourned at 6:22 p.m.

Attest:

Approved:

Superintendent

Chair