

THE SCHOOL BOARD OF  
ESCAMBIA COUNTY, FLORIDA  
J.E. HALL EDUCATIONAL SERVICES CENTER  
30 EAST TEXAR DRIVE  
ROOM 160  
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA  
JANUARY 20, 2015  
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on January 2, 2015 - Legal No. 1635103

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.

I. CALL TO ORDER/ADOPTION OF AGENDA

II. MINUTES

- a. [11-13-14 Special Workshop](#)
- b. [11-14-14 Regular Workshop](#)
- c. [12-16-14 Regular Meeting](#)

III. COMMITTEE/DEPARTMENTAL REPORTS

- a. PTA Presentation
- b. Stellar Employee of the Month
- c. 2014 Elementary Reading Teacher of the Year
- d. [African American History Resolution](#)
- e. [National FFA Week Resolution](#)
- f. [Hazardous Walking Resolution](#)
- g. Drug Awareness Digital Contest Winners

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption  
-No items submitted

2. Permission to Advertise

- A. [Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 3 – School Operations, Sections 3.02 and 3.17](#)

[AMENDED](#)

b. CONSENT AGENDA

1. Curriculum
  - A. Alternative Education
  - B. Continuous Improvement
    1. [Performance Adjustments to School Districts](#)
    2. [School Choice Student Transfers](#)

- C. Elementary Education  
-No items submitted
- D. Evaluation Services  
-No items submitted
- E. Exceptional Student Education  
-No items submitted
- F. High School Education  
-No items submitted
- G. Middle School Education  
-No items submitted
- H. Professional Learning  
-No items submitted
- I. Student Services  
-No items submitted
- J. Title I  
-No items submitted
- K. Workforce Education
  - 1. [Amendment to the Cooperative Agreement Between the School Board of Escambia County, Florida and Pensacola Electrical Apprenticeship College, Group Non-Joint](#)
- L. Other
  - 1. [Escambia District Schools 2015-2016 Staffing Allocation Table](#)

**AMENDED**

2. Finance and Business Services

A. Finance

- 1. [Legal Services – General Fund](#)
  - a. The Hammons Law Firm \$ 604.50
  - b. The Hammons Law Firm \$ 93.00
  - c. The Hammons Law Firm \$ 883.50
  - d. The Hammons Law Firm \$ 837.00
  - e. The Hammons Law Firm \$ 77.50
  - f. The Hammons Law Firm \$ 1,271.00
  - g. The Hammons Law Firm \$ 93.00
  - h. The Hammons Law Firm \$ 77.50
  - i. Shell, Fleming, Davis & Menge, P.A. \$ 2,397.50
  - j. Rumberger, Kirk & Caldwell \$12,300.38
- 2. [Legal Services - Risk Management Fund](#)
  - The Hammons Law Firm \$ 2,884.02

**CORRECTED**

- 3. [2014-2015 Miscellaneous Salary Schedule](#)
- 4. [2015-16 Class Size Compliance Plan](#)
- 5. [Escambia County District School Board Operational Audit for the Fiscal Year Ended June 30, 2014](#)

B. Accounting Operations

- 1. [Check Register for December 2014](#)
- 2. [Banking Resolutions and Authorizing Agreements](#)

C. Budgeting

- 1. [Recap of General Fund Reserves \(Non-Categorical\) – for December 2014](#)
- 2. [Resolutions to amend District School Budget:](#)
  - a. [Resolution 5 – General Operating Fund](#)
  - b. [Resolution 4 – Special Revenue - Federal Programs](#)
  - c. [Resolution 4 – Capital Projects Fund](#)
  - d. No item submitted – Special Revenue – Food Service Fund
  - e. No item submitted – Debt Service Fund
  - f. No item submitted – Race to the Top Fund
- 3. [Scrap List I for January 2015](#)
- 4. [Auction List I for January 2015](#)

5. [Financial Statements by Fund](#)
- D. Payroll and Benefits Accounting
  1. [Financial Status Reports: Employee Benefit Trust Fund](#)
- E. Purchasing
 

*ITEMS PREPARED BY PURCHASING:*

  1. [Bid Award: Dispensing System for General Cleaning Supplies, RFP #151702](#)
  2. [Bid Award: Bread for Direct Delivery to School Cafeterias, RFP #151403](#)
  3. [Bid Award: Fast Food Partnership, RFP #151903](#)
  4. [Bid Renewal: Auditing Services, RFP #122201](#)
  5. [Amendment I to Agreement for ESE Student Transportation Services](#)
  6. [Headphones for Student Testing - Evaluation Services](#)
  7. [Agreement Renewal: Wireless Communications Agreement – Verizon](#)
  8. [Addendum I to Healthcare Professional Agreement: Professional Placement Resources, LLC](#)

*ITEMS PREPARED BY FACILITIES PLANNING:*

  9. [Annual Agreement: Professional Architectural Services](#)
  10. [Architectural/Engineering Services for New Gymnasium at Workman Middle School](#)
  11. [Change Notice #1 to Purchase Order #5421500033 – Jim Bailey Middle School Exterior Building Envelope Improvements](#)
  12. [Change Notice #14 to Purchase Order #5421300232 - A. K. Suter Elementary School Replacement](#)
  13. [Change Notice #16 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement](#)

3. Human Resource Services

A. Instructional/Professional

1. [Appointments](#)
2. Reappointments  
-No items submitted
3. [Transfers](#)
4. [Out-of-Field](#)
5. [Resignations/Retirements/Other](#)
6. [Leaves of Absence](#)
7. Special Requests
  - a. [Approve Linda L. Sawyer, Teacher, Pensacola High School, to receive her regular hourly rate of pay, funded by the General Fund to provide home instruction from January 6, 2015 through February 16, 2015, not to exceed 40 hours.](#)
  - b. [Approve the following guidance counselors to receive their regular hourly rate of pay, funded by Overtime & Extra Pay to verify high school academic history for transmittal of accurate data for college admissions and scholarships from December 8, 2014 through January 30, 2015, a total not to exceed 170 hours:](#)

<u>Name</u>	<u>Location</u>
Calloway, Olivia L. (20 Hours)	Pensacola High School
Connors, Tammy Y. (10 Hours)	West Florida Tech High School
Cope, Valerie (10 Hours)	West Florida Tech High School
Crumm, Heather B. (20 Hours)	Northview High School
Kimberl, Karin F. (20 Hours)	Pine Forest High School
Moran, J. Timothy (20 Hours)	Escambia High School
Nesbitt, Marvetta B. (10 Hours)	West Florida Tech High School
Norman, Audra E. (20 Hours)	Tate High School
Simmons, Alyssa M. (20 Hours)	Pensacola High School
Willis, P. Rene ((20 Hours)	Washington High School

- c. [Approve Allan H. Robinson, Teacher, Pensacola High School, to receive his regular hourly rate of pay, funded by Academic Competition to provide teaching and coaching for the Escambia County All-Star Academic Team, attend the Commissioner’s Academic Challenge with the Escambia County All-Star Academic Team as well as work with students throughout](#)

AMENDED

the District over the summer in preparation for next year's competition, from January 30, 2015 through June 30, 2015, not to exceed 80 hours.

- d. Establish the following job description on the Professional Salary Schedule:  
Coordinator III – Financial Aid/Veterans Affairs/Scholarships

B. Educational Support Personnel

1. Appointments
2. Temporary Promotions  
-No items submitted
3. Resignations/Retirements/Other
4. Terminations
5. Leaves of Absence
6. Special Requests
  - a. James L. Wood was listed incorrectly on the December 16, 2014 Board agenda under V.b.3.B.1. Appointments as an A/C Ref Mechanic I in Maintenance effective November 10, 2014. He should have been listed as an A/C Ref Mechanic II.

C. Risk Management

1. Workers' Compensation Medical Bill
2. Workers' Compensation Permanent Impairment Benefits

**ADD**

D. Employee Services

-No items submitted

E. Affirmative Action

-No items submitted

4. Operations

A. Facilities Planning

1. Final Payments
  - a. West Florida High School Air Handling Unit Replacement Phase II (H.M Yonge)
  - b. West Florida High School Air Handling Unit Replacement Phase II (Air Design Systems, Inc.)
2. Miscellaneous
  - a. AIA Document B121-2014
  - b. AIA Document B133-2014
  - c. Interlocal Agreement for Public School Facility Planning
  - d. ~~Purchase and Sale Agreement between Linda Fay Tollvier and the School Board of Escambia County, Florida~~
  - e. ~~Sales Agreement between the School Board of Escambia County, Florida and GSI Brokerage, Inc.~~
  - f. ~~Sales Agreement between the School Board of Escambia County, Florida and Michael E. McNair and Michele P. McNair~~
  - g. First Amendment to Sales Agreement between the School Board of Escambia County, Florida and Hemmer Consulting, LLC

**DELETED**

**DELETED/AMENDED**

**DELETED/AMENDED**

**AMENDED/ADD**

B. School Food Services

-No items submitted

C. Maintenance and Custodial Services

-No items submitted

D. Transportation

-No items submitted

E. Central Warehouse

-No items submitted

F. Information Technology

-No items submitted

G. Protection Services

-No items submitted

- H. Energy Management  
-No items submitted

- c. ITEMS FROM THE BOARD  
-No items submitted

- d. ITEMS FROM THE SUPERINTENDENT

- 1. Administrative Appointments  
-None

- 2. Student Discipline

- A. [Disciplinary Reassignment](#)

- B. [Expulsions](#)

- 1. Recommend that, consistent with the decision of the due process committee, student discipline number 15-69-862 be expelled from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

- 3. Employee Discipline

~~No items submitted~~

- A. Recommend that employee #0000025712 be suspended without pay for ten (10) working days beginning Wednesday, January 21, 2015, based on misconduct as more specifically identified in the notice letter to the employee.

- B. Recommend that employee #0000004562 be suspended without pay for ~~ten (10)~~ three (3) working days beginning Wednesday, January 21, 2015, based on misconduct as more specifically identified in the notice letter to the employee.

- 4. Other Items

- A. Recommend that employee #0000004635 be terminated effective Wednesday, January 21, 2015.

- e. INTERNAL AUDITING

- 1. [Inventory Adjustment Reports for fifteen \(15\) cost centers](#)

- 2. School Internal Accounts Audits

- A. [2013-2014 Internal Accounts Audits without findings](#)

- [District 1](#)

- West Florida High School of Advance Technology  
George Stone Technical Center

- [District 3](#)

- Oakcrest Elementary  
W. J. Woodham Middle

- [District 4](#)

- Reinhardt Holm Elementary  
Ferry Pass Middle

- [District 5](#)

- J. M. Tate High

- B. [2013-2014 Internal Accounts Audits with findings](#)

- [District 1](#)

- Bellview Elementary  
Longleaf Elementary  
Jim C. Bailey Middle

- [District 2](#)

- Sherwood Elementary  
Warrington Elementary  
West Pensacola Elementary  
Warrington Middle

**CORRECTED**

**ADD**

**AMENDED/ADD**

*District 3*

Brentwood Elementary  
C. A. Weis Elementary  
Global Learning Academy  
Pensacola High

*District 4*

O.J. Semmes Elementary  
B. T. Washington High

*District 5*

L. D. McArthur Elementary  
Ernest Ward Middle

- C. [N. B. Cook Elementary School](#)
- D. [Hellen Caro Elementary School](#)
- E. [District-wide Audit of School Internal Accounts](#)
- 3. [2012-2013 Food Service Procurement Review – Follow-up](#)

- f. ITEMS FROM GENERAL COUNSEL  
-No items submitted

VI. ADJOURNMENT