THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA J.E. HALL EDUCATIONAL SERVICES CENTER 30 EAST TEXAR DRIVE ROOM 160 PENSACOLA, FLORIDA

REGULAR MEETING AGENDA APRIL 21, 2015 5:30 P.M.

Meeting was advertised in the Pensacola News Journal on April 1, 2015 - Legal No. 1639372

NOTE: <u>Request to Speak Forms</u> are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.

I. CALL TO ORDER

- a. Adoption of Agenda
- b. Invocation and Pledge of Allegiance
- c. Committee/Departmental Reports
 - 1. PTA Presentation
 - 2. Stellar Employee Presentation
 - 3. PBS Model School Presentation
 - 4. Military Child Month Resolution
 - 5. One-Half Cent Sales Tax Watchdog Quarterly Report

II. PUBLIC FORUM

III. MINUTES

DELETED

a. 02-12-15 Special Workshop

b. 02-13-15 Regular Workshop

c. 02-18-15 Special Workshop

d. 03-17-15 Regular Meeting

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

- 1. Rule(s) Adoption
 - A. Notice of Intent to Adopt Amendments to the District School Board Exceptional Student Education Policies and Procedures (SP&P)
 - B. Notice of Intent to Adopt Amendments to the Rules and Procedures of the District School Board: Chapter 5, Business Services
- 2. Permission to Advertise
 - A. Approval to Advertise: Notice of Intention to Rename Spencer Bibbs Elementary School
 - B. <u>Approval to Advertise Notice of Intent to Adopt Amendments to the School District of Escambia</u> County, Florida Student Rights and Responsibilities Handbook
 - C. Approval to Advertise: Notice of Intention to Name the Library at Jim C. Bailey Middle School the "Dr. Judy F. Pippen Library."

b. CONSENT AGENDA

- 1. Curriculum
 - A. Alternative Education
 - -No items submitted

1

AMENDED

- B. Continuous Improvement
 - 1. School Choice Student Transfers
- C. Elementary Education
 - -No items submitted
- D. Evaluation Services
 - -No items submitted
- E. Exceptional Student Education
 - -No items submitted
- F. High School Education
 - -No items submitted
- G. Middle School Education
 - -No items submitted
- H. Professional Learning
 - -No items submitted
- I. Student Services
 - -No items submitted
- J. Title I
 - 1. <u>Cooperative Agreement Between the Community Action Program Committee, Inc., and the School Board of Escambia County, Florida</u>
 - 2. Partnership for Professional Innovation Agreement Between the Escambia County School Board and the University of West Florida
 - 3. Memorandum of Understanding Between Every Child a Reader in Escambia and the School Board of Escambia County, Florida
- K. Workforce Education
 - -No items submitted
- L. Other
 - -No items submitted

2. Finance and Business Services

A. Finance

1. <u>Legal Services – General Fund</u>

| a. | The Hammons Law Firm | \$ 1,550.00 |
|----|-------------------------------------|-------------|
| b. | The Hammons Law Firm | \$ 124.00 |
| c. | The Hammons Law Firm | \$ 3,837.76 |
| d. | The Hammons Law Firm | \$ 1,156.15 |
| e. | The Hammons Law Firm | \$ 2,604.00 |
| f. | The Hammons Law Firm | \$ 372.00 |
| g. | Shell, Fleming, Davis & Menge, P.A. | \$ 4,200.50 |
| h. | Rumberger, Kirk & Caldwell | \$ 861.00 |
| i. | Rumberger, Kirk & Caldwell | \$ 3,316.00 |

2. Legal Services - Risk Management Fund

The Hammons Law Firm \$ 6,841.40

- 3. Resolution authorizing Sales Tax Revenue Bonds, Series 2015
- B. Accounting Operations
 - 1. Check Register for March 2015
- C. Budgeting
 - 1. Recap of General Fund Reserves (Non-Categorical) for March 2015
 - 2. Resolutions to amend District School Budget:
 - a. Resolution 8 General Operating Fund
 - b. Resolution 7 Special Revenue Federal Programs
 - c. Resolution 7 Capital Projects Fund
 - d. No item submitted Special Revenue Food Service Fund
 - e. No item submitted Debt Service Fund
 - f. No item submitted Race to the Top Fund
 - 3. Scrap Lists I and II for April 2015

- 4. Auction List I for April 2015
- 5. Financial Statements by Fund
- 6. <u>Disposal and demolition of portables #074 C400007400 and #075 C400007500 at Warrington</u> Middle School
- D. Payroll and Benefits Accounting
 - 1. Financial Status Report: Employee Benefit Trust Fund
- E. Purchasing

ITEMS PREPARED BY PURCHASING:

- 1. Bid Award: Sports Equipment, Bid #152204
- 2. Bid Award: Copier/Printer/Computer/Electrical Supplies, Bid #152104
- 3. Bid Award: Paper Products & cleaning Supplies for School Cafeterias, RFP #152402
- 4. <u>Utilization of Alachua County Public Schools' Solicitation for USDA Commodity Processing Services</u>
- 5. <u>Science, Technology, Engineering, and Mathematics (STEM) Curriculum Equipment for Pensacola High School</u>
- 6. <u>Aviation Maintenance Training Equipment and Curriculum for George Stone Technical</u> Center
- 7. Annual Agreement Renewal: K-12 Human Capital Management Platform (TNL)
- 8. Lease Payment of GPS Software and Hardware for School Buses
- 9. <u>Video Surveillance Security System for Pine Forest High School ITEMS PREPARED BY FACILITIES PLANNING:</u>
- 10. Bid Award: Brownsville Middle School Demolition
- 11. Bid Award: McMillan Pre-K Center Cafeteria Renovation
- 12. Bid Award: Northview High School Gymnasium Renovations
- 13. Bid Award: West Pensacola Elementary School Drainage Improvements
- 14. <u>Change Notice #1 to Purchase Order #5421400255 Brentwood Elementary School Campus</u>
 <u>Lighting</u>
- 15. Change Notice #1 to Purchase Order #5421500135 Spencer Bibbs Faculty/Staff Resource Center Renovations
- 16. Change Notice #2 to Purchase Order #5421300150 Architectural/Engineering Services for Spencer Bibbs Elementary School Training Facility Renovations
- 17. Change Notice #3 to Purchase Order #5421500138 Modular Relocation from A.K. Suter Elementary School to Beulah Elementary School
- 18. <u>Change Notice #8 to Purchase Order #5421300169 Architectural/Engineering for A.K. Suter Elementary School</u>
- 19. Change Notice #19 to Purchase Order #5421300233 Ernest Ward Middle School Replacement
- 20. Roofing Repair at Pine Forest High School Phase 2 Coating
- 21. Immediate Needs Roof Maintenance at Various Schools District Wide
- 22. Tate High School Fire Alarm Upgrade Phase 2
- 23. Additional Assessment/Remediation 215 West Garden Street
- 3. Human Resource Services
 - A. Instructional/Professional
 - 1. Appointments
 - 2. Reappointments
 - -No items submitted
 - 3. Transfers
 - -No items submitted
 - 4. Out-of-Field
 - -No items submitted
 - 5. Resignations/Retirements/Other
 - 6. Leaves of Absence
 - 7. Special Requests

- a. Approve Valerie Cope to receive her regular hourly rate of pay funded by Workforce Education funds, to work at George Stone Technical Center to register students for George Stone Technical Center programs and provide information to potential ABE/GED and Adult High students, from June 22, 2015 through July 31, 2015, a total not to exceed 200 hours.
- b. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education funds, to provide summer instruction for vocational courses at George Stone Technical Center, from June 8, 2015 through July 23, 2015, a total of 120 hours per employee:

Glen E. Arne Stefan M. Schmitt
Arthur W. Cotton, Jr. Edward Sizemore
Reynaldo G. Delacruz Suzanne N. Whitfield

Erik K. Given

- c. Approve Daniel L. Cain to receive his regular hourly rate of pay funded by Workforce Education funds (50%) and Escambia County Road Prison funds (50%), to provide summer school instruction at the Escambia County Road Prison, from June 8, 2015 through July 25, 2015, a total of 150 hours.
- d. Approve William A. Davis, III to receive his regular hourly rate of pay funded by Workforce Education funds, to develop curriculum, purchase materials and equipment, establish a maintenance facility, and form an advisory committee for a new Aviation Maintenance program at George Stone Technical Center, from June 8, 2015 through August 7, 2015, a total of 170 hours.
- e. Approve Benjamin J. Geller and Gerald W. Russo to receive their regular hourly rate of pay funded by Workforce Education funds, to provide summer school instruction at George Stone Technical Center, from June 3, 2015 through August 7, 2015, a total of 352.50 hours per employee.
- f. Approve Monica D. Knight to receive her regular hourly rate of pay funded by Workforce Education funds, to provide instruction for an EMT class at George Stone Technical Center, from June 3, 2015 through June 10, 2015, a total of 45 hours.
- g. Approve Leah E. McMillan to receive her regular hourly rate of pay funded by Workforce Innovation & Opportunity Act (WIOA) funds, to work at George Stone Technical Center to manage current student cases, follow-up on WIOA participants, assist with job placements, and intake new students for the WIOA program, from June 3, 2015 through August 7, 2015, a total of 292.50 hours.
- h. Approve the following employees of George Stone Technical Center to receive their regular hourly rate of pay funded by Workforce Education funds, to manage current student cases and follow-up on at-risk students at various summer school sites, from June 15, 2015 through July 22, 2015, a total of 49 hours per employee:

Ann R. Baisden Holly E. Busse

Jesse E. Wolfe

- Approve James A. Morgan to receive his regular hourly rate of pay funded by Workforce Education funds, to work as the Testing Coordinator for adult and vocational students at George Stone Technical Center, from June 8, 2015 through June 25, 2015, a total of 60 hours.
- j. Approve Anthony Wiggins to receive his regular hourly rate of pay funded by Workforce Education funds, to evaluate, repair, and install computer hardware and software in the classrooms at George Stone Technical Center, from June 24, 2015 through July 23, 2015, a total of 90 hours.
- k. Approve Steven D. Miller to receive his regular hourly rate of pay funded by Extra Pay from Teacher Recruitment/Retention Project funds, to provide technology support for the Escambia County School District Teacher Recruitment Fair to be held on May 16, 2015 at Washington High School, from May 11, 2015 through May 16, 2015, a total not to exceed 20 hours.

- Approve Justin D. Luciano to receive his regular hourly rate of pay funded by SAI
 Operational Cost Regular Term funds, to work at West Florida High School during the summer to perform computer system and technology maintenance, from June 3, 2015 through July 31, 2015, a total not to exceed 350 hours.
- m. Approve Bradley M. Naggatz to receive his regular hourly rate of pay funded by Title I, Part D funds, to work at the Escambia County Jail providing course/credit recovery to students using Compass Learning software, Escambia Virtual Academy, and/or Florida Virtual School, from June 3, 2015 through June 30, 2015, a total not to exceed 127.50 hours.
- n. Approve Anthony Q. Stanley to receive his regular hourly rate of pay funded by Title I, Part D funds, to work at DAART providing course/credit recovery to students using Compass Learning software, Escambia Virtual Academy, and/or Florida Virtual School, from June 3, 2015 through June 30, 2015, a total not to exceed 127.50 hours.
- o. Approve Kevin S. Turner, a teacher at Washington High School, to receive his regular hourly rate of pay funded by Overtime and Extra Pay funds, to provide hospital/homebound instruction, from March 25, 2015 through May 26, 2015, a total not to exceed 29 hours.

AMENDED

- p. Approve James Michael Jones, a teacher at Pensacola High School, to receive his regular hourly rate of pay funded by Constitutional Amendment for Class Size Reduction funds, to provide home instruction, from March 23, 2015 through May 4, 2015, a total not to exceed 40 hours.
- q. Establish the following job description on the Professional Salary Schedule, effective April 22, 2015:
 - Senior Financial Analyst ERP Systems
- r. Amend the 2014-2015 Department Personnel Planning Document (Cost Center 4201)
- s. Establish the following job description on the Educational Support Salary Schedule: PBX Operator
- t. Establish the following job description on the Instructional Salary Schedule: Teacher on Special Assignment Florida Inclusion Network Specialist

AMENDED

- u. Establish the following job descriptions on the Professional Salary Schedule:
 Coordinator II Migrant Education
 Manager I Database Administration
 Specialist I Evaluation Services
 Transportation Video/GPS Specialist
- v. <u>Amend the following job description on the Administrative Salary Schedule:</u> <u>Coordinator III FDLRS</u>

AMENDED ADD

- w. Approve the 2015-2016 Department Personnel Planning Document
- x. <u>Amend the following job description on the Professional Salary Schedule:</u> <u>Manager I Systems, Communications and Operations</u>
- B. Educational Support Personnel
 - 1. Appointments
 - 2. Temporary Promotions
 - 3. Resignations/Retirements/Other
 - 4. Terminations
 - 5. Leaves of Absence
 - 6. Special Requests
 - -No items submitted
- C. Risk Management
 - -No items submitted
- D. Employee Services
 - -No items submitted
- E. Affirmative Action
 - -No items submitted

4. Operations

A. Facilities Planning

- 1. Final Payments
 - a. Bellview Middle School Cafeteria Renovations
 - b. Brentwood Elementary School Campus Lighting Upgrades
 - c. Pensacola High, Escambia High, Bellview Middle and Warrington Middle Schools Track Resurfacing
- Miscellaneous

AMEND\LINK

- a. Educational Plant Five Year Survey
- b. Pre-Qualification of Contractor
- c. Renewal Agreement between the School Board of Escambia County, Florida and Community Action Program Committee, Inc. (Headstart)
- d. Deed of Realty between the School Board of Escambia County, Florida and the City of Pensacola, Florida
- e. Cancellation of Sales Agreement between the School Board of Escambia County, Florida and Hemmer Consulting, LLC
- B. School Food Services
 - 1. 2015 Exemption from Ms. Willie Ann Glenn Act 595.407, Florida Statutes
 - 2. Proposed Meal Price Changes for SY 2015-2016
 - -No items submitted
- C. Maintenance and Custodial Services
 - -No items submitted
- D. Transportation
 - -No items submitted
- E. Central Warehouse
 - -No items submitted
- F. Information Technology
 - -No items submitted
- G. Protection Services
 - -No items submitted
- H. Energy Management
 - -No items submitted

c. ITEMS FROM THE BOARD

- DELETED 1. Discussion of Proper Enforcement of School Board Contracts
 - 2. Discussion of NO ZERO Grading System

d. ITEMS FROM THE SUPERINTENDENT

- 1. Administrative Appointments
 - -No items submitted
- 2. Student Discipline
 - A. Disciplinary Reassignment
 - B. Expulsions
 - 1. Recommend that consistent with the decision of the due process committee, student discipline number 15-138-862 be expelled from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 - 2. Recommend that consistent with the decision of the due process committee, student discipline number 15-165-951 be expelled from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

- 3. Recommend that consistent with the decision of the due process committee, student discipline number 15-167-411 be expelled from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
- 4. Recommend that consistent with the decision of the due process committee, student discipline number 15-170-1221 be expelled from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

3. Employee Discipline

- A. Recommend that employee #0000017419 be suspended without pay beginning Wednesday, April 22, 2015, with suspension without pay to continue until the employee satisfies and successfully completes all terms and conditions of a return-to-work agreement as a result of misconduct more specifically identified in the notice letter to the employee.
- B. Recommend that employee #0000028549 be suspended without pay beginning Wednesday, April 22, 2015, with suspension without pay to continue until the employee satisfies and successfully completes all terms and conditions of a return-to-work agreement as a result of misconduct more specifically identified in the notice letter to the employee.

4. Other Items

- A. Recommend that employee #0000001698 be returned to work on March 16, 2015, following the successful completion of a return-to-work program.
- B. Recommend that employee #0000030850 be returned to work on March 17, 2015, following the noll prosequi of a disqualifying criminal charge and the successful completion of a drug related return-to-work program.

e. INTERNAL AUDITING

-No items submitted

f. ITEMS FROM GENERAL COUNSEL

1. Final Order: DOAH Case No. 14-4717, Escambia County School Board vs. Holly Bamonte

VI. ADJOURNMENT

ADD