

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
JUNE 16, 2015
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on May 29, 2015 - [Legal No. 1642413](#)

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.

- I. CALL TO ORDER
 - a. Adoption of Agenda
 - b. Invocation and Pledge of Allegiance
 - c. Committee/Departmental Reports
 - 1. PTA Presentation
 - 2. Gulf Power Company Check Presentation to Escambia County Public Schools Foundation
 - 3. [Tate High School Girls Softball Team Resolution/Recognition](#)
 - 4. Learning Impact Award
- II. PUBLIC FORUM
- III. MINUTES
 - a. [04-16-15 Special Workshop](#)
 - b. [04-17-15 Regular Workshop](#)
 - c. [05-19-15 Regular Meeting](#)

THE FOLLOWING ITEM WILL BE MOVED FORWARD: *Administrative Appointments [V.d.1.A.]*

- IV. UNFINISHED BUSINESS
 - a. [V.b.1.A.1. – Postponed from May 19, 2015 Regular Meeting](#)
[Ninety \(90\) Day Notice of Termination of Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Five Flags Academy at Newpoint \(Appendix A, Appendix B, Appendix C\)](#)
- V. NEW BUSINESS
 - a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
 - 1. Rule(s) Adoption
 - A. [Notice of Intent to Adopt Amendments to the School District of Escambia County, Florida, Student Rights and Responsibilities Handbook](#)
 - B. [Permission to Adopt – Resolution to Name the Library at Jim C. Bailey Middle School the “Dr. Judy F. Pippen Library”](#)
 - C. [The School Board of Escambia County, Florida Adoption of Spencer Bibbs Center as the new name of the former Spencer Bibbs Elementary School](#)
 - 2. Permission to Advertise
 - A. [Approval to Advertise: Notice of Intention to Name the Gymnasium at Ransom Middle School the “Joseph E. Murphy Gymnasium”](#)

b. CONSENT AGENDA

1. Curriculum

A. Alternative Education

1. [Cooperative Agreement Between the School Board of Escambia County, Florida and Escambia County, Florida](#)
2. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Byrneville Elementary School, Inc.](#)
3. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Pensacola Beach Elementary School, Inc.](#)

B. Continuous Improvement

1. School Choice Student Transfers

C. Elementary Education

-No items submitted

D. Evaluation Services

-No items submitted

E. Exceptional Student Education

1. [Contract Between Capstone Adaptive Learning and Therapy Centers, Inc. and the School Board of Escambia County, Florida](#)
2. [Cooperative Agreement Between ARC Gateway, Inc., and the School Board of Escambia County, Florida](#)
3. [Cooperative Agreement Between New Horizons of Northwest Florida, Inc., and the School Board of Escambia County, Florida](#)
4. [Cooperative Agreement Between Goodwill Easter Seals and the School Board of Escambia County, Florida](#)
5. [Cooperative Agreement Between Pyramid, Inc., and the School Board of Escambia County, Florida](#)
6. [Agreement Between Assistive Technology Services, Inc., and the School Board of Escambia County, Florida](#)
7. [Cooperative Agreement Between ASL consulting Services, LLC DBA IEP Help! and the School Board of Escambia County, Florida](#)
8. [Agreement Between the School Board of Escambia County, Florida and the School Board of Seminole County, Florida](#)
9. [Cooperative Agreement Between Lakeview Center, Inc. and the School Board of Escambia County, Florida](#)
10. [Contract Between Carlton Palms Educational Center, Incorporated and the School Board of Escambia County, Florida](#)

F. High School Education

-No items submitted

G. Middle School Education

-No items submitted

H. Professional Learning

-No items submitted

I. Student Services

1. [Cooperative Service Agreement Between the Florida State University and the School Board of Escambia County, Florida](#)
2. [Cooperative Agreement Between the School Board of Escambia County, Florida and Pensacola State College](#)
3. [Contract Between the School Board of Escambia County, Florida and Silvio Fina, LMHC](#)

J. Title I

1. [Title X, Part C Education of Homeless Children and Youth Project 2015-2016](#)

K. Workforce Education

1. [Adult Education and Family Literacy-Adult General Education Fiscal Year 2015-2016](#)
2. [Carl D. Perkins Postsecondary, Section 132 Entitlement Fiscal Year 2015-2016](#)
3. [Carl D. Perkins Secondary, Section 131 Entitlement Fiscal Year 2015-2016](#)

4. [Pensacola High School Sports Medicine Academy](#)
 5. [Workforce Education Fee Schedule 2015-2016](#)
 6. [Agreement Between the School Board of Escambia County, Florida and Childhood Dreams Learning Center, Inc.](#)
 7. [Agreement Between the School Board of Escambia County, Florida and Creative School Age Child Care, Inc.](#)
 8. [Agreement Between the School Board of Escambia County, Florida and Camp Fire USA Gulf Wind Council, Inc.](#)
 9. [Agreement Between the School Board of Escambia County, Florida and Young Men's Christian Association of Pensacola, Inc.](#)
 10. [Cooperative Agreement Between the School Board of Escambia County, Florida and Pensacola Electrical Apprenticeship College, Group Non-Joint](#)
- L. Other
-No items submitted

2. Finance and Business Services

A. Finance

1. [Legal Services – General Fund](#)

a. The Hammons Law Firm	\$ 62.00
b. The Hammons Law Firm	\$ 217.00
c. The Hammons Law Firm	\$ 4,045.50
d. The Hammons Law Firm	\$ 814.00
e. The Hammons Law Firm	\$ 2,144.82
f. The Hammons Law Firm	\$ 108.50
g. The Hammons Law Firm	\$ 108.50
h. The Hammons Law Firm	\$ 170.50
i. The Hammons Law Firm	\$ 2,383.50
j. The Hammons Law Firm	\$ 1,271.00
k. The Hammons Law Firm	\$ 108.50
l. The Hammons Law Firm	\$ 139.50
m. The Hammons Law Firm	\$ 201.50
n. The Hammons Law Firm	\$ 2,232.00
o. Shell, Fleming, Davis & Menge, P.A.	\$ 2,326.68
p. Rumberger, Kirk & Caldwell	\$ 3,447.15

2. [Legal Services - Risk Management Fund](#)

The Hammons Law Firm \$ 1,839.80

3. [Statement from Florida Association of District School Superintendents for 2015-2016 annual dues](#)

B. Accounting Operations

1. [Check Register for May 2015](#)

C. Budgeting

1. [Recap of General Fund Reserves \(Non-Categorical\) for May 2015](#)

2. [Resolutions to amend District School Budget:](#)

- a. Resolution 10 – General Operating Fund
- b. Resolution 9 – Special Revenue - Federal Programs
- c. Resolution 9 – Capital Projects Fund
- d. No item submitted – Special Revenue – Food Service Fund
- e. No item submitted – Debt Service Fund
- f. Resolution 3 – Race to the Top Fund

3. [Scrap Lists I and II for June 2015](#)

4. [Auction Lists I, II, and III for June 2015](#)

5. [Financial Statements by Fund](#)

D. Payroll and Benefits Accounting

1. [Financial Status Report: Employee Benefit Trust Fund](#)

E. Purchasing

ITEMS PREPARED BY PURCHASING:

1. [Bid Award: First Aid Supplies, Bid #152505](#)
2. [Bid Award: Breakfast and Lunch Entrees, Bid #153202](#)
3. [Bid Award: Interpreting Services, RFP #152605](#)
4. [Bid Award: District Wide Job Classification and Compensation Study, RFP #152301](#)
5. [Bid Award: Travel Agency Services, RFP #153303](#)
6. [Bid Renewal: Fresh Produce for Direct Delivery to School Cafeterias \(Includes Farm-to-School Program\) RFP #140903](#)
7. [Annual Agreement Renewal: Custodial Services](#)
8. [Annual Agreement Renewal: Worker's Compensation Managed Care Services](#)
9. [3PM Master Consulting Agreement](#)
10. [Annual Agreement Renewal with Amendment: School Health Services](#)
11. [Fiber Network Maintenance](#)
12. [Renaissance Learning Software Licenses](#)
13. [Dell Equipment/Servers for Information Technology Department](#)
14. [Annual Agreement Renewal: Destiny Library Manager, Media Library Manager, Textbook License and TitlePeek Software for District Libraries](#)
15. [Annual Agreement Renewal: CompassLearning Software](#)
16. [Annual Agreement Renewal: Discovery Education Assessment Services](#)
17. [Annual Agreement Renewal and Addendum 1: Novell Network and GroupWise Software Licenses](#)
18. [Annual Agreement Renewal: Mass Notification System](#)
19. [Annual Agreement Renewal: Microsoft Enrollment for Education Solutions](#)
20. [Annual Agreement: Florida Virtual School License](#)
21. [Annual Agreement: K12 Virtual School Program Curriculum and Materials](#)
22. [Annual Agreement: Teachscape Software Licensing](#)
23. [Annual Agreement: School Improvement Network Edivate Software](#)
24. [Annual Agreement Renewal: Schoolnet Software](#)
25. [Amendment #3 to Agreement: K-12 Human Capital Management Platform \(TNL\)](#)
26. [Lease Payment for Dell Computers at West Florida High School of Advanced Technology](#)
27. [Off Lease Purchase of Dell Computers for West Florida High School of Advanced Technology](#)

ITEMS PREPARED BY FACILITIES PLANNING:

28. [Annual Agreement Renewal: Indefinite Quantity Environmental Contracting Services](#)
29. [Change Notice #21 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement](#)
30. [Change Notice #18 to Purchase Order #5421300232 – A. K. Suter Elementary School Replacement](#)

3. Human Resource Services
 - A. Instructional/Professional

1. [Appointments](#)
2. [Reappointments](#)
3. Transfers
-No items submitted
4. Out-of-Field
-No items submitted
5. [Resignations/Retirements/Other](#)
6. [Leaves of Absence](#)
7. Special Requests
 - a. [Approve the following employees to receive their regular hourly rate of pay funded by Dori Slosberg Driver Education Safety Act, to teach the 2015 Summer School Driver Education Program at Washington High School in the morning and Tate High School in the afternoon, from June 3, 2015 through June 25, 2015, a total not to exceed 270 hours for both sites:](#)

[AMENDED/Revised](#)

[AMENDED](#)

Donald K. Bragg
James D. Cooper
Benjamin E. Hinton
Mark A. Humphreys
Andy L. Lashley
Jason W. McDonald
Frank Williamson

- b. Approve the following employees to receive their regular hourly rate of pay funded by Summer Reading Allocation, to work as Site Coordinators and Sub Site Coordinators in the Summer Reading Camp, not to exceed 175 hours per location:
Michelle L. Andersen, Sub Site Coordinator (Oakcrest Elementary)
Laura R. Carroll, Sub Site Coordinator (Ferry Pass Elementary)
Shannon L. Cross, Site Coordinator (Longleaf Elementary)
Susan Dorman, Site Coordinator (Oakcrest Elementary)
S. Quinn Evans, Site Coordinator (Molino Park Elementary)
Pamela P. Frick, Sub Site Coordinator (Navy Point Elementary)
Christopher L. Gayo, Sub Site Coordinator (Longleaf Elementary)
Melissa M. Groff, Site Coordinator (Navy Point Elementary)
Katherine H. Marsh, Sub Site Coordinator (Lipscomb Elementary)
Dawn R. Morris, Sub Site Coordinator (Molino Park Elementary)
Cathy F. Ray, Site Coordinator (Ferry Pass Elementary)
- c. Approve Steven D. Miller to receive his regular hourly rate of pay funded by Supplemental Academic Instruction, to set up and upgrade computers throughout the school and assist teachers as needed during workshops and professional development, at Washington High School, from June 8, 2015 through July 6, 2015, a total of 150 hours.
- d. Approve Pamela R. Willis to receive her regular hourly rate of pay funded by Overtime and Extra Pay, to assist with Summer EOC testing, at Washington High School, on July 20, 2015, not to exceed 10 hours.
- e. Approve Cheryl E. Reeves to receive her regular hourly rate of pay funded by Overtime and Extra Pay, to assist with Summer EOC testing, at Washington High School, on July 21, 2015, not to exceed 10 hours.
- f. Approve Okevia M. Carter to receive her regular hourly rate of pay funded by Overtime and Extra Pay, to assist with Summer EOC testing, at Washington High School, on July 22, 2015, not to exceed 10 hours.
- g. Approve the following employees to receive their regular hourly rate of pay funded by Title I Part A, Basic, Title I, Delinquent, and Supplemental Academic Instruction, to provide instruction in Reading, Mathematics, Study Skills, Decision Making, and Goal Setting for the High School Transition Summer Program 2015, at Washington High School, from June 15, 2015 through June 30, 2015, a total not to exceed 700 hours:
Sarah L. Bishop
Eric H. Collins
Leslie E. Owen
Tara T. Rush
Tamura L. Westmark
- h. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education, to provide instruction in Mathematics, Language Arts, Science, Social Studies, and Reading for Session 1 and Session 2 for the 2015 Co-Enrolled Summer Program, at Washington High School, from June 15, 2015 through June 24, 2015 and July 13, 2015 through July 22, 2015, a total not to exceed 882 hours:
Paula M. Abbott
Eric H. Collins
Krystal Falkler
Melissa A. Gonzalez
Walter Gulley, Jr.
Leslie E. Owen

Tara T. Rush
Tatum L. Tirado
Tamura L. Westmark

- i. Approve Toria M. Gruenwald to receive her regular hourly rate of pay funded by Overtime and Extra Pay, to assist with summer testing, at Ernest Ward Middle School due to construction at Northview High School, from 07/13/2015 through 07/24/2015, not to exceed 30 hours.
- j. Approve Lydia R. Henderson to receive her regular hourly rate of pay funded by Workforce Education, for testing of adult vocational students, at George Stone Technical Center, from July 6, 2015 through August 6, 2015, not to exceed 100 hours.
- k. Approve the following employees to receive their regular hourly rate of pay funded by Title I, Part A, Basic, Title I, Delinquent, and Supplemental Academic Instruction, to provide instruction in Reading, Mathematics, Study Skills, Decision Making, and Goal Setting for the High School Transition Summer Program 2015, at Pine Forest High School, from June 15, 2015 through June 30, 2015, a total not to exceed 280 hours:

Hugh K. Jones
Tanaka T. Travis
Sami Lynn Amico
Tabatha D. Lowry
- l. Approve the following employees to receive their regular hourly rate of pay funded by Title I, Part A, Basic, Title I, Delinquent, and Supplemental Academic Instruction, to provide instruction in Reading, Mathematics, Study Skills, Decision Making, and Goal Setting for the High School Transition Summer Program 2015, at Ernest Ward Middle School due to construction at Northview High School, from June 15, 2015 through June 30, 2015, not to exceed 85 hours per employee:

Jason E. Stabler
Rachel Pleasant
- m. Approve Wanda F. Gafford to receive her regular hourly rate of pay funded by Workforce Education for the Co-Enrolled Summer School Program, at Ernest Ward Middle School, due to construction at Northview High School, from June 15, 2015 through June 24, 2015, not to exceed 49 hours.
- n. Approve the following employees to receive their regular hourly rate of pay funded by SAI Operational Cost – Regular Term, for Overage Credit Recovery, at Warrington Middle School, from June 3, 2015 through June 30, 2015, a total not to exceed 40 hours:

William H. Broome
Curtis Farmer, Jr.
- o. Approve Avis L. Schirato to receive her regular hourly rate of pay funded by SEDNET Project, to provide facilitation of meetings for the purpose of development/refinement of county-specific plans supporting the transition of students from mental health impatient facilities to the public school systems of Escambia, Okaloosa, Santa Rosa, and Walton counties and to provide professional development in Okaloosa County for the E/BD program, throughout the SEDNET Region I (Escambia, Santa Rosa, Okaloosa and Walton Counties), from June 24, 2015 through July 23, 2015, not to exceed 172 hours.
- p. Approve Barbara J. Nall to receive her regular hourly rate of pay funded by Title I, Delinquent, to provide course/credit recovery to students using CompassLearning software, Escambia Virtual School, Florida Virtual School, and/or direct instruction, at Alternative Education, DAART, from June 4, 2015 through June 30, 2015, not to exceed 127.50 hours.
- q. Approve Sarah H. Dorsett to receive her regular hourly rate of pay funded by Title I, Part A, to open the library two (2) hours each week for a total of six (6) weeks for parents and students to check out books and read, at Lipscomb Elementary School, on June 15, 2015, June 22, 2015, July 6, 2015, July 13, 2015, July 20, 2015, and July 27, 2015, not to exceed 12 hours.
- r. Approve Jeffrey D. Jordan to receive his regular hourly rate of pay funded by SAI Operational Cost – Regular Term to upgrade operating systems and re-image computers,

at Ferry Pass Elementary School, from July 20, 2015 through August 7, 2015, not to exceed 28 hours.

- s. Approve the following employees to receive their regular hourly rate of pay funded by Title I, Part A, Basic, Title I, Delinquent, and Supplemental Academic Instruction, to provide instruction in Reading, Mathematics, Study Skills, Decision Making, and Goal Setting for the High School Transition Summer Program 2015, at Tate High School, from June 15, 2015 through June 30, 2015, a total not to exceed 98 hours:

Ursula J. Lamontagne
Robin A. Withycombe

- t. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education, to provide instruction in Mathematics, Language Arts, Science, Social Studies, and Reading for Session 1 and/or Session 2 for the 2015 Co-Enrolled Summer Program, at Tate High School, from June 15, 2015 through June 24, 2015 and July 13, 2015 through July 22, 2015, a total not to exceed 294 hours:

Amy J. Webb
Gail V. Atkins
Deborah M. Long

- u. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education to provide instruction in Mathematics, Language Arts, Science, Social Studies, and Reading for Session 1 for the 2015 Co-Enrolled Summer Program, at Escambia High School, from June 15, 2015 through June 18, 2015 and June 22, 2015 through June 24, 2015, a total not to exceed 637 hours:

Barry C. Archie
Angelica L. Brooks
Keitha J. Brown
Susan F. Butler
Jessica K. Canales
Karen E. Corcoran
Martha L. Hugus
Chelsea E. Mosko
Allyn S. Pophin
Robert W. Rainey
Larisa V. Reyes
Shannon L. Seals
Robert W. Wetzel

- v. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education to provide instruction in Mathematics, Language Arts, Science, Social Studies, and Reading for Session 2 for the 2015 Co-Enrolled Summer Program at Escambia High School, from July 13, 2015 through July 16, 2016 and July 20, 2015 through July 22, 2015, a total not to exceed 588 hours:

Al-Ansari A. Hassan
Barry C. Archie
Angelica L. Brooks
Susan E. Butler
Jessica K. Canales
Karen E. Corcoran
Martha L. Hugus
James T. Hutcherson
Chelsea E. Mosko
Allyn S. Pophin
Robert W. Raney
Larisa V. Reyes

- w. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education to provide instruction in Mathematics, Language Arts, Science, Social Studies, and Reading for Session 1 and Session 2 for the 2015 Co-Enrolled

Summer Program, at Pine Forest High School, from June 15, 2015 through June 24, 2015 and July 13, 2015 through July 22, 2015, a total not to exceed 686 hours:

Linda B. Ables
Rose D. Briggs
Tonia D. Goldston
Calvin R. Harris, II
Karen M. Longoria
John C. Lowe
Cyndee S. Palacios

- x. Amend the following job description on the Professional Salary Schedule:
Auditing Administration Specialist

B. Educational Support Personnel

1. Appointments
2. Temporary Promotions
3. Resignations/Retirements/Other
4. Terminations
5. Leaves of Absence
6. Special Requests
-No items submitted

C. Risk Management

1. Property, Boiler and Machinery, and Crime Insurance Renewal

D. Employee Services

-No items submitted

E. Affirmative Action

-No items submitted

ADD BACKUP

4. Operations

A. Facilities Planning

1. Final Payments
 - a. Bailey Middle School Exterior Building Envelope
2. Miscellaneous
 - a. Pre-Qualification of Contractor
 - b. Purchase Agreement between the School Board of Escambia County, Florida and Coastal Airport, L.C., V., et. al.

B. School Food Services

-No items submitted

C. Maintenance and Custodial Services

-No items submitted

D. Transportation

-No items submitted

E. Central Warehouse

-No items submitted

F. Information Technology

-No items submitted

G. Protection Services

1. 2014-2015 Facility Life Safety Inspections

H. Energy Management

-No items submitted

c. ITEMS FROM THE BOARD

1. Appointment of School Board Member to Serve on the Florida School Boards Association Board of Directors – Patty Hightower
2. Agreement Between the School Board of Escambia County, Florida and Donna Sessions Waters, Esquire – Patty Hightower

d. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointments
 - A. [Administrative Appointments](#)
 - B. [Reappointment of Administrative Personnel for the fiscal year 2015-2016](#)
2. Student Discipline
 - A. [Disciplinary Reassignment](#)
 - B. [Expulsions](#)
 1. Recommend that consistent with the decision of the due process committee, student discipline number 15-110-0951 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 2. Recommend that consistent with the decision of the due process committee, student discipline number 15-217-411 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 3. Recommend that consistent with the decision of the due process committee, student discipline number 15-236-281 be expelled from all public schools of Escambia County for the remainder of the 2014-2015 school year and all of the 2015-2016 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
3. Employee Discipline
 - A. Recommend that employee #0000002063 be terminated beginning Wednesday, June 17, 2015, based on misconduct as more specifically identified in the notice letter to the employee.
 - B. Recommend that employee #0000004424 be suspended without pay beginning Wednesday, June 17, 2015, with suspension without pay to continue until the employee satisfies and successfully completes all terms and conditions of a return-to-work agreement as a result of misconduct more specifically identified in the notice letter to the employee.
 - C. Recommend that employee #0000013699 be suspended without pay for 3 days beginning Monday, August 10, 2015, based on misconduct as more specifically identified in the notice letter to the employee.
 - D. Recommend that employee #0000018631 be suspended without pay for 5 days beginning Monday, August 17, 2015, based on misconduct as more specifically identified in the notice letter to the employee.
 - E. Recommend that employee #0000021168 be suspended without pay for 5 days beginning Friday, August 14, 2015, based on misconduct as more specifically identified in the notice letter to the employee.
4. Other Items
 - A. [Agreement for Legal Services Between The School Board of Escambia County, Florida and Joseph L. Hammons, Attorney at Law, and The Hammons Law Firm \(Counsel for Superintendent\)](#)
 - B. [Agreement for Legal Services Between The School Board of Escambia County, Florida and Joseph L. Hammons, Attorney at Law, and The Hammons Law Firm \(Risk Management\)](#)
 - C. [Agreement for Legal Services Between The School Board of Escambia County, Florida and Steven J. Baker, Attorney at Law \(Risk Management\)](#)
 - D. [Agreement for Legal Services Between The School Board of Escambia County, Florida and Stephen B. Shell, Attorney at Law, and Shell, Fleming, Davis & Menge \(Real Property and Construction Matters\)](#)

e. INTERNAL AUDITING

-No items submitted

f. ITEMS FROM GENERAL COUNSEL

-No items submitted

VI. ADJOURNMENT