

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
FEBRUARY 16, 2016
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on January 26, 2016 – Legal No. [1653270](#)

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.

- I. CALL TO ORDER
 - a. Invocation and Pledge of Allegiance
 - b. Adoption of Agenda
 - c. Committee/Departmental Reports
 1. PTA Presentation
 2. Stellar Employee of the Month
 3. Black History Month Presentation
- II. PUBLIC FORUM
- III. MINUTES
 - a. [12-10-15 Special Workshop](#)
 - b. [12-11-15 Regular Workshop](#)
 - c. [01-15-16 Regular Workshop](#)
 - d. [01-19-16 Regular Meeting](#)
 - e. [02-02-16 Special Meeting](#)
- IV. UNFINISHED BUSINESS
-None
- V. NEW BUSINESS
 - a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
 1. Rule(s) Adoption
-None
 2. Permission to Advertise
-None
 - b. CONSENT AGENDA
 1. Curriculum
 - A. Alternative Education
-No items submitted
 - B. Continuous Improvement
 1. [School Choice Student Transfers](#)
 - C. Elementary Education
-No items submitted
 - D. Evaluation Services
-No items submitted

- E. Exceptional Student Education
 - No items submitted
 - F. High School Education
 - 1. [Student Travel Outside Continental United States - Tate High School](#)
 - G. Middle School Education
 - No items submitted
 - H. Professional Learning
 - No items submitted
 - I. Student Services
 - No items submitted
 - J. Title I
 - No items submitted
 - K. Workforce Education
 - No items submitted
 - L. Other
 - No items submitted
2. Finance and Business Services
- A. Finance
 - 1. [Legal Services – General Fund](#)
 - a. The Hammons Law Firm \$ 1,697.50
 - b. The Hammons Law Firm \$ 595.00
 - c. The Hammons Law Firm \$ 507.50
 - d. The Hammons Law Firm \$ 140.00
 - e. The Hammons Law Firm \$ 140.00
 - f. The Hammons Law Firm \$ 542.50
 - g. Shell, Fleming, Davis & Menge, P.A. \$ 3,752.50
 - 2. [Legal Services - Risk Management Fund](#)
 - The Hammons Law Firm \$ 5,437.83
 - 3. [Comprehensive Annual Financial Report \(CAFR\) of the District School Board of Escambia County, Florida for the fiscal year ended June 30, 2015](#)
 - 4. [Escambia School District Employee Benefit Trust Audit Report: Financial Statements for the fiscal year ended June 30, 2015](#)
 - B. Accounting Operations
 - 1. [Check Register for January 2016](#)
 - C. Budgeting
 - 1. [Recap of General Fund Reserves \(Non-Categorical\) as of January 31, 2016](#)
 - 2. [Resolutions to amend 2015-2016 District School Budget:](#)
 - a. [Resolution 5– General Operating Fund](#)
 - b. [Resolution 5 – Special Revenue – Federal Programs](#)
 - c. [Resolution 5 – Capital Projects Fund](#)
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. [Resolution 1 – Debt Service Fund](#)
 - f. No item submitted – Race to the Top Fund
 - 3. [Scrap Lists I and II for February 2016](#)
 - 4. [Auction Lists I, II, and III for February 2016](#)
 - 5. [Financial Statements by Fund](#)
 - 6. [Donation of Vehicle to Escambia County Fire and Rescue](#)
 - 7. [Disposal and demolition of modular building #17 at Pine Forest High](#)
 - D. Payroll and Benefits Accounting
 - 1. [Financial Status Report: Employee Benefit Trust Fund](#)
 - E. Purchasing
 - ITEMS PREPARED BY PURCHASING:*
 - 1. [Bid Award: Fruits & Vegetables – Frozen, Canned & Packaged, Bid #161102](#)
 - 2. [Bid Award: Pumping of Grease Traps, RFP #161403](#)

3. [Bid Renewal: General Moving Services, RFP #131902](#)
 4. [Annual Agreement Renewal: Focus School Software/SIS](#)
 5. [Annual Agreement Renewal: Cafeteria Management Software Maintenance and Support](#)
 6. [Change Notice #1 to Purchase Order #6241600021 – ESE SLP Services](#)
 7. [Vehicles for Maintenance and Facilities Planning Departments](#)
ITEMS PREPARED BY FACILITIES PLANNING:
 8. [Annual Agreement Renewal: Professional Civil Engineering Services](#)
 9. [Annual Agreement Renewal: Professional Mechanical Engineering Services](#)
 10. [Annual Agreement Renewal: Professional Electrical Engineering Services](#)
 11. [Change Notice #1 to Purchase Order #5421500291 – McMillan Pre-K Center Cafeteria Renovation](#)
 12. [Change Notice #2 to Purchase Order #5421500096 – McDaniel Building HVAC and Electrical Upgrades](#)
 13. [Change Notice #3 to Purchase Order #5421600116 – New Gymnasium - Workman Middle School](#)
 14. [Change Notice #4 to Purchase Order #5421600024 – Bellview Middle School New Gymnasium](#)
 15. [Change Notice #25 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement](#)
 16. [Direct Digital Controls \(DDC\) System Repair/Upgrade – Pensacola High School](#)
 17. [Pine Forest High School Modular Classroom](#)
 18. [Roof Replacement at the J.E. Hall Center](#)
3. Human Resource Services
- A. Instructional/Professional
 1. [Appointments](#)
 2. Reappointments
-No items submitted
 3. [Transfers](#)
 4. Out-of-Field
-No items submitted
 5. [Resignations/Retirements/Other](#)
 6. [Leaves of Absence](#)
 7. Special Requests
 - a. [Approve Barbara L. McGill, Teacher, Escambia Westgate, to receive her regular hourly rate of pay funded by Overtime & Extra Pay funds, to provide home instruction, from January 19, 2016 through May 31, 2016, a total not to exceed 12 hours.](#)
 - b. [Approve Wayland Mann to receive his regular hourly rate of pay funded by Workforce Education funds, to provide EVOC driving course for EMT students at George Stone Technical Center, from January 5, 2016 through June 30, 2016, a total not to exceed 20 hours.](#)
 - c. [Approve Paul Panici to receive his regular hourly rate of pay funded by Workforce Education funds, to provide national registry EMT testing for the EMT program at George Stone Technical Center, from January 5, 2016 through June 30, 2016, a total not to exceed 30 hours.](#)
 - B. Educational Support Personnel
 1. [Appointments](#)
 2. [Temporary Promotions](#)
 3. [Resignations/Retirements/Other](#)
 4. [Terminations](#)
 5. [Leaves of Absence](#)
 6. Special Requests
 - a. [For Board Information: Reporting the death of Joann Langlois, Food Service Assistant I, James C. Bailey Middle School, on December 30, 2015.](#)

- C. Risk Management
 - No items submitted
 - D. Employee Services
 - No items submitted
 - E. Affirmative Action
 - No items submitted
4. Operations
- A. Facilities Planning
 - 1. Final Payments
 - a. [McMillan Pre-K Center Cafeteria Renovations](#)
 - b. [Tate High and Washington High Schools Resurfacing Tennis Courts](#)
 - c. [Northview High School Bldg. 1 - HVAC Renovations - AHU & VAV Box Replacement](#)
 - d. [Northview High School Bldg. 3 - HVAC Renovations - AHU & VAV Box Replacement](#)
 - 2. Miscellaneous
 - a. [Certification of Florida Inventory of School Houses \(FISH\)](#)
 - b. [Name Change – Environmental Consultant](#)
 - B. School Food Services
 - 1. [Dietetic Intern in School Food Services – Iowa State University](#)
 - 2. [Dietetic Intern in School Food Services – Utah State University](#)
 - C. Maintenance and Custodial Services
 - No items submitted
 - D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - No items submitted
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
- No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
- 1. Administrative Appointments
 - None
 - 2. Student Discipline
 - A. [Disciplinary Reassignment](#)
 - B. [Expulsions](#)
 - 1. Recommend that consistent with the decision of the due process committee, student discipline number 16-154-061 be expelled from all public schools of Escambia County for the remainder of the 2015-2016 school year and all of the 2016-2017 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
 - 3. Employee Discipline
 - A. Recommend that employee #0000028103 is suspended without pay for 10 days beginning Wednesday, February 17, 2016, based on misconduct as more specifically identified in the notice letter to the employee.
 - B. Recommend that employee #0000004279 is suspended without pay for 3 days beginning Wednesday, February 17, 2016, and will be transferred to a comparable non elementary school position, based on misconduct as more specifically identified in the notice letter to the employee.

CORRECTED

ADD

- C. [Recommend that employee #0000017157 be suspended without pay beginning Wednesday, February 17, 2016, with suspension without pay to continue until the employee satisfies and successfully completes all terms and conditions of a return-to-work agreement as a result of misconduct more specifically identified in the notice letter to employee.](#)
- 4. Other Items
 - None
- e. INTERNAL AUDITING
 - 1. [Inventory Adjustment Reports for five \(5\) cost centers](#)
 - 2. School Internal Accounts Audits
 - A. [2014-2015 Internal Accounts Audits without findings](#)
 - [District 1](#)
 - Bailey Middle
 - [District 4](#)
 - A.K. Suter Elementary
 - [District 5](#)
 - Ransom Middle
 - Bratt Elementary
 - Molino Park Elementary
 - Northview High
 - B. [2014-2015 Internal Accounts Audits with findings](#)
 - [District 1](#)
 - Hellen Caro Elementary
 - Pine Forest High
 - West Florida High School of Advanced Technology
 - [District 2](#)
 - Warrington Middle
 - [District 3](#)
 - Ensley Elementary
 - McMillan Pre-K Center
 - Montclair Elementary
 - [District 4](#)
 - Cordova Park Elementary
 - [District 5](#)
 - Pine Meadow Elementary
 - C. [2014-2015 Warrington Elementary School Internal Accounts Audit](#)
 - D. [2014-2015 Escambia High School Internal Accounts Audit](#)
 - E. [District-wide Report on School Internal Accounts](#)
 - 3. [2013-2014 Food Service Procurement Review](#)
 - 4. [NHS Baseball Booster Club Investigation](#)
 - 5. [NHS Booster Clubs – Compliance Update](#)
- f. ITEMS FROM GENERAL COUNSEL
 - No items submitted

VI. ADJOURNMENT