

THE SCHOOL BOARD OF  
ESCAMBIA COUNTY, FLORIDA  
J.E. HALL EDUCATIONAL SERVICES CENTER  
30 EAST TEXAR DRIVE  
ROOM 160  
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA  
DECEMBER 12, 2017  
5:30 P.M.

Meeting advertised in *Pensacola News Journal* on November 17, 2017 - Legal No. [2542875](#)

NOTE: *Request to Speak Forms are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.*

I. CALL TO ORDER

- a. Invocation and Pledge of Allegiance
- b. Adoption of Agenda
- c. Installation & Remarks - Lee Hansen, School Board Member, District III
- ed. Committee/Departmental Reports
  - 1. PTA Presentation
  - 2. Stellar Employee

**ADD**

II. [PUBLIC FORUM](#)

**THE FOLLOWING ITEM WILL BE MOVED FORWARD:** [Administrative Appointments](#) [Item V.d.1.]

III. MINUTES

- a. [10-12-17 Special Workshop](#)
- b. [10-13-17 Regular Workshop](#)
- c. [11-14-17 Regular Meeting](#)

IV. UNFINISHED BUSINESS

-None

V. NEW BUSINESS

- a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
  - 1. Rule(s) Adoption
    - A. [Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 3 - School Operations](#)
  - 2. Permission to Advertise
    - No items submitted
- b. CONSENT AGENDA
  - 1. Curriculum
    - A. Alternative Education
      - 1. [Amendment to the Contract for Educational Services Between the School Board of Escambia County, Florida and Camelot Schools of Florida, LLC](#)
    - B. Continuous Improvement
      - 1. [School Choice Student Transfers](#)
    - C. Elementary Education
      - No items submitted

- D. Evaluation Services
    - No items submitted
  - E. Exceptional Student Education
    - No items submitted
  - F. High School Education
    - 1. [License Agreement Between the School Board of Escambia County, Florida and Pel Industries, Inc.](#)
  - G. Middle School Education
    - 1. [District Instructional Leadership and Faculty Development Grant](#)
  - H. Professional Learning
    - No items submitted
  - I. Student Services
    - No items submitted
  - J. Title I
    - No items submitted
  - K. Workforce Education
    - No items submitted
  - L. Other
    - No items submitted
2. Finance and Business Services
- A. Finance
    - 1. [Legal Services – General Fund](#)

a. The Hammons Law Firm	\$ 717.50
b. The Hammons Law Firm	\$ 297.50
c. The Hammons Law Firm	\$ 437.50
d. The Hammons Law Firm	\$ 2,751.25
e. The Hammons Law Firm	\$ 87.50
f. The Hammons Law Firm	\$ 87.50
g. Rumberger, Kirk & Caldwell	\$ 3,216.50
h. Rumberger, Kirk & Caldwell	\$ 7,072.80
i. Shell, Fleming, Davis & Menge, P.A.	\$ 280.50
    - 2. [Legal Services - Risk Management Fund](#)

a. The Hammons Law Firm	\$ 10,927.84
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  - B. Accounting Operations
    - 1. [Check Register for November 2017](#)
  - C. Budgeting
    - 1. [Recap of General Fund Reserves \(Non-Categorical\) as of November 29, 2017](#)
    - 2. [Resolutions to amend District School Budget:](#)
      - a. [Resolution 3 - General Operating Fund](#)
      - b. [Resolution 3 - Special Revenue – Federal Programs](#)
      - c. [Resolution 3 - Capital Projects Fund](#)
      - d. No item submitted – Special Revenue – Food Service Fund
      - e. No item submitted - Debt Service Fund
    - 3. [Scrap List I for December 2017](#)
    - 4. [Auction List I for December 2017](#)
    - 5. [Financial Statements by Fund](#)
  - D. Payroll and Benefits Accounting
    - 1. [Financial Status Report: Employee Benefit Trust Fund](#)
  - E. Purchasing
    - ITEMS PREPARED BY PURCHASING:*
      - 1. [Bid Renewal: Fruits & Vegetables – Frozen, Canned & Packaged, Bid #170902](#)
      - 2. [Bid Renewal: Diesel Fuel, Gasoline and Fuel Additive, RFP #160305](#)

3. [Bid Renewal: Custodial Supplies, Bid #170703](#)
4. [Bleacher Seat Replacement for Escambia and Pensacola High Schools](#)
5. [Mitel Phone Systems for Kingsfield Elementary and Beulah Middle Schools](#)
6. [Annual Agreement Renewal and Amendment I: Consultant Services for the School Board](#)
7. [Bid Renewal: Employee Benefits Consulting Services, RFP #140601](#)
8. [Annual Agreement: Claims Management Software for the Risk Management Department](#)
9. [Annual Agreement: As Needed Real Estate Services](#)
10. [Annual Agreement Renewal: Employee Health Clinic Agreement](#)
11. [Annual Agreement Renewal: Group Medical Benefits \(Including Prescription Drugs\)](#)
12. [Annual Agreement Renewal: Group Term Life Insurance](#)
13. [Annual Agreement Renewal: Administrative Services for Employee Dental Plan](#)
14. [Agreement: Cybersecurity Academy Instruction/Training for Pine Forest High School](#)
15. [Annual Agreement Renewal: Focus School Software – Post-Secondary SIS and Finance Systems](#)
16. [GoGuardian Software Renewal](#)
17. [Classroom Furniture, Cafeteria Chairs, and Chair Carts for Kingsfield Elementary School](#)
18. [Cafeteria Tables for Kingsfield Elementary School](#)
19. [Innovation Center Furniture for Kingsfield Elementary School](#)
20. [Innovation Center Furniture for Beulah Middle School](#)
21. [Cafeteria Furniture for Beulah Middle School](#)
22. *ITEMS PREPARED BY FACILITIES PLANNING:*
23. [Annual Agreement Renewal: Aluminum Covered Walks & Bus Ramps Installation and Repairs at Various School District Facilities](#)
24. [Annual Agreement Renewal: Professional Architectural Services](#)
25. [Change Notice #1 to Purchase Order #5421700160 – McArthur Elementary School Outdoor Covered Play Area & Multipurpose Room](#)
26. [Change Notice #1 to Purchase Order #5421800028 - ECSD Hall Center – ESE Renovation](#)
27. [Change Notice #1 to Purchase Order #5421800070 – Roof Replacement at West Florida High School – Building 25](#)
28. [Change Notice #4 to Purchase Order #5421700075 - Construction Manager at Risk Services for Kingsfield Elementary School](#)
29. [HVAC Controls Upgrade – Ransom Middle School](#)

### 3. Human Resource Services

#### A. Instructional/Professional

1. [Appointments](#)
2. Reappointments  
-No items submitted
3. [Transfers](#)
4. Out-of-Field  
-No items submitted
5. [Resignations/Retirements/Other](#)
6. [Leaves of Absence](#)
7. Special Requests  
-No items submitted

#### B. Educational Support Personnel

1. [Appointments](#)
2. Temporary Promotions  
-No items submitted
3. [Resignations/Retirements/Other](#)
4. [Terminations](#)
5. [Leaves of Absence](#)
6. Special Requests  
-No items submitted

- C. Risk Management
  - 1. [Workers' Compensation Medical Bill](#)
  - 2. [FBMC Seventh Amendment to Administrative Agreement](#)
  - 3. [Stop Loss Policy Renewal](#)
- D. Employee Services
  - No items submitted
- E. Affirmative Action
  - No items submitted
- 4. Operations
  - A. Facilities Planning
    - 1. Final Payments
      - a. [Northview High School Central Utility Plant Upgrades](#)
    - 2. Miscellaneous
      - a. [Underground Distribution Easement for Electric Service](#)
  - B. School Food Services
    - No items submitted
  - C. Maintenance and Custodial Services
    - No items submitted
  - D. Transportation
    - No items submitted
  - E. Central Warehouse
    - No items submitted
  - F. Information Technology
    - No items submitted
  - G. Protection Services
    - 1. [2017-2018 Florida District Safe Schools Assessment](#)
  - H. Energy Management
    - No items submitted
- c. ITEMS FROM THE BOARD
  - No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
  - 1. [Administrative Appointments](#)
  - 2. Student Discipline
    - A. [Disciplinary Reassignments](#)
    - B. [Expulsions](#)
      - 1. Recommend that consistent with the decision of the due process committee, student discipline number 18-52-061 be placed on expelled from all public schools of Escambia County for the remainder of the 2017-2018 school year and all of the 2018-2019 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
      - 2. Recommend that consistent with the decision of the due process committee, student discipline number 18-55-541 be placed on expelled from all public schools of Escambia County for the remainder of the 2017-2018 school year and all of the 2018-2019 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
  - 3. Employee Discipline
    - ~~No items submitted~~

**ADD**

- A. [Recommend that employee #000007195 is suspended without pay for three \(3\) working days beginning Wednesday, December 13, 2017, based on misconduct as more specifically identified in the notice letter to the employee.](#)
  
- 4. Other Items
  - A. Recommend that employee #0000023008 is returned to work on Friday, November 17, 2017.
  
- e. INTERNAL AUDITING
  - 1. [Inventory Adjustment Reports for eleven \(11\) cost centers](#)
  - 2. School Internal Accounts Audits
    - A. [2016-2017 Internal Accounts Audits without findings](#)
      - District 1*  
Longleaf Elementary
      - District 3*  
Oakcrest Elementary
      - District 4*  
O.J. Semmes Elementary  
Ferry Pass Middle
      - District 5*  
Northview High
    - B. [2016-2017 Internal Accounts Audits with findings](#)
      - District 1*  
Bellview Elementary  
Bellview Middle  
Pine Forest High
      - District 2*  
Pleasant Grove Elementary  
Sherwood Elementary  
West Pensacola Elementary  
Escambia High
      - District 3*  
C.A. Weis Elementary  
Pensacola High
      - District 4*  
N.B. Cook Elementary  
Reinhardt Holm Elementary
      - District 5*  
Ernest Ward Middle
    - C. [District-Wide Report on School Internal Accounts](#)
  - 3. [Escambia High Cheerleaders Accounts Review](#)
  
- f. ITEMS FROM GENERAL COUNSEL
  - No items submitted

VI. ADJOURNMENT