

Parent Involvement Plan 2010-2011
Spencer Bibbs Elementary

I, Debra Simpkins, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- * The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;

- * Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];

- * Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];

- * Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];

- * Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];

- * Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];

- * If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];

- * Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

- * Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)];
and

* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Spencer Bibbs Elementary will actively involve parents, teachers, staff and community to prepare students to be responsible, productive citizens. The Parent Involvement Plan and Mission Statement will be reviewed by the 2010-2011 School Advisory Council.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parent input is given at the School Advisory Council meeting when budgets are discussed. Parents have the opportunity to suggest how Title I monies and other budget monies will be spent for the next school year. Once budgets are developed, the School Advisory Council reviews them for approval. All School Advisory Council meetings are advertised so any parent can attend.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Program Coordination

1 Provided by Title I upon request Title I Staff Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include

timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1 Develop Agenda, handouts, and/or presentation materials	Leadership Team	September 2010	Principal and/or Copy of agenda
2 Develop and disseminate invitations	Principal/Classroom Teachers	September 2010	Copy available
3 Advertise/publicize event	Principal	September 2010	Copy of School Messenger Information
4 Develop sign-in sheets	Principal/Classroom Teachers	September 2010	Copy of Sign In-Sheets
5 Maintain documentation	Principal	September 2010	Copy in files

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: During the 2010-2011 school year Spencer Bibbs will conduct meetings during the day and evening. Parents will be given a choice of attending conferences and/or workshops. Teachers will make home visits as needed. The School Social Worker will also make home visits concerning any school related issues.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Timeline	Evidence of Effectiveness	Correlation to Student Achievement
1 Sunshine State Standards/Next Generation Standards-Face to Face meetings/training session	Principal, Curriculum Coordinator, Teachers	On-going	SIP core curriculum goals Sign in sheets, Climate Survey	
2 Assessments-Individual conferences, progress reports, report cards	Principal, Curriculum Coordinator, Teachers	On-going	SIP core curriculum goals Progress reports, report cards, PMP's, conferences	
3 Title 1 Program-Open House/Compact Letters	Principal, Teachers	September 2010	SIP core goals Sign-In Sheets, Signed Family Compacts	

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| 4 | Reading, Math, Science, Writing-Hard copy dissemination of material and web-based programs | Principal, Teachers | SIP core goals | On-going | Copy of materials given |
| 5 | Progress Monitoring-Individual conferences | Teachers | SIP all curriculum areas | On-going | PMP, FAIR, Progress Reports, Report Cards |
| 6 | Strategies for working with the School-Volunteer Training | Curriculum Coordinator | SIP Parent Involvement Goal | On-going | Sign-In Sheets |
- Staff Training

Describe the training the school will provide to educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

	Content and Type of Activity	Person Responsible	Correlation to Student Achievement
	Timeline	Evidence of Effectiveness	
1	Value of Parent Involvement	Principal, Curriculum Coordinator	SIP Goals
	On-going	Climate Survey	
2	Communicating and Working with Parents	Principal, Curriculum Coordinator, Teachers	SIP Goals
	On-going	Climate Survey	
3	Building Ties between Home and School	Principal, Curriculum Coordinator, Teachers	SIP Goals
	On-going	Climate Survey	
4	Cultural Sensitivity	Principal, Title 1 Staff	SIP Goals
	Climate Survey		On-going

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will have use of the Title 1 Resource Center at McMillan upon request. They will also have a Resource Room located in the school where they may have access to a computer.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- * Timely information about the Title I programs [Section 1118(c)(4)(A)];
- * Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- * If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: Parents will be notified immediately by hardcopy, school website and school messenger phone message of any information pertaining to curriculum, Test Assessments inclusive of expected proficiency levels and Title 1 programs such as SES forms, etc. When developing parent documents, attention is given to the literacy level of parents in the community and parents that are speakers of other languages, the Title 1 office is contacted for interpreters or document translations. Spencer Bibbs has an open door policy where parents are permitted to set up conferences and meetings that are accessible to them during the day (teacher planning time), before and after school, and scheduled meetings. Parents are always invited to PTA meetings and School Advisory Council Meetings which are publicized. Parents are able to submit their comments through letter, meetings, and climate survey done yearly.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All necessary accommodations are made for parents and children with disabilities. Interpreters are available to attend any workshops and/or parent workshops to assist parents with the information.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Activity	Description of Implementation Strategy	Person Responsible
	Correlation to Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and Providing FCAT related workshops for parents to get a better understanding of what is expected of their child.	Debra Simpkins, Principal
	Providing parents with the tools to assist their children in improving student achievement.	On-going
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; Parent Educator Position at School	Debra Simpkins, Principal
	Responsible for assisting in mailouts to parents and talking to parents	Year long position

3 Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];

Providing day and evening conferences and meetings for parents to attend. Debra Simpkins, Principal Parent knowledge of curriculum and how they can help assists in student achievement levels. On-going

4 Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. Attending community-based meetings and partnership with local churches in the area. Debra Simpkins, Principal Connecting school to community will show students that all are concerned about their education. On-going

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Building Capacity Summary

Provide a summary of activities provided which were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1 Orientation	1	125	Parent Awareness of Expectations will increase Student Achievement
2 Open House	1	175	Parent Awareness of Expectations will increase Student Achievement
3 Reading Nights	5	55	Increase Reading Achievement
4 PTA	4	65	Parent Awareness of Expectations will increase Student Achievement
5 School Advisory Council	4	15	Parent Awareness of Expectations will increase Student Achievement
6 Science Day	1	175	Increase Science Achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1 Faculty Meetings	5	33	Parent Awareness of Expectations will increase Student Achievement
2 Pre Orientation Meeting	1	33	Parent Awareness of Expectations will increase Student Achievement
3 Pre Open House Meeting	1	33	Parent Awareness of Expectations will increase Student Achievement

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Barriers

Describe the identified barriers which hindered participation by parents in parental involvement activities and the steps the school will take to overcome the identified barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Transportation to School	Some activities transportation was provided for parents
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.

Content/Purpose	Description of the Activity
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