

BELLVIEW MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Vicki Gibowski, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Bellview Middle School has been striving to increase the amount of positive parental involvement. The addition of Report Card Days and Team Recognition/Award Ceremonies at the end of each school has increased our parental involvement significantly. Our current goal is to have at least 58% of our students represented by a parent or caregiver at two or more activities before, during or after school. Many of the activities are designed to increase reading and math performance or to improve healthy

habits in the home for all family members.

Review Rubric:

Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include:

- Explanation of the purpose of the parental involvement program;
- Description of what will be done; and
- Description of the beliefs or value of the LEA.

Review Status:**Review Comments:**

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The school involves parents in a number of ways but the most successful way we have discovered is to give our student report cards at school between 7 a.m. and 6 p.m. on the day that the district gives out report cards to students. Each student's parent is able to pick up the report card from at least one teacher on the student's team to hear about progress and activities designed to enhance the student's education. In addition, during the school year, each instructional team will plan at least one activity for each month that involves those parents on the team. During September, the activity will be Open House which is school wide. When parents come to school, they are always surveyed about additional programs or needs that they have identified as being helpful. Three years ago, several parents indicated that they were unable to come to school as often as they wanted when gas was so expensive and many of our families rely on public transportation. Because parents indicated this need, the school responded by setting up an account at a local taxi company where the school can cover the cost of cab rides so that parents can come to school to pick up report cards, or attend parent conferences or programs.

The School Advisory Council reflects the diversity of Bellview Middle and at regularly scheduled meetings, parents are able to provide input for the planning and improvement of Title I programs including how parental involvement money is utilized. At the last report card of the 2010-2011 school year, parents were given the opportunity to write in additional activities they would like to have available and many parents indicated that they would appreciate more opportunities to have parenting classes. These will be added during the 2011-2012 school year and a parent resource library will be available in the guidance office.

Review Rubric:

Strong responses include:

- Identification of the group responsible for the development, implementation and evaluation of the plans;
- Description of the procedures for selecting members of the group;
- Explanation of how the input from parents will be documented; and
- Description of the process and involvement of parents in the development of required plans; and
- Includes information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Review Status:

Review Comments:

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Additional educational support services provided by Title I will be discussed with parents during the IEP development and when progress notes are done.
2	Title II	Professional Development will be provided to schools to support the professional development needs of the staff related to increasing parental involvement.

Review Rubric:

Strong responses include:

- Identification of the specific federal programs; and
- Description of how the programs will be coordinated.

Review Status:

Review Comments:

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House Evening	Principal	September 27, 2011 at 5:30 before Open House at 6:00 p.m.	Parent sign in forms, year end evaluation
2	School Advisory Council	Principal	Every other month meetings	Parent sign in forms, meeting minutes, yearly evaluation
3	Flyers	Principal	Quarterly with report cards	School newsletter

Review Rubric:

Strong responses include:

- Identification of specific activities or tasks;
- Identification of the person(s) responsible for completing the task;
- Reasonable and realistic timelines; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status:

Review Comments:

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school has an open door policy for parents. Parent/teacher/student conferences can be held in the morning, afternoon or during the teacher planning time. Phones are provided in all teacher classrooms and all teachers provide their email addresses to families at the beginning of the school year. Report cards are distributed in person from 7 a.m. until 6 p.m. three times during the school year. Parents without reliable transportation are able to call the school and order taxi cab service to and from the school free of charge. Any programs delivered to families include a component available for young children too. Instructional teams will offer monthly opportunities for families to visit for presentations, informal meetings or awards opportunities.

Review Rubric:

Strong responses include:

- Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and
- Specific examples of the flexible schedule offered to parents.

Review Status:

Review Comments:

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher Book Studies	Principal	Teachers need to understand the barriers faced by parents of students when poverty or language barriers are present. Books will be provided for teachers to discuss that will increase the teacher understanding and overcoming these barriers.	Yearlong activity	Parental Evaluation
2	Report Card Days	Principal	Providing parents an informal setting to briefly discuss student successes and challenges	3 times during the school year	Parent sign in sheets and evaluation
3	Family Literacy Night	Principal	Encourages family reading activities	Twice per year, once in Fall and once in Spring	Parent sign in sheets and evaluation

4	Research 911 Night	Principal	Provides families with access to resources and supplies to help students research for Science and History Fair	October 2010	Parent sign in sheets and evaluation
5	Family Resource Library	Media Specialist and Literacy Coach	Families are able to check out books and games for use at home	Yearlong activity	Parental evaluation
6	Summer Reading Program	Media Specialist and Literacy Coach	Reading is encouraged through the summer months	Summerlong activity	Circulation data

Review Rubric:

Strong responses include:

- Description of the content and type of activity including the following: o the state’s academic content standards and state student academic achievement standards, state and local assessments including alternative assessments, parental involvement requirements of Section 1118, and how to monitor their child’s progress and work with educators to improve the achievement of their child;
- Identification of the person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task

Review Status:

Review Comments:

Staff Training

Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Value of parental involvement	Principal	Improve the ability of faculty to work with parents	Three teacher plan/learn days during the year	Sign in sheets, agendas
2	Reference book for each team to increase parental involvement activities	Team Leader	Improve the ability of staff to work with parents	Monthly activities during the year	Sing in sheets, hand outs
3	Rtl	Guidance counselors	Improve the ability of staff to communicate how to help parents help their children	Parent conferences ongoing throughout the year	Guidance appointment book

Review Rubric:

Strong responses include:

- Content and type of activity including the following:Value of parental involvement, Communicating and working with parents,Implementation and coordination of parental involvement program, and Building ties between home and school;

- Identification of person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status:

Review Comments:

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: In addition to the Title I parent resource center in the guidance office, an ESOL parent resource center has been added to the school to provide direct services to the ELL families. Handouts and newsletters will also be sent home in a language parents can understand.

Review Rubric:

Strong responses include:

- Identification of the type of activity;
- Specific steps necessary to implement this activity;
- Person(s) responsible;
- Timeline; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status:

Review Comments:

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: The school utilizes the district purchased School Messenger call out system to inform families of upcoming events and programs. The school marquee advertises the events and programs. A student produced newsletter is sent home with the report card.

The school website has updated information about programs and resources. Flyers are sent home regularly with students about upcoming family events and resources.

The information about the school will be provided to parents at Orientation and Open House and each of the ten instructional teams will host monthly activities for families at the school. The specific information about Title I funding will be provided at Open House through the closed circuit television, information will be printed on the fliers and a statement can be found on the school's website. In addition, parents will be invited to come to school at 5:30 before Open House to hear about the resources available to elicit information from parents about how to increase parental involvement. It is easiest to get this information from our parents when they are already planning to attend another event.

Review Rubric:

Strong responses include:

- Process for providing information to parents;
- Dissemination methods;
- Reasonable and realistic timelines for specific parent notifications; and
- Description of how the school will monitor that the information was provided.

Review Status:

Review Comments:

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The parent involvement plan will be summarized into a brochure that will be printed in in English and Spanish and provided to all parents at the first report card day at the end of October. The major components of the plan will be available and the entire plan will be available in Spanish if requested. Translators will be available at parent meetings to provide translation services.

Review Rubric:

Strong responses include:

- Process the school will use for translating information into a parent's native language;
- Description of how the school will ensure that parents with disabilities will have access to parental involvement activities and/or services;
- Description of how the school will ensure that information is available to parents considering the fluctuating student populations;
- Specific languages that information will be provided; and
- Process the school will use to monitor that schools provide information to parents in a language they can understand, if feasible.

Review Status:

Review Comments:

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Parent evaluation and SAC attendance	Principal	Provides information about perceived needs to school	Yearlong
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Providing resources for parents to improve literacy skills	Principal	Parents are able to model for their own children	Yearlong
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Provide training opportunities for parents	Principal, Title I office	Involve parents in their child's education	Yearlong
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Flexible conferencing and report card days	Principal and guidance counselors	Parents have information about student performance	Yearlong
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parenting courses and how to parent as a non-parent	Principal, Title I office	Parents can assist their children in being successful and setting goals	Yearlong
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Working with faith based organizations	Principal	Parents and their children often have greater trust in their churches and developing and improving relationships will assist families	Yearlon

Review Rubric:

Strong responses include:

- Identification of the activity which may include the following:
- Involving parents in the development of staff training, providing literacy training, paying reasonable and necessary expenses to conduct parental involvement activities, training parents to help other parents, adopting and implementing model parental involvement programs, organizing a local education agency parent advisory council, and/or developing roles for community organizations and/or business in parental involvement activities;
- Description of the implementation strategy;
- Identification of person(s) responsible;

- Correlation to student academic achievement; and
- Reasonable and realistic timelines.

Review Status:

Review Comments:

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Review Rubric:

Review Status:

Review Comments:

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Review Rubric:

School-Parent Compact must include the following components:

- Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards;
- Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and
- Highlight the importance of communication between teachers and parents on an ongoing basis through, at a minimum: parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; Frequent reports to parents on their child's progress; and Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA].

Review Status:

Review Comments:

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Review Rubric:

Review Status:

Review Comments:

Evaluation of the 2010-2011 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2010-2011 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Teacher Book Studies	8	70	Teachers need to understand the barriers faced by parents of students when poverty or language barriers are present. Books will be provided for teachers to discuss that will increase the teacher understanding and overcoming these barriers.
2	Report Card Days	3	600	Providing parents an informal setting to briefly discuss student successes and challenges
3	Family Literacy Night	1	100	Encourages family reading activities
4	Research 911 Night	1	100	Provides families with access to resources and supplies to help students research for Science and History Fair
5	Family Resource Library	50	50	Families are able to check out books and games for use at home
6	Summer Reading Program	1	150	Reading is encouraged through the summer months

Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

Review Status:

Review Comments:

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2010-2011 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Value of parental involvement	5	70	Improve the ability of faculty to work with parents
2	Reference book for each team to increase parental involvement activities	1	70	Improve the ability of staff to work with parents
3	Rtl	50	50	Improve the ability of staff to communicate how to help parents help their children

Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

Review Status:

Review Comments:

Barriers

Describe the barriers that hindered participation by parents during the 2010-2011 school year in parental involvement activities. Include the steps the school will take during the 2011-2012 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation (all subgroups)	Advertise more about cab availability

Review Rubric:

Strong responses include:

- Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and
- Description of how the LEA will use the information gathered from the evaluation to design strategies for more effective parental involvement policies described in Section 1118.

Review Status:

Review Comments:

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2010-2011 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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Review Rubric:

Activities described in this section should be correlated to student achievement and include sufficient detail that another LEA or school could use the information to develop a similar program.

Review Status:

Review Comments:
